



SPECIAL COUNCIL MEETING MINUTES
March 12, 2019
Council Chambers 7:00 pm
Approve by Motion 2019-117

<p><u>PRESENT</u> Mayor Winnie Cadieux Deputy Mayor Joe Lalonde Councillor Chaal Cadieux Councillor Bruce Proud Councillor Craig McMaster</p>	<p><u>ABSENT</u> Councillor Daniel Harley Councillor Barb Hart</p>	<p><u>STAFF</u> SAO, Tammy Neal</p> <p><u>MINUTES PREPARED BY</u> SAO, Tammy Neal</p>
<p><u>GALLERY</u> Vivianne Cadieux Malcolm McPhail Jim Dives Wayne Jordon Amy Mercredi</p>	<p><u>DELEGATES</u> Janelle Derksen, Community Housing Planner Ruth McKeown NWT Housing Corporation Derise Rehm-Lepine, Regional Superintendent, Department of Lands Blair Chapman, Director Lands Administration Olivia Villebrun, Lands Officer, Department of Lands Chris Van Dyke, Team Lead, Commissioner's Land Administration Department of Lands</p>	

1. CALL TO ORDER

Mayor Winnie Cadieux called the March 12, 2019 Regular Council Meeting to order at 7:06 pm.

2. COUNCILLOR ABSENCES

Resolution 2019-071

Motion to accept the absence of the following Councillor/s:

- * Councillor Daniel Harley
- * Councillor Barb Hart

Moved by: Councillor Bruce Proud
Seconded by: Deputy Mayor Joe Lalonde

ALL IN FAVOUR - MOTION CARRIED

3. AGENDA ADDITIONS

There were no additions to the March 12, 2019 Special Council Meeting

4. ADOPTION OF THE AGENDA

Resolution 2019-072

Motion to adopt the March 12, 2019 Special Council Meeting Agenda, as presented.

Moved by: Councillor Bruce Proud
Seconded by: Councillor Craig McMaster

ALL IN FAVOUR - MOTION CARRIED

Initials: Mayor  SAO 

5. DISCLOSURE OF CONFLICT OF INTEREST

There were no disclosures of Conflict of Interest

6. DELEGATIONS

- a. **Housing Strategy – Janelle Derksen, Community Housing Planner and Ruth McKeown NWT Housing Corporation**
- b. **Land Update - Derise Rehm-Lepine, Regional Superintendent, Department of Lands**

Resolution 2019-073

Motion to move into a Committee of the Whole Meeting to discuss the following:

- * Housing Strategy – Janelle Derksen, Community Housing Planner and Ruth McKeown NWT Housing Corporation
- * Land Update - Derise Rehm-Lepine, Regional Superintendent, Department of Lands

Moved by: Councillor Chaal Cadieux

Seconded by: Deputy Mayor Joe Lalonde

ALL IN FAVOUR - MOTION CARRIED

NWT Housing Strategy

Mayor Winnie Cadieux introduced Janelle Derksen, Community Housing Planner and Ruth McKeown NWT Housing Corporation

Janelle presented a power point presentation to Council. The presentation addressed a Housing Strategy that would be developed for Enterprise. They will be hiring an individual to help them speak with residents and coordinate meetings. Janelle will require Council to approve a job description and a participation agreement. NWT Housing will keep the Hamlet up to date

Land Update

Mayor Winnie Cadieux introduced:

- * Derise Rehm-Lepine, Regional Superintendent, Department of Lands
- * Blair Chapman, Director Lands Administration
- * Olivia Villebrun, Lands Officer, Department of Lands
- * Chris Van Dyke, Team Lead, Commissioner's Land Administration Department of Lands

It was explained that starting this summer inspections of all properties that will be conducted before lots can be transferred to the Hamlet and/or property owner. A map was hung on the wall that identified all equity leases and vacant lots, which will be priority. All properties must comply with bylaws. Once properties are to be determined to be in compliance they will be transferred to the Hamlet and/or property owners. If properties are found to be in violation of bylaws and the issues are not grandfathered, the violations will have to be rectified before the titles can be transferred.

Discussion:

- * 65 Lots in Enterprise to transfer
- * Lands hired additional staff (3 land specialists hired in the north); 2 years worth of funding left to work on transfers
- * Started an inspection developed a plan
- * need to identify priorities (equity leases a priority); equity leases will be inspected this summer for sure
- * if there is an imperative reason that a person must move their transfer quicker can contact lands/sao and they will try to help address those needs (e.g.: mortgages, financing, etc..) lands will work with the Hamlet to identify a priority list
- * mortgages on leases could cause a slow down because the lease would have to be surrendered in order to attain the title

Initials: Mayor  SAO 

- * it will be a major legal hurdle to ensure there are no issues for the seller or the purchaser
- * this summer will be very active conducting pre-inspections (land specialists and land officers)
- * inspections will look at setbacks, constructions, encroachments, environmental hazards, structures within surveyed lot, anything not in compliance will be brought to the owner's attention to resolve prior to the land being transferred; anything built prior to bylaws will be grandfathered on a case by case basis
- * lots that are in compliance (lease fees and taxes up to date, etc.) can be transferred rather quickly, including vacant lots; land transfers will be conducted individually, not in a block transfer
- * The land must go through the consultation process (30-60 days) in April & May
- * next 6-12 months people will really see things move and change
- * people should not be able to claim areas without consulting the Hamlet and individuals or organizations/businesses are always encouraged to consult with the Hamlet prior to submitting an application: lands is would like to see revised policies; currently challenged by community's land priorities, but are now aware of the Hamlet's land priority
- * river access is a priority for tourism in Enterprise, but finding out lands have been spoken for without consultation halted Hamlet's development plans
- * need a map with parks boundaries

Resolution 2019-074

Motion to move out of a committee of the whole meeting and resume the March 12, 2019 Special Meeting at 8:28 pm.

Moved by: Deputy Mayor Joe Lalonde
Seconded by: Councillor Craig McMaster

ALL IN FAVOUR - MOTION CARRIED

Resolution 2019-075

Motion take a 5 min break at 8:29 pm.

Moved by: Councillor Chaal Cadieux
Seconded by: Deputy Mayor Joe Lalonde

ALL IN FAVOUR - MOTION CARRIED

Resolution 2019-076

Motion to resume the March 12, 2019 Special Meeting at 8:41 pm.

Moved by: Deputy Mayor Joe Lalonde
Seconded by: Councillor Bruce Proud

ALL IN FAVOUR - MOTION CARRIED

7. REPORTS - NIL

8. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S) - NIL


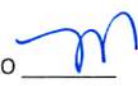
9. DEFERRED BUSINESS AND TABLED ITEMS - NIL

10. NEW BUSINESS

a. O&M Budget (Attached as Appendix A)

Various Ideas Raised:

- * tidy tank for gas - emergency
- * outdoor fired heater that pumps heat into building

Initials: Mayor  SAO 

- * biomass
- * put one at one building as a pilot project
- * include AEA in new Hamlet office design
- * Council honorariums - Indemnities Bylaw Review (incorporate into budget)
- * NWTAC Honorariums 300-500 a day
- * Fire Chief Honorarium
- * Tourism next year
- * Capacity: Need help with research & coordination
- * Organizational Review will include event coordination and planning
- * One dog race for Spring Carnival
- * ITSAGO Date first weekend in March (bigger purse could make the event part of the circuit)
- * Possible Chase the Ace

Resolution 2019-077

Motion to approve the 2019-2020 Operation and Maintenance Budget, with the following change:

- * correct the line item error

Moved by: Councillor Chaal Cadieux

Seconded by: Councillor Craig McMaster

ALL IN FAVOUR - MOTION CARRIED

b. Capital Plan Preliminary Discussions

Various Ideas Raised:

- * Bring Tourism Plan to next meeting
- * Access landing on River
- * RV Park
- * Escarpment Lake Access
- * Fossil Pit
- * Trips to the border to maintain the outhouses on the highway (propose to ITI)
- * Road along the river bank as fossil pit
- * Opportunity to develop other side of river (fire break/burn area)
- * More peaceful economic system within Enterprise (beauty, scenery, arts, etc.) need to determine how we would like development to move forward

11. STRATEGIC PLAN REVIEW - NIL

12. BYLAWS & POLICIES - NIL

13. COUNCIL ISSUES AND CONCERNS

a. Open Discussion

14. CORRESPONDENCE OUTGOING - NIL

15. CORRESPONDENCE AND INFORMATION - NIL

Initials: Mayor



SAO



16. ADJOURNMENT

a. Upcoming Meeting/s

- i. Special Meeting – March 19, 2019 (Council Chambers 7:00 pm)
- ii. Special Meeting – March 26, 2019 (Council Chambers 7:00 pm)
- iii. Regular Meeting – April 2, 2019 (Council Chambers 7:00 pm)

Resolution 2019-078

Motion to adjourn the March 12, 2019 Special Meeting at 10:00 pm

Moved by: Councillor Bruce Proud

Seconded by: Councillor Craig McMaster

ALL IN FAVOUR - MOTION CARRIED


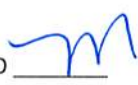


Winnie Cadieux,
Mayor



Tammy Neal,
Senior Administrative Officer



Initials: Mayor  SAO 

"Appendix A"

2019-2020 O&M BUDGET - Approved Resolution 2019-077

REVENUE	EXPENSE
MACA O&M FUNDING	OPERATING EXPENDITURES
MACA - Misc O&M Funded Programs 54,892	Advertising 18,500
MACA - Administration 324,608	Administration Fees 0
MACA - Land Administration 45,000	Amortization Expense 0
MACA - Fire & Emergency 60,000	Bad Debts 0
MACA - Recreation 75,000	Cash Short/Over 0
MACA - Solid Waste 77,500	Communications 0
MACA - Pub Works & Transportation 240,000	Communications - Cell/Sat Phone 5,220
TOTAL MACA O&M FUNDING 827,000	Communications - Email Addresses 950
OTHER O&M REVENUE	Communications - Telephone/Intranet 13,080
Interest Revenue - Operating Funds 5,914	Communications - Website 2,000
MACA - Property Tax Grant 16,000	Community Beautification 0
Revenue - Business License 1,050	Council - Meeting Meals/Snacks 2,700
Revenue - Development Permit Fees 600	Council - Travel 10,000
Revenue - Disposal of Property 0	Council - Honorarium 37,782
TOTAL OTHER O&M REVENUE 23,568	Council - Workshops/Training 0
WATER SEWER FUNDING	Election Expense 2,500
MACA - F&W Water & Sewer 227,000	Deferred Revenue 0
Total WATER & SEWER FUNDING 227,000	Donations 0
WATER & SEWER REVENUE	Equipment Rental - Supplies 0
W&S Revenue - Residential 30,000	Equipment Rental - Photocopier 2,500
W&S Revenue - Commercial 10,000	Equipment Rental - Photocopies 3,250
W&S Revenue - Government 1,500	Fees - Bank 2,500
W&S Revenue - Call Outs 150	Fees - Interest 0
TOTAL WATER SEWER FUNDING 41,650	Fees - Memberships 3,300
PROGRAM CONTRIBUTION FUNDING	Fees - Registration 100
Project Transfer (Reallocate Funds) 0	Honorarium - Fire Calls 0
Deferred Revenue - Com Wellness 0	Honorarium - Fire Fighters 17,000
Deferred Revenue - Programs 0	Honorarium - General 0
ECE - Healthy Children Initiative 11,200	Insurance Expense 44,050
ECE - Misc Funding 0	Per diem - Fire Fighters 50
ECE - Summer Student 0	Allowance 1,500
ECE - After School Top Up Funds 12,000	Professional Fees - Audit/Accounting 20,000
GNWT Funding - Misc 22,400	Professional Fees - Entertainers 17,500
Government of Canada - Misc Funding 0	Professional Fees - Legal 43,000
H&S - Comm Wellness Initiatives 81,500	Professional Fees - IT Support 1,700
MACA - ALGAP 65,000	Professional Fees - Consulting 57,150
MACA - Active After School 15,300	Professional Fees - Contractor 0
MACA - FireSmart 0	Professional Fees - Event Vendor 1,000
MACA - Sport & Recreation 14,000	Professional Fees - Workshops 10,000
MACA - Youth Center Initiatives 13,157	Recognition - Council 700
MACA - Youth Resiliency 13,636	Recognition - Staff 4,400
MACA - Misc Funding 0	Recognition - Presenters 0
NWT Association of Communities 0	Recognition - Volunteers 1,700
NWT Recreation & Parks Association 0	Recognition - Community Members 0
SSDEC - School Bus Contribution 45,000	Regulatory Licensing 1,500
TOTAL PROGRAM CONTRIBUTION FUNDING 293,193	Training - Instructors 0
OTHER PROGRAM REVENUE	Training - Committee 0
Raffle Sales 0	Training - Council 0
Reimbursed Expense 0	Training - Fire Fighters 0
Revenue - Donations 3,000	Training - Meals/Snacks 0
Revenue - Administration 0	Training - Staff 33,000
Revenue - Fundraising 10,000	Travel - Committee 0
TOTAL OTHER REVENUE 13,000	Travel - Fire Fighters 1,000
CAPITAL REVENUE	Travel/Accommodation 15,380
CPIF	Project Transfer 0
Interest Revenue - CPIF	Project Transfer (Wages) 0
MACA - Gas Tax	Program Supplies & Materials 54,380
Interest Revenue - Gas Tax	O & M - Animal Control 500
Interest Revenue - TCA Account	O & M - Buildings 26,700
Interest Revenue - School Bus GIC	O & M - Buildings - Signage 500
Northern Communities Insurance Exch	O & M - Cemetery 0
Merchandise Sales	O & M - Community Beautification 2,500
TOTAL CAPITAL REVENUE 0	O & M - Equipment 10,500
CAPITAL EXPENDITURES	O & M - Fire Truck 3,000
Capital Assets	O & M - Lawn 2,500
Capital - Contractors	O & M - Landfill Closure 0
Capital - Professional Fees	O & M - Parks/Trails 5,000
TOTAL CAPITAL EXPENDITURES 0	O & M - Playgrounds/Skating Rink 1,000
PAYROLL EXPENDITURES	O&M - Recreation Center Equipment 0
Wages & Salaries Expense 613,839	O & M - Roads 15,000
El Expense 0	O & M - Roads - Signage 1,000
CPP Expense 0	O & M - Shop Supplies 2,500
WCB Expense 0	O & M - Shop Tools 2,500
Employee Benefits 0	O & M - Solid Waste 2,000
TOTAL PAYROLL EXPENDITURES 613,839	O & M - Vehicles 7,500
TOTAL REVENUE 1,425,411	O & M - Vehicle Fuel 28,929
	O & M - Sewage Lagoon 1,200
	Subcontract - Sewer 10,000
	Subcontract - Water 175,000
	Utilities - Electricity 29,500
	Utilities - Heating Fuel 31,500
	Utilities - Street Lights 13,250
	Utilities - Sewer 3,350
	Utilities - Water 6,750
	Utilities - Water & Sewer 0
	TOTAL OPERATING EXPENDITURES 811,571
	TOTAL EXPENSE 1,425,410
	NET INCOME 0

Initials: Mayor _____ SAO _____