



REGULAR COUNCIL MEETING MINUTES
 Tuesday, October 6, 2020
 Zoom, 7:00 pm
 Approve by Motion 2020-474

<p><u>PRESENT</u> Mayor Craig McMaster Deputy Mayor Michael St Amour Councillor Barb Hart Councillor Joe Lalonde Councillor Sandra McMaster</p>	<p><u>ABSENT</u> Councillor Daniel Harley</p>	<p><u>STAFF</u> SAO, Tammy Neal Lou Frost</p> <p><u>MINUTES PREPARED BY</u> SAO, Tammy Neal</p>
<p><u>GALLERY</u> Winnie Cadieux</p>	<p><u>DELEGATES</u> Amy Mercredi, President Senior Society Christopher Oland Taylor Architectural Group Greg Haist, Hamlet Project Manager</p>	

1. CALL TO ORDER

Mayor Craig McMaster called the October 6, 2020 Regular Council Meeting to order at 7:05 pm.

2. COUNCILLOR ABSENCES

Resolution 2020-420

Motion to accept the absence of the following Councillor/s:

- * Councillor Daniel Harley, without reason

Moved by: Deputy Mayor Michael St Amour

Seconded by: Councillor Sandra McMaster

ALL IN FAVOUR - MOTION CARRIED

3. AGENDA ADDITIONS

NIL

4. ADOPTION OF THE AGENDA

Resolution 2020-421

Motion to adopt the October 6, 2020 Regular Council Meeting Agenda, as amended:

- * Add: Briefing Note: Red NWT Housing House, as item 10. f

Moved by: Councillor Barb Hart

Seconded by: Deputy Mayor Michael St Amour

ALL IN FAVOUR - MOTION CARRIED

Initials: Mayor CM SAO M
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5. DISCLOSURE OF CONFLICT OF INTEREST

NIL

6. DELEGATIONS

a. Senior Society – Amy Mercredi, President Senior Society

Mayor Craig McMaster introduced Amy Mercredi, President Senior Society.

Any thanked the Hamlet for the use of the Council Chambers for the Senior Society AGM. The newly elected Board of Directors are as follows:

- * Amy Mercredi, President
- * Al Flamand, Vice President
- * Jim Dives, Director
- * Bruce Proud, Director
- * Brian Johns, Director

The Senior Society is looking for the following:

- * A letter responding to the request to use the red NWT Housing House (on agenda later on for discussion)
- * Assistance to plough senior's driveways in the winter; the Society does have some money that can be used (covid-19), but looking for the Hamlet to help; e.g., hire someone with bobcat to go clean driveways, have 5-7k to assist
- * The Senior Society will be handing out a food basket this week and will do a survey for snow removal to see if Hamlet will assist
- * As of October 20, new money can be applied for; the Senior Society is looking for a letter of support to apply for travel to go for groceries or social activities, lunches, coffee, etc.. The proposal theme is Moving Forward

b. New Hamlet Office – Christopher Oland Taylor Architectural Group; Greg Haist, Hamlet Project Manager

Mayor Craig McMaster introduced Christopher Oland and Greg Haist

Chris reviewed, with Council, a document containing recommendations pertaining to items that require clarification prior to moving into design development.

Discussion:

- * Electric heat is cleaner & has no propane tank outside
- * Solar would cost approximately \$150,000 for a 15 kw system installed on the roof and made up of approx. 60 panels. The system would power electrical and ventilation, not heating; good for lighting and electrical power outages; Fort Smith has a good PV system for reference; not looking for batteries (off grid)
- * An outside wood system would be a preference, (24-48 hour systems available), don't have to store pellets, local wood supplier
- * Pellets were recommended over wood due to the daily maintenance with a wood boiler vs routine maintenance with pellet systems
- * A smaller less costly solar system could be incorporated, if Council chooses to
- * Wood gasification?

Can table decision to special meeting

Resolution 2020-422

Motion that the Consultant for Taylor Architectural Group continue to seek funding to help pay for the Heritage/Cultural portion of the New Hamlet Office/Heritage & Visitor Information Center.

Moved by: Deputy Mayor Michael St Amour

Seconded by: Councillor Joe Lalonde

ALL IN FAVOUR MOTION CARRIED

7. REPORTS

a. Mayor's Report

NIL

b. Deputy Mayor's Report

Nice to see old restaurant gone and business is moving forward.

c. Acting Mayor's Report

- * Still working with SAO on exposure planning
- * Nominated & selected Regional wellness committee for next 3 years

Resolution 2020-423

Motion to accept the Acting Mayor's verbal report, as at October 6, 2020, as presented.

Moved by: Deputy Mayor Michael St Amour

Seconded by: Councillor Sandra McMaster

ALL IN FAVOUR MOTION CARRIED

d. SAO Reports

- i. Written Report, as September 30, 2020

Resolution 2020-424

Motion to accept the Senior Administrative Officer Report, as at September 30, 2020, as presented.

Moved by: Councillor Barb Hart

Seconded by: Councillor Joe Lalonde

ALL IN FAVOUR MOTION CARRIED

- ii. Outstanding Motions, at September 30, 2020

Resolution 2020-425

Motion to accept the Outstanding Motion List, as at September 30, 2020.

Moved by: Councillor Barb Hart

Seconded by: Deputy Mayor Michael St Amour

ALL IN FAVOUR MOTION CARRIED

- iii. Updated Motion List, at September 30, 2020

Resolution 2020-426

Motion to accept the Updated Motion List, as at September 30, 2020

Moved by: Councillor Barb Hart

Seconded by: Deputy Mayor Michael St Amour

ALL IN FAVOUR MOTION CARRIED

- iv. Project Variance Report, September 30, 2020

Resolution 2020-427

Motion to accept the Project & Capital Variance Report, as at September 30, 2020

Moved by: Councillor Joe Lalonde

Seconded by: Councillor Barb Hart

ALL IN FAVOUR MOTION CARRIED

- e. Fire Chief Report – September 2020 Report

Councillor Barb Hart explained that the report from mechanic on pumper truck, was positive, the truck may need back tires in the future. There is an offer on the old Fire Truck; a resident would like to donate the truck to his home town and she recommends council approve the offer.

Resolution 2020-428

Motion to accept the following Fire Chief Report/s, as information:

- * September 2020 Report

Moved by: Deputy Mayor Michael St Amour

Seconded by: Councillor Sandra McMaster

ALL IN FAVOUR MOTION CARRIED

Resolution 2020-429

Motion to accept the offer made to purchase the old Fire Truck in the amount of \$8,000 from Wayne Jordan of Enterprise, dated September 28, 2020.

Moved by: Deputy Mayor Michael St Amour

Seconded by: Councillor Joe Lalonde

ALL IN FAVOUR MOTION CARRIED



f. **Wellness/Recreation Leader Report - September 2020 Report**

Resolution 2020-430

Motion to accept the following Recreation and Wellness Leader Report/s, as information:

- * September 2020 Report

Moved by: Deputy Mayor Michael St Amour

Seconded by: Councillor Sandra McMaster

ALL IN FAVOUR MOTION CARRIED

g. **Bylaw Report - September 2020 Report**

Resolution 2020-431

Motion to accept the following Bylaw Report, as information:

- * September 2020 Report

Moved by: Deputy Mayor Michael St Amour

Seconded by: Councillor Barb Hart

ALL IN FAVOUR MOTION CARRIED

8. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)

a. **September 1, 2020 Regular Meeting**

Resolution 2020-432

Motion to accept the September 1, 2020, Regular Meeting Minutes, as presented.

Moved by: Deputy Mayor Michael St Amour

Seconded by: Councillor Barb Hart

ALL IN FAVOUR MOTION CARRIED

b. **September 8, 2020 Special Meeting**

Resolution 2020-433

Motion to accept the September 8, 2020, Regular Meeting Minutes, as presented

Moved by: Deputy Mayor Michael St Amour

Seconded by: Councillor Joe Lalonde

ALL IN FAVOUR MOTION CARRIED

c. September 23, 2020 Special Meeting

Resolution 2020-434

Motion to accept the September 23, 2020, Special Meeting Minutes, as presented.

Moved by: Councillor Joe Lalonde
Seconded by: Councillor Barb Hart

ALL IN FAVOUR MOTION CARRIED

d. September 24, 2020 Special Meeting

Resolution 2020-435

Motion to accept the September 24, 2020, Special Meeting Minutes, as presented

Moved by: Councillor Sandra McMaster
Seconded by: Councillor Barb Hart

ALL IN FAVOUR MOTION CARRIED

9. DEFERRED BUSINESS AND TABLED ITEMS

- a. In Camera – Conflict of Interest – Senior Society : Hamlets Act 2003, c.22, Section 25(3)(h)
In Camera – Investigation Committee: Hamlets Act 2003, c.22, Section 25(3)(b)
- b. In Camera – Development Officer/Business Matter: Hamlets Act 2003, c.22, Section 25(3)(a)

Resolution 2020-436

Motion to move into an in-camera session at 8:07 pm, to discuss the following:

- * Conflict of Interest – Senior Society: Hamlets Act 2003, c.22, Section 25(3)(h)
- * Investigation Committee: Hamlets Act 2003, c.22, Section 25(3)(b)
- * Development Officer/Business Matter: Hamlets Act 2003, c.22, Section 25(3)(a)

Moved by: Councillor Joe Lalonde
Seconded by: Deputy Mayor Michael St Amour

ALL IN FAVOUR - MOTION CARRIED

Resolution 2020-437

Motion to move out of the in-camera session at 9:10 pm, and resume the October 6, 2020 Regular Council Meeting.

Moved by: Councillor Barb Hart
Seconded by: Deputy Mayor Michael St Amour

ALL IN FAVOUR - MOTION CARRIED

Resolution 2020-438

Motion to take a short break at 9:11 pm

Moved by: Councillor Barb Hart

Seconded by: Councillor Sandra McMaster

ALL IN FAVOUR MOTION CARRIED

Resolution 2020-439

Motion to resume the October 6, 2020 Regular meeting at 9:16 pm

Moved by: Deputy Mayor Michael St Amour

Seconded by: Councillor Barb Hart

ALL IN FAVOUR MOTION CARRIED

Resolution 2020-440

Motion to accept the legal opinion from Brownlee Law LLP, on behalf of the Hamlet of Enterprise, dated September 10, 2020 that identifies the following Council Members as being required to declare a conflict of interest and avoid participating in Hamlet decisions involving the Senior Society:

- * Mayor, Craig McMaster
- * Councillor Sandra McMaster
- * Councillor Daniel Harley

Because this legal opinion is advice to the municipal corporation of the Hamlet of Enterprise and not personal legal advice for any of the individual Council Members, individual Council Members may wish to obtain their own independent legal advice.

Moved by: Deputy Mayor Michael St Amour

Seconded by: Councillor Joe Lalonde

ALL IN FAVOUR MOTION CARRIED

Resolution 2020-441

Motion that the Council, as a whole will form a committee, investigate, and review information pertaining to a staff complaint/grievance and follow up, as required with the Hamlet's legal counsel. The decision of Council will be final and binding.

Moved by: Councillor Barb Hart

Seconded by: Deputy Mayor Michael St Amour

ALL IN FAVOUR MOTION CARRIED

Discussion: Do we communicate with staff, or does SAO? One Council member needs to take the lead in communicating with parties involved to coordinate meetings, ect. Councillors Agreed Councillor Barb Hart would take the lead coordinating.

Resolution 2020-442

Motion to approve the Senior Administrative Officer's request to be removed from the position of Development Officer, as appointed by motion 2019-346, effective immediately.

Moved by: Councillor Barb Hart
Seconded by: Councillor Joe Lalonde

ALL IN FAVOUR MOTION CARRIED

Discussion: Q: Do we have paperwork saying Dillon will accept acting as the Development Officer? A: Not in writing.

Resolution 2020-443

Motion that the Hamlet of Enterprise appoint Dillon Consulting to act as the Development Officer for the Hamlet of Enterprise, pursuant to section 3.1, subsection (1) of the Hamlet of Enterprise Zoning By-law 2017-75 and section 52 of the Community Planning and Development Act, S.N.W.T., 2011, c.22., pending Dillon Consulting's acceptance.

Moved by: Deputy Mayor Michael St Amour
Seconded by: Councillor Joe Lalonde

ALL IN FAVOUR MOTION CARRIED

Resolution 2020-444

Motion to accept the Development Permit Application, pending the receipt of an updated emergency response plan and environmental plan and a list of the types of commodities and anticipated quantities.

Moved by: Deputy Mayor Michael St Amour
Seconded by: Councillor Sandra McMaster

ALL IN FAVOUR MOTION CARRIED

c. **Staggered & Extended Council Term**

Resolution 2020-445

Motion that Administration move forward with the appropriate preparation for the Hamlet of Enterprise to move forward with bringing to the public, during the 2020 General Election, a vote on the following with regards to the Council Term:

1. remaining the same, a 2-year staggered term
2. Maintaining or rescinding the staggered term
3. increasing the Council's Term of office to 3 or 4 years

Moved by: Deputy Mayor Michael St Amour
Seconded by: Councillor Joe Lalonde

ALL IN FAVOUR MOTION CARRIED

10. NEW BUSINESS

a. Returning Officer Appointment

Resolution 2020-446

Motion to appoint Lou Frost as the Returning Officer for the 2020 General Election.

Moved by: Councillor Joe Lalonde

Seconded by: Councillor Barb Hart

ALL IN FAVOUR MOTION CARRIED

b. Briefing Note – New Grader

Resolution 2020-447

Motion that Administration move forward with the purchase of a 140GC Tandem Drive Grader, this fiscal year instead of next fiscal, as quoted by Finning on September 16, 2020 in the amount of \$358,847. Administration is to also look at purchasing a moldboard end gate, providing the cost falls within the full budgeted amount \$400,000.

Moved by: Councillor Joe Lalonde

Seconded by: Councillor Barb Hart

ALL IN FAVOUR MOTION CARRIED

c. Briefing Note - HR Framework Quote

Resolution 2020-448

Motion that the Hamlet of Enterprise move forward with the development of a Human Resource Framework in the amount of \$3,900, as quoted on September 24, 2020 by Be Coaching and Consulting. In addition, the Hamlet Council would like to include the Succession Program at an additional cost of \$900 and the Respectful Workplace and Anti Harassment Policy also at an additional cost of \$900 for a total cost of \$5,700

Moved by: Deputy Mayor Michael St Amour

Seconded by: Councillor Barb Hart

ALL IN FAVOUR MOTION CARRIED

d. Briefing Note - Budget Revisions

Resolution 2020-449

Motion to amend the 2020-2021 O&M Budget to increase the MACA – Land Planning & Administration Project Budget by \$63,500 for an amended operating budget of \$140,250.68.

This amendment is to occur by:

- * reducing the MACA - Finance & Administration O&M Budget by \$24,000 (amended budget \$376,000); and
- * reducing the MACA - Public Works & Transportation O&M Budget by \$37,000 (amended budget \$138,000)

Moved by: Councillor Barb Hart

Seconded by: Councillor Joe Lalonde

ALL IN FAVOUR MOTION CARRIED

e. **Briefing Note - Capital Budget Revisions**

Resolution 2020-450

Motion to amend the 2020-2021 Capital Budget as follows:

- * increase the line item Governance & Administration - New Hamlet Office for 2021-2022 from \$1,975,000 to \$2,975,000 in accordance with Resolution 2020-321, made July 28, 2020
- * increase the line item Public Works & Transportation - Grader for 2020-2021 from \$100,000 to \$400,000 and reduce the line item Public Works & Transportation - Grader for 2021-2022 from \$100,000 to \$0 to accommodate the purchase of a Grader one year earlier (2020/2021); a new grader was budgeted for in 2018, 2019, 2020 and 2021.

Moved by: Councillor Joe Lalonde

Seconded by: Councillor Barb Hart

ALL IN FAVOUR MOTION CARRIED

Discussion: The SAO asked Council if they would be interested in amending the Capital Plan to include a Pavement line item, explaining there was a call for proposals coming out in the near future that could enable re-paving or sealcoating the roads and up to 75% of the costs could be funded. Some Capital projects would have to be taken off the Capital Plan to accommodate paving costs. Council agreed they were interested in road restoration (paving or seal coating) and also interested in looking at a drainage study to improve the ditching; a drainage study should be included in the revised plan. The SAO can bring a draft Capital Plan for review.

f. **Briefing Note – Red NWT Housing House**

Resolution 2020-451

Motion to sell the Red NWT Housing House to the Senior Society for one dollar, once the title is transferred to the hamlet of Enterprise (pending the sale with the NWT Housing Corporation being finalized). The Hamlet will apply for the land tenure and transfer it to the Senior Society once the title is secured. Appropriate bylaws will be drafted and enacted.

Moved by: Councillor Barb Hart

Seconded by: Councillor Joe Lalonde

ALL IN FAVOUR MOTION CARRIED

g. **Facilitated Discussion Meeting Request**

There is a request for a facilitated discussion with AWP. GNWT representatives will be here tomorrow at 1 pm to meet with Council.

Resolution 2020-452

Motion to table the remainder of the meeting, including TAG's letter, to a Special Meeting Thursday October 15, 2020 at 7:00 pm

Moved by: Councillor Joe Lalonde

Seconded by: Deputy Mayor Michael St Amour

ALL IN FAVOUR MOTION CARRIED

h. **Land Titles – 7 Vacant Lots**

i. **Level of Service Workshop Recommendations**

j. **Area Development Plan – Request for Special Meeting**

11. STRATEGIC PLAN REVIEW

12. BYLAWS & POLICIES

- a. Zoning Bylaw 2017-75 Review – Request for Special Meeting
- b. Draft Beautification Bylaw 2020-86 – Request for Special Meeting

13. COUNCIL ISSUES AND CONCERNS

14. CORRESPONDENCE OUTGOING - NIL

15. CORRESPONDENCE AND INFORMATION

16. ADJOURNMENT

- a. Regular Meeting November 3, 2020

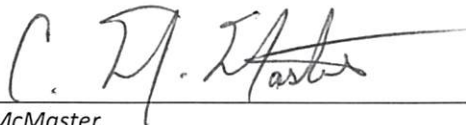
Resolution 2020-453

Motion to adjourn the October 6, 2020 Regular Council Meeting to at 10:04 pm.

Moved by: Councillor Joe Lalonde

Seconded by: Deputy Mayor Michael St Amour

ALL IN FAVOUR - MOTION CARRIED



Craig McMaster,
Mayor



Tammy Neal,
Senior Administrative Officer



SECRET
CONFIDENTIAL

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SAO REPORT, AS AT September 2020

COMMENTS

I would like to remind Council that any direction given to the SAO should be in the form of a motion. This ensures direction is clear and direction can be tracked through the outstanding motion list.

COUNCIL HONORARIA AS PER INDEMNITIES BYLAW 2020-02

Month	Allowable Number Meetings in Budget	Meetings Held	Budgeted Meeting Variance
January	3	3	0
February	3	2	1
March	3	5	-1
April	3	2	0
May	3	3	0
June	3	3	0
July	3	5	-2
August	3	4	-3
September	3	3	-3
October	3	1	-2

STAFF

Total: 12 Full Time: 4 Part Time: 4 Casual: 2 Term: 1 Summer Student: 1

Summer Labours: 2 Summer Labour's will be done as of October 2, 2020. 1 Summer Labour has been retained to help sanitize the kids hands on the bus and help the bus driver sanitize the bus after school.

Municipal Works Maintainer: An ad has been circulated to fill the vacant Municipal Works Maintainer position. The position has not yet been filled; there have been three interested candidates and one resume received.

Public Works Manager: The SAO is going to advertise for a Public Works Manager, someone who can operate equipment and assist with the paperwork and planning.

Office Staff: Office staff have voiced various feelings pertaining to Covid-19. All feelings/concerns were similar in nature; staff feel "off," uneasy, uncomfortable, unsure, exposed (at times), ect. It was agreed to return to a staggered work schedule, host more meetings via Zoom and not answer the door unless individuals have made prior arrangements to visit the office. Staff feel mentally uneasy. Staff state the pandemic is currently in phase 2, but people are becoming more relaxed, there is pressure to return to normal when there is still much uncertainty about a second wave and many enter the NWT and don't always follow orders. Concerns were also raised about being indirectly affected due to the reopening of the After-School Program. Staff are doing their best during these challenging times, but after 6 months, say they are starting to have their moments. Staff are feeling good about the recent changes and the situation will be revisited, as required. One staff member requested all holidays owed and will be off work for 1.5 months (pertaining to covid concerns).

COVID-19 RELATED PROJECTS

Residents in quarantine: There is 1 known resident currently in quarantine in Enterprise.

Hamlet Office: The office remains closed to walk ins but continues to assist residents on an appointment basis. Office staff have voiced concerns with regards to the number of people entering the building and requested returning to staggered shifts and Zoom meetings when possible.

Covid-19 Policy: The Covid-19 Procedures continue to be implemented and adhered to.

Exposure Plans: Exposure Plans continue to be worked on. In the recent month a plan has been developed to open the After School Program, the Senior's AGM and the meeting with the minister. An exposure plan will be developed for educational studies in the library at the Community Hall, but in the meantime, students may access the intranet in the council chambers. The anticipated completion date for the Educational Studies Exposure Plan is September 30, 2020.

Scholarship: One scholarship of 1,000 has been granted to a local student for successfully completing her second year of university studies. The student continues her studies in the 2020 year and is working towards a Bachelor of Education with a major in Social Studies and a minor in French at the University of Alberta.

Community Food Centers Canada (CFCC) - Good Food Access Fund – The Hamlet mailed each household \$200 in gift cards on August 26, 2020 to assist with purchasing food and sanitizing supplies, which will in turn help elevate the higher cost of food, supplies and various bills.

Community Food Centers Canada (CFCC) - Good Food Access Fund - August 18, 2020, an application for \$20,000 was submitted to assist each resident with \$150 for food and sanitary supply purchases in September, October and November; however, **this funding was not granted.**

United Way Yellowknife: August 27, 2020, an application was been submitted for \$25,000 to provide residents with \$500 per household to assist with preparation for a second wave of Covid-19 intranet by way of heating fuel, or food and sanitary supplies; however, **this funding was not granted.**

PUBLIC WORKS PROJECTS

CN Railway/Calcium Tank Area/Excess Water: The Public Works Department assisted CN in relieving the water build up by the calcium tank. The water had risen to the point where the railway could have been compromised. The ditching was enhanced, so that when the beaver dam was broken, the water would not flow onto the highway. The Hamlet was provided a permit from Environment and Natural Resources to trap the beavers and the meat will be distributed amongst residents who would like the meat.

FireSmarting Fox Farm Road: There was not enough time to host a chainsaw certification course to conduct this work in house, so this work has been contracted out and is complete.

Brushing on Fox Farm Road: the SAO has been in contact with Northland Utilities with regards to some brushing that is needed on Fox Farm Road, it appears some brushing has been done, but much more is needed.

Gravelling Roads: Gravel was spread on the Fox Farm Road to fill the large pot holes and the road was graded. The roads will be graded one more time before winter.

New Grader: The old grader is broken down and in need of \$6,000 plus in repairs. The SAO prepared a briefing note with regards to purchasing a new grader.

Public Works Security Fence: Staff are researching and preparing to install a fence at the Public Works Yard.

Crack Sealing and Road Repairs: The road work has been completed for the 2020 summer.

Gravel Stock Piles: ¾ inch gravel and 4" minus pit run has been re-stocked in the public works yard.

OTHER PROJECTS BEING WORKED ON

Greenhouse Project: One of the greenhouses is currently being installed, including new growing beds and good soil. Fertilizer has been ordered, but will not be received until February 2021, but the greenhouse will be ready for residents to plant in it next spring.

Enterprise is supposed to be receiving another greenhouse next summer, purchased by the Agri Project. We will be looking at constructing high growing beds to accommodate residents with mobility issues or disabilities.

Enabling Accessibility Fund: Staff applied for \$22,000 in funding for a ramp upgrade at the Hamlet Office. The wood is currently rotting, and the slope of the ramp is too steep for some individuals with mobility issues – **PENDING A RESPONSE.**

Housing Strategic Plan: Administration staff will assist NWT Housing with re-initiating the coordination of the Housing Strategy Work, as soon as it is possible to host public meetings.

PROJECTS REQUIRING FOLLOW UP

Local Food Infrastructure Funding: Staff continue to prepare a garden upgrade plan, when time allows, that can be utilized to apply for greenhouse/garden funding to continue with the garden upgrade over the next 2 years, which could consist of additional greenhouses, additional garden beds, food storage equipment, education for the public on preserving food, ect. We are in the beginning stages of the proposal. More information will be available in the coming weeks.

Waste Management feasibility Study: The SAO has yet to request a second quote for this project.

6 Bay Exhaust System – The Hamlet is still waiting on a quote to fix this system. With Covid-19, some projects seem hard to get off the ground.

EMERGING WISELY

- ✓ A Covid-19 Policy has been approved and is being implemented
- ✓ A review of the Emerging Wisely Documents and Risk Assessment is on going
- ✓ Exposure plans continue to be developed, referencing the Covid-19 Policy
- ✓ Currently we are in Phase 2 of the Emerging Wisely Plan (blue)

After reviewing the Emerging Wisely Risk Assessment, information required from WSCC and other documentation, it appears Enterprise's Emerging Wisely process will look

like this (things are subject to change as GNWT orders change):

Phase 1 (Mid to late May) - COMPLETE

- ✓ Municipal Office – Essential Workers Only
- ✓ Municipal Office – Open to public by Appointment Only
- ✓ Municipal Office – Council Meetings: Online
- ✓ Fire Department - Fire Training Online
- ✓ Public Works Department – Essential Services
- ✓ Community Hall – Programing: Online Only
- ✓ Gym - Closed

Phase 2 (Mid to late June) – Current Phase

- ✓ Fire Department - Fire Training (physical)
- ✓ Community Hall – Programming: After School Program Re-Opening
- 1. Community Hall – Programming: Kids Day Programing Outside Only
- 2. Community Hall – Programming: Adults Outside Only
- ✓ Municipal Office - Council Meetings – Online Only
- 3. Municipal Office - Public Gatherings
- ✓ Municipal Office - Opening Office – Essential Workers Only
- ✓ Municipal Office – Open to public by Appointment Only
- 4. Gym - Assessment

Phase 3 (to be decided, as second wave expected between August and October 2020)

1. Municipal Office – Open to public
2. Municipal Office - Opening Office – Essential Workers Only
3. Gym – TBD as per phase 2 assessment
4. Community Hall – Some Programing - Kids Day Programming (Inside)
5. Community Hall – Some Programing – Adults (Inside)

Final Measures Lifted (to be decided, as dependant on how pandemic unfolds; most experts believe 12-18 months to develop a vaccine for Covid-19)

1. Community Hall – All Recreation Programing (including Seniors Coffee)
2. Community Hall – Public Use (Rental/Donate Space)

ADMINISTRATIVE GOALS (IN PROGRESS)

1. Risk Assessments
 - ✓ Hamlet Office
 - ✓ Fire Hall Training
 - ✓ After School Program
 - ✓ School Bus Operations
 - ✓ Council Training
 - ✓ Minister Meeting
 - * Outside Activities
- ✓ Covid-19 Policy
2. Exposure Plans:
 - ✓ Hamlet Office
 - ✓ Fire Hall Training
 - ✓ After School Program
 - ✓ School Bus Operations
 - ✓ Council Training
 - ✓ Minister Meeting
 - * Outside Activities
3. Work Hazzard Assessments
 - ✓ Municipal Works
 - ✓ Hamlet Office
 - ✓ Fire Hall Training
 - * Outside Activities
4. Field Risk Assessments
 - ✓ Municipal Works
 - ✓ Hamlet Office
 - ✓ Fire Hall Training
 - * Outside Activities
5. WHIMIS Training
6. Hand Washing Training

MEETINGS/TELECONFERENCES

SEPT	ORGANIZATION	DESCRIPTION	TOPIC
1	Municipal Works	Meeting	Tailgate Meeting
1	RCMP & Bylaw Officer	Meeting	Intro/Quad Issues
2	Municipal Works	Meeting	Tailgate Meeting
2	Finance	Meeting	Updates
2	Community Researcher	Meeting	Garden Project
2	MACA	Phone Mtg	ICIP Funding/Possible Projects
2	Wellness/Recreation Leader	Meeting	Weekly Meeting
2	Deputy Mayor	Meeting	Updates
3	Legal	Teleconference	CBC - Request for Comments
3	SAO, Finance, Rec/Wellness Leader	Phone Mtg	Exposure/Masks at Work
3	Northwest Tel	Teleconference	Fiber Optics Project
3	Resident	Phone Mtg	Complaints/Concerns
3	Forestry	Phone Mtg	Experimental Grid

4		OFF	
7		OFF	
8	Administrative Assistant	Meeting	Mask Use
8	Finance Manager	Meeting	Mask Use
8	MACA	Phone Mtg	Covid-19 Overflow Space
9	Christina Benty	Phone Mtg	Pre-Workshop Planning
9	WSCC	Phone Mtg	Covid-19 Exposure/Contact Tracing
10	Municipal Works	Meeting	Tailgate Meeting
10	Administrative Assistant	Meeting	Exposure Plan
10	Deputy Min/Assistant Deputy Min/Mayor	Teleconference	Minister Meeting
11	Municipal Works	Meeting	Tailgate Meeting
11	NWTAC Minister Meeting	Teleconference	Covid Updates
14	Municipal Works	Meeting	Tailgate Meeting
14	Admin Staff	Meeting	Updates/Covid 19
14	Stittco	Phone Mtg	Furnaces/Services
14	Northwestel	Phone Mtg	Fiber Optics
15	Legal	Phone Mtg	Confidential
15	Assistant Deputy Minister	Phone Mtg	Facilitated Mtg Request/AWP
16	Federal Government	Teleconference	Cultural Spaces Funding
16	Municipal Works	Meeting	Tailgate Meeting
16	Wellness/Recreation Leader	Meeting	Weekly Meeting
17	Municipal Works	Meeting	Tailgate Meeting
17	Finance Manager	Meeting	Payables/Updates
17	Contractor	Meeting	Disgruntled
17	Administrative Assistant	Meeting	Drafting Minutes
17	Arctic Entergy Alliance	Phone Mtg	Projects/Next Steps
17	Dillon Consulting	Phone Mtg	Development
18	Municipal Works	Meeting	Tailgate Meeting
18	Consultant	Phone Mtg	HR Framework
21	Municipal Works	Meeting	Tailgate Meeting
21	Senior Society President	Meeting	Exposure Plan/AGM
21	Senior Society Member	Phone Mtg	Red House
22	Municipal Works	Meeting	Tailgate Meeting
22	Legal	Phone Mtg	Quote
22	OHSC Barb/Mike	Meeting	AASP Exposure Plan
23	Wellness/Recreation Leader/Prog Cord Assist	Meeting	Weekly Meeting
23	Level of Service Workshop	Zoom	Workshop
24	Municipal Works	Meeting	Tailgate Meeting
24	Level of Service Workshop	Zoom	Workshop
25	Deputy Mayor/Acting Mayor	Meeting	Investigation
28	Municipal Works	Meeting	Tailgate Meeting
28	Administrative Staff	Meeting	Covid-19/Concerns
28	OHSC	Meeting	Housekeeping/Next Steps
29	MACA, Mayor, Deputy Mayor	Teleconference	Complaint Dump Access/SAO
30	Wellness/Recreation Leader/Prog Cord Assist	Zoom	Weekly Meeting