Form 1
Hamlet of Enterprise
Application for Development Permit

Note: This application is prepared pursuant to the Hamlet of Enterprise Zoning Bylaw (In-Principle). 2023-146

PERMISSION FOR DEVELOPMENT

1) Each application for a Development Permit **shall** be accompanied by a fee calculated in accordance with the Hamlet's Fees and Charges Policy #2023-1.

2) The Development Officer shall:

    a) receive, consider and approve applications for a Development Permit for uses listed in Section Six of the Zoning Bylaw which constitute permitted uses in a zone and comply with the minimum standards for that zone;
    b) receive and refer with their recommendations to Council (acting as the Development Officer) for its consideration and decision, applications for a Development Permit for uses listed in Part Seven of this Bylaw which constitute conditional uses; and
    c) receive and refer to Council (acting as the Development Officer) at their discretion any application which, in his opinion should be decided by the Council.

3) In making a decision, the Development Officer or Development Authority may approve the application unconditionally, or impose conditions considered appropriate and not in conflict with this Bylaw, permanently or for a limited period of time, or refuse the application.

4) Any proposed development must be consistent with the regulations, provisions and requirements of the Zoning Bylaw.

If you have questions, please contact:
Hamlet Office
Phone: (867)984-3491

Contents:

Part One: Application for Development
Part Two: Supporting Information

PART ONE:
APPLICATION FOR DEVELOPMENT

1. **Applicant Information:**

Applicant Information (Please Print):

Name: _____ Interest (if not owner): _____

Telephone: _____Email:_____

Mailing Address: _____

Owner Information (if different than applicant):

Registered Owner's Name: _____

Telephone: _____ Email: _____

Mailing Address: _____

If the applicant is not the registered owner of the property, please submit a letter from the registered owner granting you permission to use the property for the intended use.

2. **Location Information:**

Address of Property to be Developed:_____

Zoning: _____ Lot# __ Block#___ Plan#___or Certificate of Title:_____

Lot Width: ___metres Lot Depth: ___metres Lot Area:____square metres

Type of Lot (check one): ☐ Street Facing ☐Corner ☐Interior ☐Other

Existing Use(s) of Property: _____

Proposed Use(s) of Property:_____

Existing Utilities:_____

Accessory Uses:_____

3. **Other Details**

Estimated Cost of the Project: _____

Estimated Commencement Date: _____ Estimated Completion Date: _____

PROPOSED DEVELOPMENT(S):

Check all applicable development(s) and submit the completed, corresponding checklist of supporting information in ***Part Two: Supporting Information*** *with your application.*

☐ 1. CONSTRUCTION ☐ 2. LAND DEVELOPMENT ☐ 3. HOME OCCUPATION

1. FEES

Development Application Fees to be determined in accordance with Part 4, Section 4.7 of the Hamlet of Enterprise Zoning Bylaw.

2. SIGNATURE

I hereby give my consent to allow all authorized persons the right to enter the above land and/or buildings with respect to the application only.

_____ _____

Signature of Applicant Date of Application

PART TWO:
SUPPORTING INFORMATION

1. CONSTRUCTION AND LAND DEVELOPMENT:

☐ New Construction

☐ Addition to Existing Building

☐ Proposed Lot Fill (if applicable): _____

☐ Site Plan showing (See Example in **Figure 1**):

- Legal description
- Site boundaries
- Building outlines to scale and correctly located on the site
- Yards (front, rear, and side)
- Provisions for off-street loading, parking, and access and egress points (if applicable)
- Provisions for landscaping and drainage (culverts)
- Proposed signage showing measurements, design and lettering

☐ Floor plans (minimum 1:100 scale)

☐ Elevations (minimum 1:100 scale)

☐ Proof that notification has been given to all Utility Providers (please attach for gas, electrical etc.)

☐ For industrial uses, proof that the OFM has received and accepted a Safety Plan in conformance with the National Fire Code.

☐ Development Permit Fees

Please note that the submission of complete construction documents may be a requirement of the Office of the Fire Marshal of the NWT .

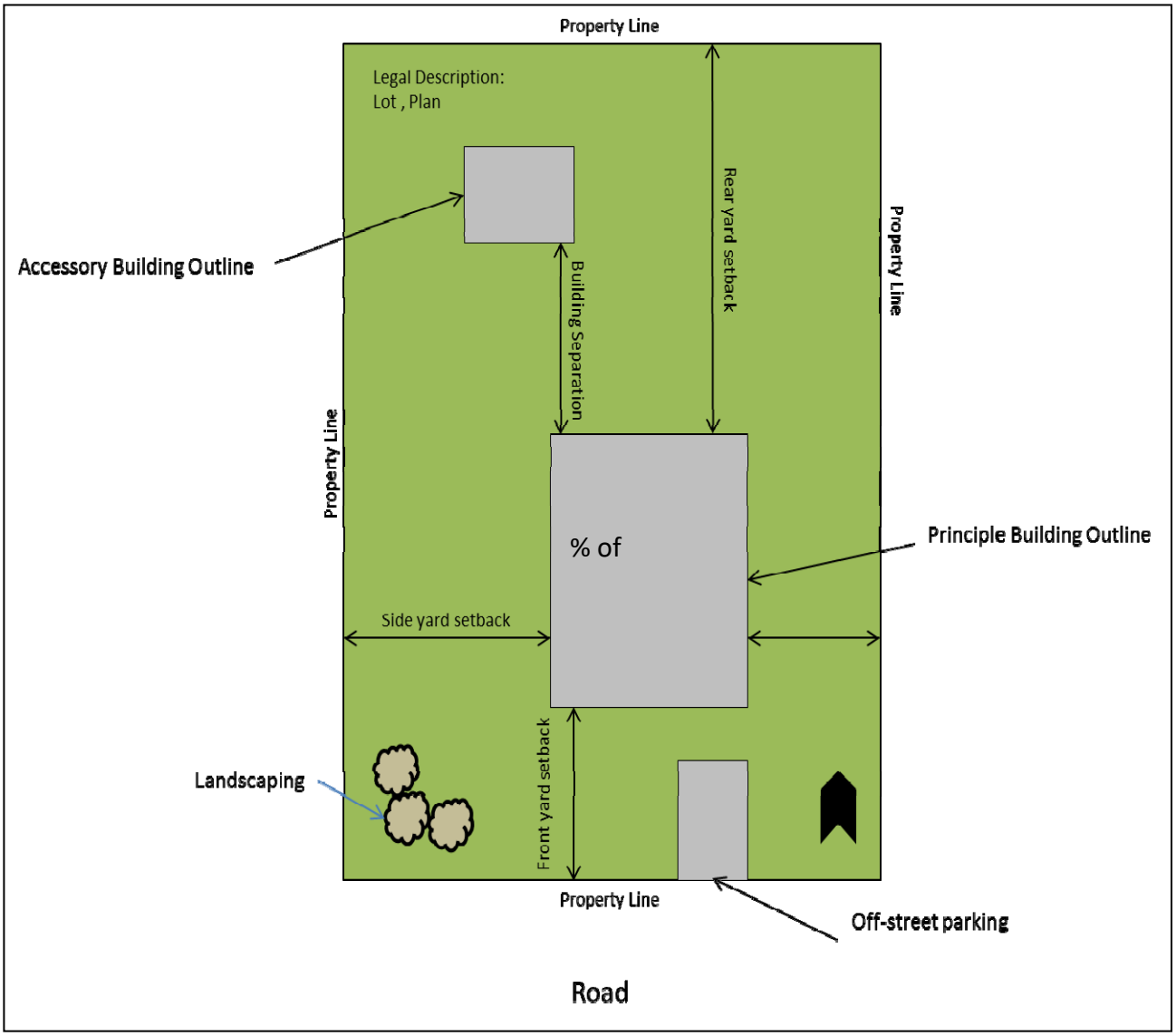

Figure 1: Site Plan Example

2. HOME OCCUPATION

☐ Type of Home Occupation proposed: _____

☐ Business License Number: _____

☐ Have you received conditional use approval for a Home Occupation?

☐ Is this Home Occupation incidental and subordinate to the residential use?

☐ Does this Home Occupation comply with the stipulations provided in Section 7.6 of the Hamlet of Enterprise Zoning Bylaw?

☐ Floor plan showing the portion of the residence to be used for the business (attach)

☐ Description of how this Home Occupation will preserve the character of the residential neighbourhood, and the rights of other residents to quite enjoyment of the residential neigbourhood:

_____

_____

☐ Development Permit Fees