



SPECIAL COUNCIL MEETING AGENDA
May 21, 2024, 7:00 pm
Council Chambers

- 1. CALL TO ORDER**
- 2. COUNCILLOR ABSENCES**
- 3. AGENDA ADDITIONS**
- 4. ADOPTION OF THE AGENDA**
- 5. DISCLOSURE OF CONFLICT OF INTEREST**
- 6. DELEGATIONS**
- 7. NEW BUSINESS**
 - a. 2024-25 Capital Planning Session
- 8. BYLAWS & POLICIES**
- 9. COUNCIL ISSUES & CONCERNS**
- 10. IN-CAMERA ITEMS**
- 11. ADJOURNMENT**

**Capital Variance Report, as at
March 31, 2024**

Project	Budget	ACTUAL BOOK BALANCES		
		Revenue	Expense	Book Balance
10% Asset Management	59,600.00	59,600.00	55,154.72	4,445.28
Buildings - Renovations/Upgrades	365,000.00	365,000.00	50,442.40	314,557.60
Emergency Measures - Equipment	200,000.00	200,000.00	174,756.26	25,243.74
Emergency Measures - Mitigation Fund	300,000.00	300,000.00	81,500.00	218,500.00
Fire Protection - Community Fire Smart	150,000.00	150,000.00	102,927.50	47,072.50
Fire Protection - Equipment	439,063.00	439,063.00	9,840.32	429,222.68
Fire Protection - Protective Services Truck	100,000.00			0.00
General Gov. - IT Upgrades	100,000.00	100,000.00	60,654.52	39,345.48
General Gov. - New Hamlet Office	500,000.00			0.00
General Gov. - SUV	75,000.00	75,000.00	49,053.33	25,946.67
Lands - Development	500,000.00	500,000.00	1,172.50	498,827.50
Public Works - Aggregate	10,000.00			0.00
Public Works - Backhoe	275,000.00	275,000.00	236,000.00	39,000.00
Public Works - Cemetery	150,000.00	150,000.00	8,034.45	141,965.55
Public Works - Truck	75,000.00	75,000.00	61,349.52	13,650.48
Recreation - Burrow Pit Development	150,000.00	150,000.00	3,750.00	146,250.00
Recreation - Community Hall Renovations	400,000.00			0.00
Recreation - Fitness Centre Upgrades	100,000.00	100,000.00	1,629.90	98,370.10
Recreation - Playground	15,000.00			0.00
Recreation - Skating Rink Upgrade	75,000.00	75,000.00	4,654.45	70,345.55
Recreation - Trails Development/Upgrade	150,000.00	150,000.00	13,337.57	136,662.43
Recreation - Venue Development	100,000.00	100,000.00	95,254.64	4,745.36
Water/Sewer - Capital Transfer to Operations	34,000.00	34,000.00	34,000.00	0.00
Water/Sewer - Solid Waste Improvements	200,000.00	200,000.00	22,500.00	177,500.00
Water/Sewer - Waste Management	100,000.00			0.00
Unplanned Spending		16,144.13	16,144.13	0.00
TOTAL CAPITAL FUNDING	4,622,663.00	3,513,807.13	1,082,156.21	2,431,650.92

ENTERPRISE CAPITAL INVESTMENT PLAN

Community: Enterprise
 Fiscal Year End: March 31
 Council Motion Number: 2023-90

Legend:

CPI - MACA Community Public Infrastructure Funding
 Res - Reserve Funding
 GTF - Federal Gas Tax Fund
 BCP - Building Canada Plan
 ICIP - Investing in Canada Infrastructure Program

		2023/24					2024/25	2025/26	2026/27	2027/28	
Funding Source		CPI	Res	GTF	BCP	ICIP	Total	Total	Total	Total	
Opening Balance		3,324,229	1,297,725	796,175	-	-	5,418,129	4,291,779	4,930,279	5,568,779	6,207,279
Annual Allocation		596,000	1,425,659	42,500	-	1,203,750	1,842,250	638,500	638,500	638,500	596,000
Interest earned		-	-	-	-	-	-	-	-	-	-
Total Funds Available		3,920,229	2,723,384	838,675	-	1,203,750	7,260,379	4,930,279	5,568,779	6,207,279	6,803,279
Project Name	Project Cost	CPI	Res	GTF	BCP	ICIP	Total	Total	Total	Total	
10% Asset Management Component	\$59,600	59,600	-	-	-	-	59,600	-	-	-	-
Buildings - Renovations/Upgrades	\$3,725,000	-	-	-	-	-	-	-	-	-	-
Emergency Measures - Equipment	\$200,000	-	-	-	-	-	-	-	-	-	-
Emergency Measures - Mitigation Fund	\$300,000	-	-	-	-	-	-	-	-	-	-
Fire Protection - Community Fire Smart	\$150,000	-	-	-	-	-	-	-	-	-	-
Fire Protection - Equipment	\$150,000	-	-	-	-	-	-	-	-	-	-
Fire Protection - Fire Hall Extension	\$600,000	-	-	-	-	-	-	-	-	-	-
Fire Protection - Fire Truck	\$600,000	-	-	-	-	-	-	-	-	-	-
Fire Protection - Protective Services Truck	\$100,000	100,000	-	-	-	-	100,000	-	-	-	-
Fire Protection - Water Truck	\$400,000	-	-	-	-	-	-	-	-	-	-
General Gov. - New Hamlet Office	\$1,500,000	500,000	-	-	-	-	500,000	-	-	-	-
General Gov. - School Bus	\$100,000	-	-	-	-	-	-	-	-	-	-
General Gov. - SUV	\$75,000	75,000	-	-	-	-	75,000	-	-	-	-
Lands - Development	\$1,500,000	500,000	-	-	-	-	500,000	-	-	-	-
Public Works - Aggregate	\$10,000	10,000	-	-	-	-	10,000	-	-	-	-
Public Works - Backhoe	\$275,000	275,000	-	-	-	-	275,000	-	-	-	-
Public Works - Cemetery	\$150,000	150,000	-	-	-	-	150,000	-	-	-	-
Public Works - Dump Truck	\$300,000	-	-	-	-	-	-	-	-	-	-
Public Works - Loader	\$450,000	-	-	-	-	-	-	-	-	-	-
Public Works - Paving (ICIP)	\$1,500,000	-	-	-	-	-	-	-	-	-	-
Public Works - Security Cameras	\$60,000	-	-	-	-	-	-	-	-	-	-
Public Works - Tractor	\$85,000	-	-	-	-	-	-	-	-	-	-
Public Works - Truck	\$75,000	75,000	-	-	-	-	75,000	-	-	-	-
Recreation - Burrow Pit Development	\$150,000	150,000	-	-	-	-	150,000	-	-	-	-
Recreation - Community Hall Renovations	\$1,100,000	-	-	400,000	-	-	400,000	-	-	-	-
Recreation - Fitness Centre Upgrades	\$100,000	100,000	-	-	-	-	100,000	-	-	-	-
Recreation - Playground	\$15,000	15,000	-	-	-	-	15,000	-	-	-	-
Recreation - Skating Rink Upgrade	\$75,000	75,000	-	-	-	-	75,000	-	-	-	-
Recreation - Trails Development/Upgrade	\$150,000	150,000	-	-	-	-	150,000	-	-	-	-
Recreation - Venue Development	\$100,000	-	-	-	-	-	-	-	-	-	-
Regional Solid Waste Improvements - ICIP	\$155,000	-	-	-	-	-	-	-	-	-	-
Water/Sewer - Capital Transfer to Operations	\$34,000	34,000	-	-	-	-	34,000	-	-	-	-
Water/Sewer - Solid Waste Improvements	\$200,000	-	-	200,000	-	-	200,000	-	-	-	-
Water/Sewer - Waste Management	\$100,000	-	-	100,000	-	-	100,000	-	-	-	-
	\$14,543,600	2,268,600	-	700,000	-	-	2,968,600	-	-	-	-

Reserve Fund

Buildings - Renovations/Upgrades	365,000	-	-	-	-	365,000	150,000	150,000	150,000	150,000
Emergency Measures - Equipment	8,897	-	-	-	-	8,897	-	-	-	-
Emergency Measures - Mitigation Fund	40,000	-	-	-	-	40,000	-	-	-	-
Fire Protection - Community Fire Smart	150,000	-	-	-	-	150,000	-	-	-	-
Fire Protection - Equipment	-	-	-	-	-	-	-	-	-	-
Fire Protection - Fire Truck	50,000	-	-	-	-	50,000	50,000	50,000	50,000	50,000
Fire Protection - Water Truck	40,000	-	-	-	-	40,000	40,000	40,000	40,000	40,000
General Gov. - School Bus	10,512	-	-	-	-	10,512	10,512	10,512	10,512	10,512
Public Works - Dump Truck	100,000	-	-	-	-	100,000	100,000	100,000	-	-
Public Works - Loader	225,000	-	-	-	-	225,000	225,000	-	-	-
Public Works - Paving (ICIP)	-	-	75,000	-	-	75,000	100,000	100,000	100,000	-
General Gov. - IT Upgrades	100,000	-	-	-	-	100,000	-	-	-	-
Public Works - Tractor	85,000	-	-	-	-	85,000	-	-	-	-
Recreation - Venue Development	100,000	-	-	-	-	100,000	-	-	-	-
Regional Solid Waste Improvements - ICIP	76,250	-	-	-	-	76,250	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	1,350,659	-	75,000	-	-	1,425,659	675,512	450,512	350,512	250,512
Total Expenditures	3,619,259	-	775,000	-	-	4,394,259	675,512	450,512	350,512	250,512
Closing Balances	300,970	2,723,384	63,675	-	1,203,750	2,866,120	4,254,767	5,118,267	5,856,767	6,552,767

2023-24 ASSET REPLACEMENT SUMMARY

BUILDINGS & CONTENTS

	YEAR BUILT	BLDG	CONT	TOTAL	Estimated Capital Expenditures	Years	Annual Allocation
Community Assembly Building	1996	1,878,570	143,377	2,021,947	705,989		
Cold Storage	1995	83,322	8,443	91,765	74,503		
Fire Hall	1990	1,789,652	25,610	1,815,262	652,407		
Staff House - 523 Birch St	2014	372,070	17,733	389,803	247,431		
Community Hall	2010	2,649,078	182,634	2,831,712	693,979		
Fitness Center	1970	858,668	152,733	1,011,401	446,557		
Storage Shed	1970	26,770	-	26,770	17,811		
6 Bay Garage	2011	2,173,524	69,510	2,243,034	551,134		
Public Works Storage	1970	570,448	-	570,448	168,699		
Staff House - 428 Polar St	2012	500,604	25,047	525,651	165,610		
		10,902,706	625,087	11,527,793	3,724,120	25	148,964.80

EQUIPMENT

	YEAR	VALUE			
CHRISTMAS DECORATIONS	2016	28,140			
FLAGRO CONSTRUCTION HEATER		5,277			
JOHN DEERE CRAWLER DOZER 650K	2013	127,440			
EMERGENCY EQUIPMENT		112,560			
PIERCE FIRE TRUCK	2020	464,310	600,000	12	50,000
WACKER NEUSON GENERATOR G14	2010	9,180			
JOHN DEERE GRADER 670	1978	14,040			
CATERPILLAR GRADER 140G	2021	397,056			
KOMATSU LOADER WA200	2007	86,400	400,000	2	200,000
JOHN DEERE MOWER Z910A	2011	5,940			
TENCO SAND SPREADER TCD-10-A3	2014	10,800			
FORD SCHOOL BUS TRANSIT	2019	90,752			
IHC SCHOOL BUS BE 200	2010	140,700			
BOMBARDIER SNOWMOBILE 600SWT SKANDIC	2017	18,221			
AGRI-FAB TOWABLE MOWER 36"		3,377			
		1,514,193			

COMMUNITY ASSEMBLY BUILDING

ITEM	REMAINING LIFE	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047		
Deck	3				13,966																						13,966	
Doors	10.5									16,609					66,367													82,976
Flooring	3	11,025			29,928														19,476								60,429	
General Maintenance	0	1,050		1,177		1,320		1,481		1,660		1,862		2,089		2,342		2,627		2,946		3,304		3,705		4,156	29,719	
HVAC	18	14,700																		59,519							74,219	
Lighting	3				7,232																						7,232	
Paint	0	49,875							33,720			7,264							59,821			38,662					189,342	
Plumbing	0	5,282					699					931					1,240					1,652					9,804	
Roofing	13														95,127												95,127	
Siding	18														13,698										99,182		112,880	
Windows	3				22,446																				7,849		30,295	
		81,932	-	1,177	73,572	1,320	699	1,481	33,720	18,269	-	10,057	-	2,089	175,192	2,342	1,240	2,627	79,297	62,465	-	43,618	-	3,705	107,031	4,156	705,989	

ITEM	REMAINING LIFE	COLD STORAGE																									
		2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	
Doors	0	11,426							3,450																		14,876
General Maintenance	0	210		235		264		296		332		372		417		468		525		589		660		741		831	5,940
Paint/Stain	0	997										1,769										3,139					
Roofing	12												20,890														20,890
Siding	22																								32,797	32,797	
		12,633	-	235	-	264	-	296	3,450	332	-	2,141	-	21,307	-	468	-	525	-	589	-	3,799	-	33,538	-	831	74,503

		FIRE HALL																									
ITEM	REMAINING LIFE	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	
Concrete Driveway	0	12,058																									12,058
Doors	10	25,200		33,348					11,645																		107,252
Flooring	8	9,878							1,016			8,210							21,057			14,566				37,059	54,727
General Maintenance	0	525		588		660		740		830		931		1,044		1,171		1,313		1,473		1,652		1,852		2,078	14,857
HVAC	8	12,600		16,674					18,506										12,520								60,300
Lighting	0	1,632							5,489																		7,121
Paint	0	22,050							5,489			39,117										69,394					136,050
Plumbing	2			4,121															9,738								13,859
Roofing	7								54,894																		54,894
Siding	12								24,310																		86,914
Stain, exterior	4	6,300				9,904						13,970						19,705						27,794		77,673	
Tank, fuel	7								15,684																		15,684
Windows	17																		11,018								11,018
		90,243	-	54,731	-	10,564	-	740	137,033	830	-	62,228	-	1,044	-	1,171	-	21,018	116,937	1,473	-	85,612	-	66,705	-	2,078	652,407

STAFF HOUSE - 523 BIRCH ST

ITEM	REMAINING LIFE	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	
Deck	12													24,023													24,023
Doors	29																										-
Flooring	16											11,835											31,495				43,330
General Maintenance	0	525		588		660		740		830		931		1,044	1,171		1,313		1,473			1,652		1,852		2,078	14,857
HVAC	11											13,808															13,808
Lighting	21																						8,748				8,748
Paint	4		9,450										23,867										29,745				63,062
Plumbing	0	525					699	5,183				931					1,240					1,652	12,248				22,478
Roofing	16																	21,544									21,544
Siding	41																										-
Tank, fuel	11												8,285														8,285
Windows	21																						27,296				27,296
		1,050	9,450	588	-	660	699	5,923	-	830	-	1,862	57,795	25,067	-	1,171	1,240	22,857	-	1,473	-	3,304	109,532	1,852	-	2,078	247,431

COMMUNITY HALL

ITEM	REMAINING LIFE	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	
Concrete	20																		86,254					2,964		89,218	
Doors	25																									74,119	
Flooring	9	1,050										1,862							127,990					3,304		134,206	
General Maintenance	0	1,050		1,177		1,320		1,481		1,660		1,862		2,089		2,342		2,627		2,946		3,304		3,705		4,156	29,719
HVAC	11								15,840					29,580					4,173							49,593	
Lighting	17																		12,520							12,520	
Paint	4	22,575							14,899			40,048												71,047		148,569	
Plumbing	0	1,575					2,097					2,794												4,956		15,143	
Roofing	27																									-	
Siding	37																									-	
Tank, fuel	7								15,684																	15,684	
Windows	17																		125,208							125,208	
		26,250	-	1,177	-	1,320	2,097	1,481	46,423	1,660	-	46,566	-	31,669	-	2,342	3,721	2,627	356,145	2,946	-	82,611	-	80,788	-	4,156	693,979

		FITNESS CENTER																									
ITEM	REMAINING LIFE	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	
Deck	18																			44,198							44,198
Doors	7					13,206					8,794																22,000
Flooring	6	22,038									1,319	745					42,177					1,321					67,600
General Maintenance	0	1,050		1,177		1,320		1,481		1,660		1,862		2,089		2,342			2,627		2,946		3,304		3,705	4,156	29,719
HVAC	0	14,868																									14,868
Lighting	0	2,625																									2,625
Paint	0	22,050										30,734											69,394				122,178
Plumbing	0	1,575					2,097					2,794					3,721					4,956					15,143
Roofing	9										40,455																40,455
Siding	32																										-
Tank, fuel	15																10,420										-
Windows	21																				6,240						87,771
		64,206	-	1,177	-	14,526	2,097	1,481	-	1,660	50,568	36,135	-	2,089	-	2,342	56,318	2,627	-	47,144	6,240	78,975	-	85,236	-	4,156	446,557

6 BAY PARKING GARAGE

ITEM	REMAINING LIFE	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	
Concrete	13														59,731												59,731
Doors	21														188,042										58,869		246,911
Flooring	0	23,356										31,666															111,198
General Maintenance	0	1,050		1,177		1,320		1,481		1,660		1,862		2,089		2,342		2,627		2,946		3,304		3,705		4,156	29,719
HVAC	11									9,965					31,325												41,290
Lighting	13									4,152										23,572							27,724
Paint	8									332																	332
Plumbing	2	525			935		699					931					1,240			2,209		1,652					8,191
Roofing	28																										-
Siding	38																										-
Tank, fuel	8									16,609																	16,609
Windows	18																			9,429							9,429
		24,931	-	1,177	935	1,320	699	1,481	-	32,718	-	34,459	-	2,089	279,098	2,342	1,240	2,627	-	38,156	-	61,132	-	3,705	58,869	4,156	551,134

PUBLIC WORKS STORAGE

ITEM	REMAINING LIFE	PUBLIC WORKS STORAGE																									
		2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	
Doors	19																				27,459					27,459	
General Maintenance	0		555		623		699		784		879		986		1,106		1,240		1,391		1,560		1,749		1,962	13,534	
Paint	0	17,325										30,734										54,524				102,583	
Roofing	38																									-	
Siding	9										19,348															19,348	
Windows	0	5,775																								5,775	
		23,100	555	-	623	-	699	-	784	-	20,227	30,734	986	-	1,106	-	1,240	-	1,391	-	29,019	54,524	1,749	-	1,962	-	168,699

STAFF HOUSE - 428 POLAR ST

ITEM	REMAINING LIFE	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	
Deck	10											4,656															4,656
Doors	27																									18,287	18,287
Fascia	39																										-
Flooring	29																										-
General Maintenance	0	262	277	294	311	330	349	370	392	415	439	465	493	522	553	585	620	656	695	736	780	826	874	926	981	1,039	14,190
HVAC	9										12,312																12,312
Lighting	19																				6,240						6,240
Paint	7					12,149					6,332										28,707						47,188
Plumbing	4					4,622															10,921						15,543
Roofing	14															21,085											21,085
Siding	29																										-
Soffit	29																										-
Tank, fuel	9										7,387																7,387
Windows	19																				18,722						18,722
		262	277	294	311	17,101	349	370	392	415	26,470	5,121	493	522	553	21,670	620	656	695	736	65,370	826	874	926	981	19,326	165,610