



SPECIAL COUNCIL MEETING MINUTES
Thursday, October 15, 2020
Zoom, 7:00 pm
 Approve by Motion 2020-475

<p><u>PRESENT</u> Mayor Craig McMaster Deputy Mayor Michael St Amour Councillor Barb Hart Councillor Joe Lalonde Councillor Sandra McMaster</p>	<p><u>ABSENT</u> Councillor Daniel Harley</p>	<p><u>STAFF</u> SAO, Tammy Neal</p> <p><u>MINUTES PREPARED BY</u> SAO, Tammy Neal</p>
<p><u>GALLERY</u> Winnie Cadieux</p>	<p><u>DELEGATES</u></p>	

1. CALL TO ORDER

Mayor Craig McMaster called the October 15, 2020 Special Meeting to order at 7:06 pm.

2. COUNCILLOR ABSENCES

Resolution 2020-454

Motion to accept the absence of the following Council member:

- * Councillor Daniel Harley, without reason

Moved by: Councillor Barb Hart
Seconded by: Councillor Sandra McMaster

ALL IN FAVOUR MOTION CARRIED

Discussion: NIL

3. AGENDA ADDITIONS

NIL

4. ADOPTION OF THE AGENDA

Resolution 2020-455

Motion to adopt the October 15, 2020 Special Meeting agenda as presented

Moved by: Councillor Barb Hart
Seconded by: Deputy Mayor Michael St Amour

ALL IN FAVOUR MOTION CARRIED

Initials: Mayor CM SAO [Signature]

5. DISCLOSURE OF CONFLICT OF INTEREST

There were no disclosures of conflict of interest

6. DELEGATIONS - NIL

7. REPORTS - NIL

8. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S) - NIL

9. DEFERRED BUSINESS AND TABLED ITEMS

a. New Hamlet Office

Resolution 2020-456

Motion that Council accept the recommendations outlined in the *Information for October Special Meeting, dated October 12, 2020* prepared by Taylor Architectural Group, accepting the following being incorporated into the design of the New Hamlet Office/Heritage & Visitor Information Center:

- * **Structural System** - Shallow concrete foundation with crawlspace for services and wood framing for floors, walls, and roof
- * **Heating Source** - Pellet boiler with electric boiler backup
- * **Heating Delivery** - Hydronic in-floor heat in public areas, hydronic baseboard in office areas, hydronic radiant panels as needed in high heat-loss areas
- * **Electricity Source** - Conventional electrical service
- * **Roofing** - Flame-resistant MBM (modified bitumen membrane/rolled roofing)
- * **Cladding/Siding** - Combination of steel and fibre cement panels
- * **Additional Office Space** - Stick with most recent schematic design plan
- * **Flooring** - The incorporation of local limestone in the floor of the public areas and the development of a floor assembly that can accommodate the weight of this flooring while providing in floor heating

Moved by: Councillor Barb Hart

Seconded by: Deputy Mayor Michael St Amour

ALL IN FAVOUR MOTION CARRIED

Discussion: Propane? Propane was discussed and agreed the electric heating would be cleaner

b. Land Titles – 7 Vacant Lots

Resolution 2020-457

Motion that the Senior Administrative Officer prepare a briefing note pertaining to the next steps with regards to land disposal and the values of the land.

Moved by: Councillor Barb Hart

Seconded by: Councillor Sandra McMaster

ALL IN FAVOUR MOTION CARRIED

Discussion: Council could decide to sell, or not sell the land and also the values of the lands prep a briefing note

Initials: Mayor

CM

SAO



c. **Level of Service Workshop Recommendations**

Resolution 2020-458

Motion to accept the recommendations of Christina Benty, dated September 2020 that resulted from the Level of Service Workshop held on September 23 and 24, 2020, as information to be used as a tool in the future.

Moved by: Councillor Barb Hart

Seconded by: Councillor Joe Lalonde

ALL IN FAVOUR MOTION CARRIED

Discussion: NIL

d. **Area Development Plan**

The SAO explained that Dillon Consulting was unable to get enough information to move forward with the Area Development Plan and the Zoning Bylaw Update. A workbook was developed and Council can fill in in this booklet together, or separately, and the booklets can be submitted to Dillon Consulting to compile and use ad information to move forward.

Q: Should the booklets be mailed to residents for their input? A: The Area Development Plan work can advertise on the website and Facebook residents can pick up documents from the office to provide their input if they are interested.

e. **Zoning Bylaw 2017-75 Review**

Changes to the Zoning Bylaw will be limited unless Council is open to reviewing the Community Plan. Council will not be able to incorporate all suggested changes unless the Community Plan is reviewed, for example: rezoning land, adding an agricultural zone, various land uses in the different zones, etc.

Resolution 2020-459

Motion that Council would like to review the Community Plan in order to ensure that desired changes identified for the Zoning Bylaw, and opportunities for the Area Development Plan, could be facilitated through the Community Plan update.

Moved by: Councillor Barb Hart

Seconded by: Deputy Mayor Michael St Amour

ALL IN FAVOUR MOTION CARRIED

f. **Draft Beautification Bylaw 2020-86**

The bylaw was provided as a draft for Council to review. Please take the time to really review it to ensure it is drafted according to what Council would like to see in the community. Suggestions/input can be emailed to the SAO for discussion at the November 3 regular council meeting. Once a final draft of the bylaw has been

Initials: Mayor CM SAO M

agreed upon, it can be sent to legal for review and the bylaw reading may be able to start in January or February.

10. NEW BUSINESS - NIL

11. STRATEGIC PLAN REVIEW - NIL

12. BYLAWS & POLICIES - NIL

13. COUNCIL ISSUES AND CONCERNS - NIL

14. CORRESPONDENCE OUTGOING - NIL

15. CORRESPONDENCE AND INFORMATION - NIL

16. ADJOURNMENT

a. Regular Meeting November 3, 2020

Resolution 2020-460

Motion to adjourn at 8:44 pm

Moved by: Councillor Barb Hart

Seconded by: Councillor Joe Lalonde

ALL IN FAVOUR MOTION CARRIED

Discussion: NIL



Craig McMaster,
Mayor



Tammy Neal,
Senior Administrative Officer

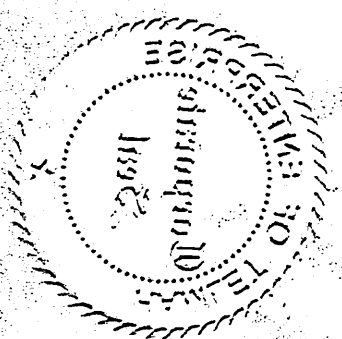


Initials: Mayor CM SAO TM

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