



REGULAR COUNCIL MEETING AGENDA
July 12, 2023, 7:00 pm
Council Chambers

1. CALL TO ORDER

2. COUNCILLOR ABSENCES

3. AGENDA ADDITIONS

4. ADOPTION OF THE AGENDA

5. DISCLOSURE OF CONFLICT OF INTEREST

6. DELEGATIONS

7. REPORTS

- a. Mayor
- b. Staff
 - i. SAO
 - ii. Public Works
 - iii. Recreation
 - iv. Fire Department

8. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

- a. Jun 7, 2023 Regular meeting
- b. Jun 12, 2023 Special meeting
- c. Jun 22, 2023 Special meeting

9. DEFERRED BUSINESS AND TABLED ITEMS

10. NEW BUSINESS

- a. Human Resources – Lands/Economic Development Officer job description
- b. 2023/24 Gas Tax Agreement
- c. Capital Projects – Skate Rink Park
- d. Development Permits – AWP Industries
- e. In-Camera - NTPC

11. STRATEGIC PLAN REVIEW

12. BYLAWS & POLICIES

- a. Procurement bylaw – 3rd reading

13. COUNCIL ISSUES & CONCERNS

14. CORRESPONDENCE OUTGOING

15. CORRESPONDENCE & INFORMATION

16. ADJOURNMENT



SAO REPORT

DATE	SUBJECT	PREPARED BY
July 4, 2023 - update	Lands Update	Blair Porter

ISSUE

A number of Enterprise residents do not have title to their land as of yet.

BACKGROUND

The GNWT entered into agreements with a number of Enterprise residents to transfer title to their equity leases, for which the process to transfer such titles was started a number of years ago.

CURRENT STATUS

The equity leases have still not been transferred over, despite numerous promises that things would happen sooner rather than later. This has resulted in considerable frustration among Enterprise residents.

UPDATE

I met with the team at the Department of Lands on Tuesday, May 2, 2023. They informed me that all the sale agreements for the lots that Council passed the acquisition bylaws to are done, ready to be signed by the Commissioner of Lands and the Minister. They should be available on Monday, May 8, 2023 to signed the documents, after which they will get sent to the Land Titles office to facilitate the transfer. This process normally takes 2-4 weeks.

Now that the process for that is complete, they are moving on to the equity leases. They cautioned that it will be a meticulous process because the timing has to be just right so that everything goes through smoothly with no hiccups. They will let us know when we can do the acquisition bylaws for the equity leases, which will involve a lot of work. Once that is complete, then we can do the disposal bylaws. As slow as this process has been, it is encouraging to see that work is moving ahead and in the near future, the transfers will be a reality.

UPDATE – July 4, 2023

I received an email from Lands on July 4, 2023, stating the following:

“We are going to have to start on the Land Acquisition and Land Disposal Bylaws for each of the Equity Project parcels.

There will be a list sent to you shortly confirming which parcels are able to move forward, and we will need both for each one.”

As soon as I receive this list, we will be moving onto the land acquisition and disposal bylaws, the first step in the transfer process. Good news!

NEW ITEM

HAMLET OF ENTERPRISE
526 Robin Road
Enterprise, NT, XOE OR1



SAO REPORT

DATE	SUBJECT	PREPARED BY
July 5, 2023	NEBS Solvency Deficiency	Blair Porter

REPORT TO COUNCIL

As a result of terminating participation in the NEBS pension program, the Hamlet has been charged a Solvency Deficiency charge of \$129,800, as well as the cost of determining the deficiency charge in the amount of \$2,910.08.

BACKGROUND

Council made a motion on March 14, 2023 to terminate participation in the NEBS program, based on staff requests. NEBS received the application to terminate shortly thereafter, at which time they set about determining the cost of terminating the program.

Upon receipt of the charge, we sent the letter to our Human Resources legal team to verify whether the charge was justified. It was determined that, based on the Pension Act and NEBS policies, NEBS does have the statutory authority to charge such and the valuation is justified.

CURRENT STATUS

Payment was made to NEBS to pay the Solvency Deficiency, as well as the cost to determine the valuation.

NEW ITEM

HAMLET OF ENTERPRISE
526 Robin Road
Enterprise, NT, X0E 0R1



REQUEST FOR DECISION

DATE	SUBJECT	PREPARED BY
July 4, 2023	Hamlet logo	Blair Porter

RECOMMENDATION

That Council make a motion to have a consistent logo/flag throughout the NWT.

CONCEPT

The Hamlet has an official flag at the GNWT Legislature in Yellowknife, but the official logo on Hamlet letterhead does not match.

Originally, the Hamlet had as its official logo/flag the one that is on display in the Council chambers. This is still the flag that is currently at the GNWT legislature, along with the official flags of the other NWT communities.

Then in May 2011, Council made a motion to update the Hamlet logo. Below is an excerpt from May 9, 2011 Regular meeting minutes:

Letterhead - Hamlet Logo

Request to update the Hamlet logo to be consistent with the Hamlet highway signage. Council agreed that the image should be consistent and expressed positive feedback given on the highway sign designs. Mayor Al Flamand asked for motion to change Hamlet Logo to match highway signage.

Motion #2011-05-044

Motion that Council approves the proposed new letterhead/logo.

Motion by Councilor Mathew Gauthier

Second by Councilor Jim Dives

Carried

The Hamlet should have a consistent theme and flags, logos, letterheads, and signage should be updated to reflect such.

RELEVANT DOCUMENTATION

May 9, 2011 meeting minutes

OPTIONS

1. Update the letterhead and signage to reflect the original flag/logo.
2. Update the flag at the GNWT legislature to reflect the updated logo.

PREFERRED OPTION: N/A

NEW ITEM

Hamlet of Enterprise
Departmental Income Statement Apr 01, 2023 to Jul 04, 2023

	<u>General Governance</u>	<u>Protective Services</u>	<u>Public Works & Trans.</u>	<u>Recreation Services</u>	<u>Environmental Health</u>	<u>Water and Sewage</u>	<u>Land Planning & Admin.</u>
REVENUE							
REVENUE							
Revenue - MACA	109,666.68	36,666.66	87,666.66	41,666.67	12,916.68	74,083.32	0.00
Administration Fees	3,600.00	0.00	0.00	0.00	0.00	0.00	0.00
W&S Revenue - Residential	0.00	0.00	0.00	0.00	0.00	2,777.63	0.00
W&S Revenue - Commercial	0.00	0.00	0.00	0.00	0.00	241.14	0.00
W&S Revenue - Government	0.00	0.00	0.00	0.00	0.00	221.16	0.00
W&S Revenue - Subsidy	0.00	0.00	0.00	0.00	0.00	(1,352.44)	0.00
TOTAL REVENUE	<u>113,266.68</u>	<u>36,666.66</u>	<u>87,666.66</u>	<u>41,666.67</u>	<u>12,916.68</u>	<u>75,970.81</u>	<u>0.00</u>
OTHER REVENUE							
Deferred Revenue	203,150.00	0.00	0.00	0.00	0.00	0.00	135,000.00
Revenue - Business License	600.00	0.00	0.00	0.00	0.00	0.00	0.00
Revenue - Development Permit Fees	1,150.00	0.00	0.00	0.00	0.00	0.00	0.00
Revenue - Donations	7,900.00	0.00	0.00	850.00	0.00	0.00	0.00
Revenue - Rent	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Revenue - Other	0.00	0.00	0.00	50.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	<u>213,800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>900.00</u>	<u>0.00</u>	<u>0.00</u>	<u>135,000.00</u>
TOTAL REVENUE	<u>327,066.68</u>	<u>36,666.66</u>	<u>87,666.66</u>	<u>42,566.67</u>	<u>12,916.68</u>	<u>75,970.81</u>	<u>135,000.00</u>
EXPENSE							
OPERATING EXPENDITURES							
Advertising & Public Relations	1,690.00	0.00	0.00	0.00	0.00	0.00	0.00
Courier & Postage	766.18	0.00	0.00	0.00	0.00	62.20	28.46
Insurance - Buildings	10,778.18	6,295.05	9,747.84	13,763.77	0.00	0.00	0.00
Insurance - Equipment	0.00	422.00	2,635.00	358.00	603.00	0.00	0.00
Insurance - Liability	3,758.00	359.50	254.75	129.75	0.00	0.00	0.00
Insurance - Vehicles	1,473.13	2,996.00	3,145.00	470.00	965.29	870.74	0.00
Total Insurance	16,009.31	10,072.55	15,782.59	14,721.52	1,568.29	870.74	0.00
Interest & Bank Charges	231.66	0.00	0.00	0.00	0.00	0.00	0.00
Legal Fees	8,565.91	0.00	0.00	0.00	0.00	0.00	1,610.05
Licenses, Due & Fees	2,776.72	744.00	31.00	0.00	0.00	0.00	470.00
Meetings & Workshops	715.81	0.00	0.00	5,988.14	0.00	0.00	0.00
Miscellaneous Expense	2,058.47	0.00	0.00	0.00	0.00	0.00	0.00
Office Supplies	7,358.55	697.40	0.00	2,868.94	0.00	0.00	0.00

Program Expenses	421.39	0.00	0.00	4,723.37	0.00	0.00	0.00
Program Expenses - Groceries	<u>8,337.98</u>	<u>0.00</u>	<u>0.00</u>	<u>6,138.26</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Program Expenses	8,759.37	0.00	0.00	10,861.63	0.00	0.00	0.00
Repairs & Maintenance - Buildings	4,005.75	2,382.99	7,296.04	118.97	0.00	0.00	0.00
Repairs & Maintenance - Equipment	0.00	2,996.95	2,832.18	491.76	0.00	0.00	0.00
Repairs & Maintenance - Roads	0.00	0.00	3,182.10	0.00	0.00	0.00	0.00
Repairs & Maintenance - Vehicles	0.00	80.93	19.80	0.00	0.00	0.00	0.00
Repairs & Maintenance - Fuel	<u>190.59</u>	<u>0.00</u>	<u>3,508.58</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Repairs & Maintenance	4,196.34	5,460.87	16,838.70	610.73	0.00	0.00	0.00
Special Events	35.10	0.00	0.00	3,785.43	0.00	0.00	0.00
Supplies & Materials	886.81	0.00	1,276.69	1,370.81	0.00	0.00	0.00
Telephone, Fax, Internet	228.00	232.47	0.00	0.00	0.00	0.00	0.00
Training Expenses	99.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel/Accommodation	5,036.05	1,384.00	979.65	0.00	0.00	0.00	0.00
Utilities - Heating Fuel	530.86	364.03	476.70	688.92	0.00	0.00	0.00
Utilities - Water & Sewer	<u>3,286.58</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>895.47</u>	<u>0.00</u>
Total Utilities	3,817.44	364.03	476.70	688.92	0.00	895.47	0.00
Contracted Services - Sewer	0.00	0.00	0.00	0.00	0.00	10,101.32	0.00
Contracted Services - Water	150.00	0.00	0.00	0.00	0.00	10,686.81	0.00
Contracted Services	<u>62,231.85</u>	<u>1,657.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>624.00</u>
Total Contracted Services	62,381.85	1,657.50	0.00	0.00	0.00	20,788.13	624.00
TOTAL OPERATING EXPENDITURES	<u>125,612.57</u>	<u>20,612.82</u>	<u>35,385.33</u>	<u>40,896.12</u>	<u>1,568.29</u>	<u>22,616.54</u>	<u>2,732.51</u>
PAYROLL EXPENDITURES							
Wages & Salaries Expense	89,864.05	12,667.80	39,379.84	29,289.30	5,335.51	0.00	0.00
EI Expense	1,930.49	336.48	941.83	654.83	38.70	0.00	0.00
CPP Expense	5,372.90	730.82	2,355.25	1,570.30	99.58	0.00	0.00
WCB Expense	2,459.83	346.86	984.10	673.60	41.07	0.00	0.00
Employee Benefits	134,172.97	0.00	1,495.82	282.92	0.00	0.00	0.00
Honorarium	<u>16,825.00</u>	<u>2,300.00</u>	<u>100.00</u>	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PAYROLL EXPENDITURES	<u>250,625.24</u>	<u>16,381.96</u>	<u>45,256.84</u>	<u>32,570.95</u>	<u>5,514.86</u>	<u>0.00</u>	<u>0.00</u>
CAPITAL EXPENDITURES							
Capital Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital - Contractors	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL EXPENSE	<u>376,237.81</u>	<u>36,994.78</u>	<u>80,642.17</u>	<u>73,467.07</u>	<u>7,083.15</u>	<u>22,616.54</u>	<u>2,732.51</u>
NET INCOME	<u>(49,171.13)</u>	<u>(328.12)</u>	<u>7,024.49</u>	<u>(30,900.40)</u>	<u>5,833.53</u>	<u>53,354.27</u>	<u>132,267.49</u>

Generated On: Jul 06, 2023

Hamlet of Enterprise
Departmental Income Statement Apr 01, 2023 to Jul 04, 2023

	<u>Capital</u>
REVENUE	
REVENUE	0.00
TOTAL REVENUE	<u>0.00</u>
EXPENSE	
PAYROLL EXPENDITURES	
Wages & Salaries Expense	3,260.40
El Expense	74.39
CPP Expense	153.94
WCB Expense	76.94
Employee Benefits	0.00
Honorarium	0.00
TOTAL PAYROLL EXPENDITURES	<u>3,565.67</u>
CAPITAL EXPENDITURES	
Capital Assets	62,745.76
Capital - Contractors	20,361.00
TOTAL CAPITAL EXPENDITURES	<u>83,106.76</u>
TOTAL EXPENSE	<u>86,672.43</u>

Generated On: Jul 06, 2023

Hamlet of Enterprise
Project Income Summary Apr 01, 2023 to Jul 04, 2023

	<u>Account Number</u>	<u>Account Name</u>	<u>Revenue</u>	<u>Expense</u>
3: Capital - Emergency Measures - Equipment				
	5410	Capital Assets		60,000.00
3: Capital - Fire Protection - Community FireSmart				
	5412	Capital - Contractors		19,741.00
3: Capital - Health & Wellness - Garden Upgrade				
	5410	Capital Assets		54.38
3: Capital - Public Works - Cemetery				
	5412	Capital - Contractors		170.00
3: Capital - Recreation - Burrow Pit Development				
	5412	Capital - Contractors		250.00
3: Capital - Recreation - Fitness Center Upgrades				
	5412	Capital - Contractors		200.00

Generated On: Jul 06, 2023

NEW ITEM

June Public Works Update 2023

Key & Lock Replacement Project

Jan 10- Mar 14 training on software/ key cutting machine/ building cores - completed

Mar 14 -Hamlet office cores completed and installed, new keys issued to staff and key agreements signed - Completed

All Hardware Inventory of all buildings and locks that need to be changed has been completed and hardware has been ordered

APR 20 Rec Hall -cores, keys and key agreements installed - Completed

Fire Hall- Cores, keys and agreements in Progress

Fitness Center- waiting for hardware

6Bay Garage – waiting for hardware

Sea Cans and other Storage Buildings – waiting for hardware

July 5th – Waiting for Hardware

Note – system is functioning well, with the ability to cut, issue, and meet our needs in house!!

Handy Van Wheelchair Upgrade – 1000 lb capacity Braun ability, century 2 automated wheel chair lift installed in handivan June 16 - Completed

Wssc Inspection –All Action Items - Completed

Solid Waste/Sewage lagoon- Annual inspection – Inspection completed June 26th , inspector noted the site is in excellent shape, with domestic and construction cells being maintained and covered properly– keep up the good work, Thanks Jim

Community Garden – All beds planted and growing – cucumbers, beans, peppers, tomato, carrots, beats, lettuce, cabbage, all growing and doing well –preparation of out door beds underway - thanks Russ & Claudia

Installed Starlink internet at hamlet office and fire hall, cell boosters to be installed at the hamlet office, firehall, rechall, and 6bay garage - ongoing

Fire Smarting – Individual totes with irrigation pumps/hoses and sprinklers placed around town, roof top sprinklers purchased and deep well pumps installed in several locations around community.

Garbage pick up, Wed 1pm, will continue to pick up bulky waste for residences, just get a hold of Chaal 867 875 8967 and we can figure it out.

Sincerely Chaal Cadieux, Public Works Foreman

NEW ITEM

RECREATION REPORT - MAY 2023

May 1st – ASPA, Staff: 2, Kids: 3

May 2nd – ASPA, Staff: 2, Kids: 2

May 3rd – **Seniors Lunch**

ASPA, Staff: 2, Kids: 6

May 4th – ASPA, Staff: 2, Kids: 3

May 8th – ASPA, Staff: 2, Kids: 4

May 9th – ASPA, Staff: 2, Kids: 4

May 10th – ASPA, Staff: 2, Kids: 3

May 11th – ASPA, Staff: 2, Kids: 5

May 12th – ASPA, Staff: 2, Kids: 7

May 14th – **Mother's Day Gift Baskets** were distributed on May 12th.

Evening of **May 14th** the community hall opened the doors for evacuees from Hay River due to wildfire. With the support of Mayor & Council, all Hamlet Staff, Enterprise Fire Department, volunteers, participation of evacuees and numerous factions, the community hall was able to function as an Evacuation Centre.

May 25th, Hay River residents were welcomed back into the Town of Hay River.

May 31st – ASPA, Staff: 2, Kids: 2

Due to unforeseen circumstances and scheduled leave of absence, my apologies for the delay in submitting May 2023 Report.

We appreciate Mayor & Council for all the support for all events and activities at the Community Hall.

Sincerely,

Stephanie Kotchea,

Wellness/Recreation Coordinator.

NEW ITEM



ENTERPRISE FIRE DEPARTMENT

FIRE CHIEF REPORT

June 2023

Fire Chiefs Comments/Concerns

A very busy month attended the Fire Chief's Learning Symposium which was totally worthwhile.

Membership

Craig McMaster – Fire chief

Sandra McMaster, Stephanie Kotchea, Chaal Cadieux, Michele Paolucci, Kathy Beaupre – Fire fighters

Raven Magrum – Probationary Firefighter

Glen Ekhiohina, Pat Coleman and Lawrence Poitras – possible new members

Fire Prevention

- Call the fire Chief if you're going to have a fire. Which gives me the knowledge to take action at that moment required for a quicker and more effective response. This message will be posted in the Community.
- Residents are encouraged to fire smart their properties.
- Wildfire smoke is a health concern, cleaner air quality can be found at the Community Hall

Department Activity

Fire scene safety and security training continues.

Members were using the deluge function (the water cannon on the top of the fire truck) during practice at the regular meeting. The range is over 150'.

Training

By – Law Enforcement Training Course Taken and passed with the School of Community Government by the By – Law Officer

Meetings/Teleconferences

Star Link installed in the Fire Hall

Boards/Committees

Will be calling an Occupational Health and Safety Committee Meeting in the month of July

NEW ITEM



REGULAR COUNCIL MEETING MINUTES

June 7, 2023, 7:00 pm

Council Chambers

APPROVED BY MOTION #

<p><u>PRESENT</u> Mayor Michael St Amour Deputy Mayor Sandra McMaster Councillor Barb Hart Councillor Allan Flamand Councillor Darren Sopel</p>	<p><u>ABSENT</u> Councillor Jim Dives</p>	<p><u>STAFF</u> Blair Porter, SAO</p> <p><u>MINUTES PREPARED BY</u> Blair Porter, SAO</p>
<p><u>GALLERY</u></p>	<p><u>DELEGATES</u></p>	

1. CALL TO ORDER

Mayor Michael St Amour called the June 7, 2023 Regular Council meeting at 7:02 pm.

2. COUNCILLOR ABSENCES

Motion 2023-191

Motion to accept the absence of the following councillor:

- Councillor Jim Dives, with reason

Moved by: Deputy Mayor Sandra McMaster

Seconded by: Councillor Darren Sopel

ALL IN-FAVOUR - MOTION CARRIED

3. AGENDA ADDITIONS - NIL

4. ADOPTION OF THE AGENDA

Motion 2023-192

Motion to adopt the agenda as presented.

Moved by: Councillor Barb Hart

Seconded by: Councillor Darren Sopel

ALL IN-FAVOUR - MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST – NIL

6. DELEGATIONS - NIL

7. REPORTS

a. MAYOR

Reprimand letter – make room for signatures

Initials: Mayor _____ SAO _____

Things are moving ahead
Been in contact with Chief Martel several times about rooms for evacuees
Reserved rooms at Gateway for 3 days, no one showed
Talked to Mayor Jamieson and MLA Bonnetrouge
Haven't seen much of him at all
Since Hay Days is cancelled, like to see music days throughout the summer in Enterprise

b. STAFF

i. SAO

Hay River wildfire evacuation

Had staff debriefing
Positives – felt more prepared, organized; more organized
Concerns –
Communication - among staff and cell network, etc
Purchased cell boosters
Will lobby NWTEL for another tower
Special needs
Seems that GNWT relying on our handi van to transport
Access for these ones also a concern
Evacuees themselves
Some speeding through parking lot, etc.
Working on getting better with communication every day
Dept head meeting happening regularly
Education of residents also help
Working at getting supplies for triage unit at fire hall for future events
Should have training for those working at Reception Center
May have to look into Red Cross to do training
Have received donations to cover costs
Including \$5K from Metis Association
United Way gave \$27,500
Get rest from MACA

Handi van

Lift installation scheduled for June 15 & 16, 2023

Northwestel Fibre Op

Met with representatives
Mid July for installation to be complete for residents
Updates will be posted on Facebook, etc.
More information will be provided closer to installation time

Bylaws

Received bylaw reviews from lawyer, Fees and Charges/Procurement
Will do readings at another meeting

ii. FIRE DEPARTMENT

Good to see the truck being used, firefighters getting practice
Will be bringing to Council proposal for side-by-side pumper apparatus
Will enable fire dept to fight brush fires more efficiently, etc.
Radio system being looked at

Motion 2023-193

Motion to approve all staff reports, written and verbal.

Moved by: Councillor Barb Hart

Seconded by: Councillor Darren Sopol

ALL IN-FAVOUR - MOTION CARRIED

Initials: Mayor _____ SAO _____

8. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

- a. May 9, 2023 Regular meeting
- b. May 16, 2023 Emergency meeting
- c. May 17, 2023 Emergency meeting
- d. May 18, 2023 Emergency meeting
- e. May 22, 2023 Emergency meeting
- f. May 31, 2023 Special meeting

Motion 2023-194

Motion to adopt the May 9, 16, 17, 18, 22, 31 meeting minutes as presented, with changes.

Moved by: Councillor Darren Sopel

Seconded by: Deputy Mayor Sandra McMaster

ALL IN-FAVOUR - MOTION CARRIED

9. DEFERRED BUSINESS AND TABLED ITEMS - NIL

10. NEW BUSINESS

a. EMERGENCY PLAN – REVIEW AND APPROVAL

Motion 2023-195

Motion to approve the Emergency Plan as presented, with changes.

Moved by: Councillor Barb Hart

Seconded by: Councillor Allan Flamand

ALL IN-FAVOUR - MOTION CARRIED

Discussion:

Reworked plan in accordance with new template from MACA

Updated all names and numbers as required

Ensured consistency throughout plan

Appendices were adjusted as required

Pre-registration form updated

Some specific plans will have to be developed in conjunction with Emergency Response Committee

Add NTPC to committee

b. LANDS – NEW TITLED LOTS

Motion 2023-196

Motion to draft Land Disposal bylaws for the following lots:

- Lot 3, Block 10, Plan 3982
- Lot 5, Block 10, Plan 3982
- Lot 7, Block 10, Plan 3982
- Lot 8, Block 10, Plan 3982
- Lot 5, Block 8, Plan 1963
- Lot 10, Block 5, Plan 359
- Lot 11, Block 5, Plan 359
- Lot 18, Block 5, Plan 359
- Lot 19, Block 5, Plan 359

Initials: Mayor _____ SAO _____

Moved by: Councillor Barb Hart
Seconded by: Deputy Mayor Sandra McMaster

ALL IN-FAVOUR - MOTION CARRIED

11. STRATEGIC PLAN REVIEW - NIL

12. BYLAWS & POLICIES - NIL

13. COUNCIL ISSUES & CONCERNS

Youth committee set up?
Will bring up at the next Committee of the Whole meeting
Issue with service at Manor
HRAHSS needs to make some changes
Better in Ft Smith than Hay River
Development permit issues

14. CORRESPONDENCE OUTGOING

15. CORRESPONDENCE & INFORMATION

16. ADJOURNMENT

UPCOMING MEETINGS

1. June 17-19, 2023 – NWTFCFA Conference (Yellowknife)
2. July 4, 2023 – Regular Council meeting
3. July 17-21, 2023 – Level of Service Workshops (Christina Benty)
4. August 23-25, 2023 – Strategic Plan (Gordon MacIntosh)
5. September 18-21, 2023 – LGANT (Yellowknife)

Motion 2023-197

Motion to reschedule the July 4, 2023 Regular Council meeting to July 12, 2023.

Moved by: Councillor Barb Hart
Seconded by: Deputy Mayor Sandra McMaster

ALL IN-FAVOUR - MOTION CARRIED

Motion 2023-198

Motion to call a Special Council meeting for June 14, 2023 at 7:00 pm for bylaw readings.

Moved by: Councillor Barb Hart
Seconded by: Deputy Mayor Sandra McMaster

ALL IN-FAVOUR - MOTION CARRIED

Motion 2023-199

Motion to adjourn the June 7, 2023 Regular Council meeting at 8:53 pm.

Moved by: Councillor Allan Flamand
Seconded by: Deputy Mayor Sandra McMaster

Initials: Mayor _____ SAO _____

Seal

*Michael St Amour,
Mayor*

*Blair Porter,
Senior Administrative Officer*

NEW ITEM



SPECIAL COUNCIL MEETING MINUTES

June 14, 2023, 7:00 pm

Council Chambers

APPROVED BY MOTION #

<p><u>PRESENT</u> Mayor Michael St Amour Deputy Mayor Sandra McMaster Councillor Barb Hart Councillor Allan Flamand Councillor Darren Sopel</p>	<p><u>ABSENT</u> Councillor Jim Dives</p>	<p><u>STAFF</u> Blair Porter, SAO</p> <p><u>MINUTES PREPARED BY</u> Blair Porter, SAO</p>
<p><u>GALLERY</u></p>	<p><u>DELEGATES</u></p>	

1. CALL TO ORDER

Mayor Michael St Amour called the June 14, 2023 Special Council meeting to order at 7:00 pm.

2. COUNCILLOR ABSENCES

Motion 2023-200

Motion to accept the absence of the following councillor(s):

- Councillor Jim Dives, with reason

Moved by: Deputy Mayor Sandra McMaster

Seconded by: Councillor Barb Hart

ALL IN-FAVOUR - MOTION CARRIED

3. AGENDA ADDITIONS - NIL

4. ADOPTION OF THE AGENDA

Motion 2023-201

Motion to adopt the agenda, as presented.

Moved by: Councillor Barb Hart

Seconded by: Councillor Allan Flamand

ALL IN-FAVOUR - MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Councillor Barb Hart declared an interest on 12.c.iv.

6. DELEGATIONS - NIL

7. REPORTS - NIL

Initials: Mayor _____ SAO _____

8. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS - NIL

9. DEFERRED BUSINESS AND TABLED ITEMS - NIL

10. NEW BUSINESS

a. DEVELOPMENT PERMIT – LOT 12, BLOCK 2, PLAN 318

Motion 2023-202

Motion to approve Development Permit #2023-1 as presented.

Moved by: Councillor Barb Hart

Seconded by: Deputy Mayor Sandra McMaster

ALL IN-FAVOUR - MOTION CARRIED

Discussion:

Setback for permit outside of Development Officer jurisdiction
Need Development Authority approval to proceed

b. WATER AND SEWAGE SUBSIDY

Motion 2023-203

Motion to continue the water and sewage subsidy until March 31, 2024.

Moved by: Councillor Barb Hart

Seconded by: Councillor Darren Sopel

ALL IN-FAVOUR - MOTION CARRIED

Discussion:

Water and Sewage fund in surplus
Give back to residents

11. STRATEGIC PLAN REVIEW - NIL

12. BYLAWS & POLICIES

a. FEES AND CHARGES BYLAW #2023-145 – 2ND & 3RD READING

Discussion:

Legal review – fees have to be authorized by bylaw, not policy
Council to decide whether to keep all fees, charges, fines in this bylaw, or to put fines in applicable bylaws
Keep in consolidated bylaw

Motion 2023-204

Motion to conduct 2nd reading of Fees and Charges Bylaw #2023-145.

Moved by: Councillor Barb Hart

Seconded by: Councillor Darren Sopel

ALL IN-FAVOUR - MOTION CARRIED

Motion 2023-205

Motion to conduct 3rd reading of Fees and Charges Bylaw #2023-145.

Initials: Mayor _____ SAO _____

Moved by: Councillor Barb Hart
Seconded by: Deputy Mayor Sandra McMaster

ALL IN-FAVOUR - MOTION CARRIED

Motion 2023-206

Motion to take a 5-minute break at 8:44 pm.

Moved by: Councillor Allan Flamand
Seconded by: Deputy Mayor Sandra McMaster

ALL IN-FAVOUR - MOTION CARRIED

Motion 2023-207

Motion to resume the June 14, 2023 Special Council Meeting at 8:54 pm.

Moved by: Deputy Mayor Sandra McMaster
Seconded by: Councillor Barb Hart

ALL IN-FAVOUR - MOTION CARRIED

b. PROCUREMENT BYLAW #2023-149 – 1ST, 2ND & 3RD READING

Motion 2023-208

Motion to conduct 1st reading of Procurement Bylaw #2023-149.

Moved by: Councillor Allan Flamand
Seconded by: Councillor Barb Hart

ALL IN-FAVOUR - MOTION CARRIED

Motion 2023-209

Motion to conduct 2nd reading of Procurement Bylaw #2023-149.

Moved by: Deputy Mayor Sandra McMaster
Seconded by: Councillor Allan Flamand

ALL IN-FAVOUR - MOTION CARRIED

Discussion:

- Updated Procurement bylaw
- Council to decide updated spending limits
- Bylaw meets the requirements of the Trade agreements

c. LAND DISPOSAL BYLAWS

i. #2022-135B – LOT 3, BLOCK 10, PLAN 3982

Motion 2023-210

Motion to conduct 1st reading of Land Disposal Bylaw #2022-135b.

Moved by: Deputy Mayor Sandra McMaster

Initials: Mayor _____ SAO _____

Seconded by: Councillor Allan Flamand

ALL IN-FAVOUR - MOTION CARRIED

Motion 2023-211

Motion to conduct 2nd reading of Land Disposal Bylaw #2022-135b.

Moved by: Councillor Barb Hart

Seconded by: Councillor Allan Flamand

ALL IN-FAVOUR - MOTION CARRIED

ii. **#2022-137B – LOT 5, BLOCK 10, PLAN 3982**

Motion 2023-212

Motion to conduct 1st reading of Land Disposal Bylaw #2022-137b.

Moved by: Councillor Barb Hart

Seconded by: Councillor Allan Flamand

ALL IN-FAVOUR - MOTION CARRIED

Motion 2023-213

Motion to conduct 2nd reading of Land Disposal Bylaw #2022-137b.

Moved by: Councillor Barb Hart

Seconded by: Councillor Allan Flamand

ALL IN-FAVOUR - MOTION CARRIED

Motion 2023-214

Motion to go past 10:00 pm.

Moved by: Deputy Mayor Sandra McMaster

Seconded by: Councillor Barb Hart

ALL IN-FAVOUR - MOTION CARRIED

iii. **#2022-138B – LOT 7, BLOCK 10, PLAN 3982**

Motion 2023-215

Motion to conduct 1st reading of Land Disposal Bylaw #2022-138b.

Moved by: Deputy Mayor Sandra McMaster

Seconded by: Councillor Allan Flamand

ALL IN-FAVOUR - MOTION CARRIED

Initials: Mayor _____ SAO _____

Motion 2023-216

Motion to conduct 2nd reading of Land Disposal Bylaw #2022-138b.

Moved by: Deputy Mayor Sandra McMaster

Seconded by: Councillor Allan Flamand

ALL IN-FAVOUR - MOTION CARRIED

Councillor Barb Hart left at 10:02 pm.

iv. #2022-139B – LOT 8, BLOCK 10, PLAN 3982

Motion 2023-217

Motion to conduct 1st reading of Land Disposal Bylaw #2022-139b.

Moved by: Deputy Mayor Sandra McMaster

Seconded by: Councillor Darren Sopel

ALL IN-FAVOUR - MOTION CARRIED

Motion 2023-218

Motion to conduct 2nd reading of Land Disposal Bylaw #2022-139b.

Moved by: Deputy Mayor Sandra McMaster

Seconded by: Councillor Darren Sopel

ALL IN-FAVOUR - MOTION CARRIED

Councillor Barb Hart returned at 10:06 pm.

13. COUNCIL ISSUES & CONCERNS

Resident complaint about GNWT chipsealing

Camp Shack

Offer of \$60,000

Motion 2023-219

Motion to purchase the camp shack trailer from Weatherby Trucking for the sum of \$60,000.

Moved by: Councillor Allan Flamand

Seconded by: Councillor Darren Sopel

ALL IN-FAVOUR - MOTION CARRIED

14. CORRESPONDENCE OUTGOING

15. CORRESPONDENCE & INFORMATION

16. ADJOURNMENT

UPCOMING MEETINGS

1. June 17-19, 2023 – NWTFCFA Conference (Yellowknife)
2. July 4, 2023 – Special Council meeting
3. July 12, 2023 – Regular Council meeting

Initials: Mayor _____ SAO _____

4. July 17-21, 2023 – Level of Service Workshops (Christina Benty)
5. August 23-25, 2023 – Strategic Plan (Gordon MacIntosh)
6. September 18-21, 2023 – LGANT (Yellowknife)

Motion 2023-220

Motion to adjourn the June 14, 2023 Special Council meeting at 10:20 pm.

Moved by: Councillor Allan Flamand

Seconded by: Deputy Mayor Sandra McMaster

ALL IN-FAVOUR - MOTION CARRIED

Seal

Michael St Amour,
Mayor

Blair Porter,
Senior Administrative Officer

NEW ITEM



SPECIAL COUNCIL MEETING MINUTES

June 22, 2023, 4:00 pm

Council Chambers

APPROVED BY MOTION #

<u>PRESENT</u> Mayor Michael St Amour Deputy Mayor Sandra McMaster Councillor Allan Flamand Councillor Darren Sopel Councillor Jim Dives	<u>ABSENT</u> Councillor Barb Hart	<u>STAFF</u> Blair Porter, SAO <u>MINUTES PREPARED BY</u> Blair Porter, SAO
<u>GALLERY</u>	<u>DELEGATES</u>	

1. CALL TO ORDER

Mayor Michael St Amour called the June 22, 2023 Special Council meeting to order at 4:06 pm.

2. COUNCILLOR ABSENCES

Motion 2023-221

Motion to accept the absence of the following councillor(s):

- Councillor Barb Hart, with reason

Moved by: Councillor Jim Dives

Seconded by: Deputy Mayor Sandra McMaster

ALL IN-FAVOUR - MOTION CARRIED

3. AGENDA ADDITIONS - NIL

4. ADOPTION OF THE AGENDA

Motion 2023-222

Motion to adopt the agenda as presented.

Moved by: Councillor Allan Flamand

Seconded by: Councillor Jim Dives

ALL IN-FAVOUR - MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST - NIL

6. DELEGATIONS – NIL

7. REPORTS - NIL

8. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS - NIL

Initials: Mayor _____ SAO _____

9. DEFERRED BUSINESS AND TABLED ITEMS - NIL

10. NEW BUSINESS

a. LAND DISPOSAL – LOT 8, BLOCK 10, PLAN 3982

Discussion:

Would Council consider developing a lot, purchasing a house, and selling that to resident?

No – could set the wrong precedent

What do for one, need to do for all

Already done a lot to help out, need to draw the line

b. CAMP SHACK LOCATION

Motion 2023-223

Motion to proceed with site plan for the camp shack on Lot 18, Block 2, Plan 318.

Moved by: Councillor Jim Dives

Seconded by: Councillor Allan Flamand

ALL IN-FAVOUR - MOTION CARRIED

Motion 2023-224

Motion to get quotes for the demolition of the derelict building on Lot 17, Block 2, Plan 318.

Moved by: Deputy Mayor Sandra McMaster

Seconded by: Councillor Allan Flamand

ALL IN-FAVOUR - MOTION CARRIED

Discussion:

The draft plan was reviewed and discussed

What about the lot beside, with the derelict building encroaching on our lot?

Will get quotes to demolish, and start by approaching the owner about disposal of the building

11. STRATEGIC PLAN REVIEW - NIL

12. BYLAWS & POLICIES - NIL

13. COUNCIL ISSUES & CONCERNS - NIL

14. CORRESPONDENCE OUTGOING - NIL

15. CORRESPONDENCE & INFORMATION - NIL

16. ADJOURNMENT

UPCOMING MEETINGS

1. July 4, 2023 – Special Council meeting
2. July 12, 2023 – Regular Council meeting
3. July 17-21, 2023 – Level of Service Workshops (Christina Benty)
4. August 23-25, 2023 – Strategic Plan (Gordon MacIntosh)
5. September 18-21, 2023 – LGANT (Yellowknife)

Initials: Mayor _____ SAO _____

Motion 2023-

Motion to adjourn the June 22, 2023 Special Council meeting at 4:57 pm.

Moved by: Deputy Mayor Sandra McMaster

Seconded by: Councillor Darren Sopel

ALL IN-FAVOUR - MOTION CARRIED

Seal

Michael St Amour,
Mayor

Blair Porter,
Senior Administrative Officer

NEW ITEM