



REGULAR COUNCIL MEETING AGENDA
November 5, 2019
Council Chambers 7:00 pm
Approve by Motion 2019-430

<p><u>PRESENT</u> Mayor Winnie Cadieux Deputy Mayor Joe Lalonde Councillor Daniel Harley Councillor Chaal Cadieux Councillor Barb Hart Councillor Bruce Proud</p>	<p><u>ABSENT</u> Councillor Bruce Proud Councillor Craig McMaster</p>	<p><u>STAFF</u> SAO, Tammy Neal</p> <p><u>MINUTES PREPARED BY</u> SAO, Tammy Neal</p>
<p><u>GALLERY</u> NIL</p>	<p><u>DELEGATES</u> NIL</p>	

1. CALL TO ORDER

Deputy Mayor Joe Lalonde called the November 5, 2019 Regular Council Meeting to order at 7:14 pm.

2. COUNCILLOR ABSENCES

Resolution 2019-377

Motion to accept the absence of the following Councillor/s:

- * Councillor Bruce Proud, with reason
- * Councillor Craig McMaster, without reason

Moved by: Councillor Chaal Cadieux
Seconded by: Councillor Daniel Harley

ALL IN FAVOUR - MOTION CARRIED

3. AGENDA ADDITIONS

- 15. b. MOU Meeting with AWP
- 9. c. Motion Tourism Conference
- 7. d. i. Environmental Assessment Update

Initials: Mayor SAO

4. ADOPTION OF THE AGENDA

Resolution 2019-378

Motion to adopt the November 5, 2019 Regular Council Meeting Agenda, with the following additions:

- 15. b. MOU Meeting
- 9. c. Motion Tourism Conference
- 7. d. i. Environmental Assessment Update

Moved by: Councillor Daniel Harley

Seconded by: Councillor Chaal Cadieux

ALL IN FAVOUR - MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

There was not disclosure of conflict of interest.

6. DELEGATIONS

a. **New Hamlet Building – Project Scope Revisions/VIRC Building Incorporated
Christopher Oland & Simon Taylor, Taylor Architectural Group**

Deputy Mayor Joe Lalonde introduced Christopher Oland & Simon Taylor, Taylor Architectural Group. Communication was difficult, as there were issues with the communication equipment. Councillor Chaal Cadieux updated council with regards to the teleconference held on October 31, 2019 with Taylor Architectural Group (TAG):

- There was confusion at the last council meeting with regards to the fee structure presented by TAG
- TAG confirmed that the fee structure was based on the assumed construction budget of \$3M, which came from TAG's pre-design report from November 2018 and the first set of schematic design alternatives in December 2018
- Tag confirmed that if the Hamlet decided to target another construction budget, TAG would adjust its fees again to reflect the change (the fees were floating fees)

Resolution 2019-379

Motion to accept the Scope of Work dated September 19, 2019, that accepts Taylor Architectural Group's Fees Structure based on an estimated construction budget of \$3,000,000 with the understanding that the fee structure is floating based on the final cost of the construction.

Moved by: Councillor Chaal Cadieux

Seconded by: Councillor Daniel Harley

ALL IN FAVOUR - MOTION CARRIED

Discussion: NIL

7. REPORTS

a. **Mayor's Report - Table**

b. **Deputy Mayor's Report**

NIL

c. **Acting Mayor's Report**

No Council business to report, as he has been very busy working.

Initials: Mayor  SAO 

d. **SAO Reports**
i. **Written Report**

Baseline Environmental Data Gathering Update: The SAO is working on obtaining a formal quote for the gathering of baseline environmental data (on the properties adjacent to the perimeter of the AWP property); however, the SAO has been told that an assessment cannot be conducted with the ground being frozen because test results would not be accurate. It can be done in the Spring, so the SAO will continue to work on having the data collected in the Spring.

Arctic Energy Alliance Woodstove Program:

Resolution 2019-380

Motion that all residents wishing to participate in the wood stove program must pay their portion of the woodstove and installation up-front.

Moved by: Councillor Barb Hart
Seconded by: Councillor Daniel Harley

ALL IN FAVOUR - MOTION CARRIED

Discussion: None

Resolution 2019-381

Motion to approve the SAO report, as at October 31, 2019, as presented.

Moved by: Councillor Barb Hart
Seconded by: Councillor Chaal Cadieux

ALL IN FAVOUR - MOTION CARRIED

Discussion: Why did Council agree to purchase a new furnace in the Hamlet Office? The SAO explained it was identified as at the end of its useful life in the Insurance Inspection Binder. Funds were set aside if needed, but then Council agreed to have an air conditioner installed in the building, so they agreed to install a new furnace with an air-conditioning system incorporated. Administration learned today that part of the problem with the heating in the building was identified to be a ventilation arm that was not working, so the heat and the cold air was getting mixed affecting the temperature in the building. In addition, the heat was not shutting off in the summer, which could be part of the reason why the building was so hot in the summer and the broken ventilation arm is part of the reason the building is so cold in the winter. A contractor has been contacted to look at the issue.

ii. **Project and Capital Variance Report, as at October 31, 2019**

Resolution 2019-382

Motion to approve Project and Capital Variance Report, as at October 31, 2019, as presented.

Moved by: Councillor Daniel Harley
Seconded by: Councillor Chaal Cadieux

ALL IN FAVOUR - MOTION CARRIED

Discussion: NIL

Initials: Mayor JC SAO m

iii. **Motions – Outstanding, as at October 31, 2019**

Resolution 2019-383

Motion to approve the Outstanding Motion List, as at October 31, 2019, as presented.

Moved by: Councillor Chaal Cadieux

Seconded by: Councillor Barb Hart

ALL IN FAVOUR - MOTION CARRIED

Discussion: NIL

iv. **Motions – Updated List, as at October 31, 2019**

Resolution 2019-384

Motion to approve Motion List, as at October 31, 2019, as presented.

Moved by: Councillor Barb Hart

Seconded by: Councillor Daniel Harley

ALL IN FAVOUR - MOTION CARRIED

Discussion: NIL

e. **Fire Chief Report**

i. **Meeting Minutes: October 2, 2019**

Resolution 2019-385

Motion to approve the Fire Department Report, as at October 31, 2019, as presented.

Moved by: Councillor Barb Hart

Seconded by: Councillor Daniel Harley

ALL IN FAVOUR - MOTION CARRIED

Discussion: When did Blair resign

f. **Wellness/Recreation Leader Report**

i. **October 2019 Report**

Resolution 2019-386

Motion to approve Wellness/Recreation Leader Report, as at October 31, 2019, as presented.

Moved by: Councillor Daniel Harley

Seconded by: Councillor Chaal Cadieux

ALL IN FAVOUR - MOTION CARRIED

Discussion: Why was the title Leader not coordinator, before SAO time

Initials: Mayor  SAO 

8. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)

a. Regular Meeting Minutes – October 9, 2019

Resolution 2019-387

Motion to approve the October 9, 2019 Regular Meeting Minutes, as presented.

Moved by: Councillor Barb Hart

Seconded by: Councillor Chaa Cadieux

ALL IN FAVOUR - MOTION CARRIED

Discussion: NIL

b. Special Meeting Minutes – October 15, 2019

Resolution 2019-388

Motion to approve the October 15, 2019 Special Meeting Minutes, as presented.

Moved by: Councillor Chaa Cadieux

Seconded by: Councillor Barb Hart

ALL IN FAVOUR - MOTION CARRIED

Discussion: NIL

c. Special Meeting Minutes – October 29, 2019

Resolution 2019-389

Motion to approve the October 29, 2019 Special Meeting Minutes, as presented.

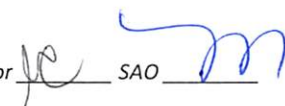
Moved by: Councillor Barb Hart

Seconded by: Councillor Chaa Cadieux

ALL IN FAVOUR - MOTION CARRIED

Discussion: add Councillor Daniel Harley, absent with reason as he was in Fort Simpson/Wrigley working and add Councillor Craig McMaster, absent with reason as he was sick

Initials: Mayor

Handwritten initials in blue ink. The Mayor's initials are 'JC' and the SAO's initials are 'M'.

SAO

9. DEFERRED BUSINESS AND TABLED ITEMS

- a. Briefing Note: Annual Cost of Living Increase Information & Employee Benefits Recommendation
(Carried from October 9, 2019 Meeting)

Councillor Chaal Cadieux declared an interest and left the room at 7:51 pm

Deputy Mayor Joe Lalonde read the Briefing Note, dated November 15, 2019 out loud.

Resolution 2019-390

Motion that the Hamlet of Enterprise pay 100% of an employee's Northern Employee Benefits after the first year of the employee's employment. Effective immediately for the employees who have already worked one year and effective on the one (1) year anniversary of all other employee's employment.

Moved by: Councillor Daniel Harley

Seconded by: Councillor Barb Hart

ALL IN FAVOUR - MOTION CARRIED

Discussion: Employee Benefits are a separate issue than a wage increase; do not consider the Hamlet covering the costs of NEBS a wage increase.

Councillor Chaal Cadieux re-entered the meeting at 8:20 pm

- b. NWTAC Annual Conference – Possible Resolutions

Resolution 2019-391

Motion that Mayor, Deputy Mayor and SAO work on a resolution to submit, regarding lands, land acquisition and how the GNWT is retaining our lands and other land discussions that have been raised within the community.

Moved by: Councillor Daniel Harley

Seconded by: Councillor Barb Hart

ALL IN FAVOUR - MOTION CARRIED

- c. Tourism Conference Motion

Resolution 2019-392

Motion that the Hamlet of Enterprise cover the costs for Councillor Barb Hart's attendance at the Tourism Conference in Yellowknife November 5-7, 2019.

Moved by: Councillor Daniel Harley

Seconded by: Councillor Chaal Cadieux

ALL IN FAVOUR - MOTION CARRIED

Discussion: NIL

Initials: Mayor je SAO jm

10. NEW BUSINESS

a. Staff Christmas Break (paid)

Resolution 2019-393

Motion that the Hamlet Office close from December 23, 2019 to January 1, 2020, re-opening on January 2, 2020. Staff will be paid accordingly for this closure.

Moved by: Councillor Daniel Harley

Seconded by: Councillor Barb Hart

ALL IN FAVOUR - MOTION CARRIED

Discussion: NIL

11. STRATEGIC PLAN REVIEW

a. Strategic Plan Update, as at October 31, 2019

Resolution 2019-394

Motion to approve the Strategic Plan Update, as at October 31, 2019, as presented.

Moved by: Councillor Barb Hart

Seconded by: Councillor Daniel Harley

ALL IN FAVOUR - MOTION CARRIED

Discussion: GIS Mapping in house: Cancelled software and will try to do in house

12. BYLAWS & POLICIES

a. Third Reading: Appointment of Fire Chief 2019-86

Resolution 2019-395

Motion to conduct the Third Reading of the Appointment of Fire Chief 2019-86 Bylaw

Moved by: Councillor Daniel Harley

Seconded by: Councillor Chaal Cadieux

ALL IN FAVOUR - MOTION CARRIED

Deputy Mayor Joe Lalonde read the Appointment of Fire Chief 2019-86 Bylaw out loud.

Discussion: grammatical change: on his or her behalf; change bylaw number at the bottom of bylaw

13. COUNCIL ISSUES AND CONCERNS

a. Open Discussion

The Tourism Conference is going well and good things are happening Mayor Winnie Cadieux will provide a report upon her return.

14. CORRESPONDENCE OUTGOING - NIL

Initials: Mayor  SAO 

15. CORRESPONDENCE AND INFORMATION

a. October 15, 2019 - Environmental Health: Inquiry Investigation Results

The SAO explained that the Environmental Health Officer was asked to come and look at the NWT Housing House to investigate mold, prior to the Hamlet assuming the title of the house. He is confident the mold is outside the house and does not pose a health risk. Due diligence must be taken when removing the mold. More information can be found in the written report that was provided to Council.

b. MOU Meeting November 15, 2019 (Council Chambers, time to be announced; confirm with MOU Committee)

November the 15th does work for the MOU Committee, the SAO will advise Joe Handley and confirm the meeting time.

16. ADJOURNMENT

a. Upcoming Meeting/s

- i. Indemnities Bylaw Review Meeting – November 12, 2019 (Council Chambers 10:00 am)
- ii. Regular Meeting – December 3, 2019 (Council Chambers 7:00 pm)
- iii. SAO Evaluation (TBA)

A Special Meeting will be determined before the end of November; Councillor Daniel Harley will be gone next week, but will be available the 18-29 of November.

iv. Water/Sewer Bylaw Review Meeting (TBA)

Schedule the review of this bylaw with the Special Meeting November 12th for the Indemnities Bylaw Review, if possible. The SAO will confirm Dillion's availability.


Resolution 2019-396

Motion to adjourn the November 5, 2019 Regular Meeting at 8:42 pm

Moved by: Councillor Daniel Harley

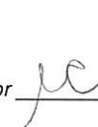
Seconded by: Councillor Chael Cadieux

ALL IN FAVOUR - MOTION CARRIED


Winnie Cadieux,
Mayor


Tammy Neal,
Senior Administrative Officer



Initials: Mayor  SAO 

“APPENDIX A”
SAO Report, as at October 31, 2019
for the November 5, 2019 Council Meeting
Red Text Requires Council Input

SAO CONCERNS/COMMENTS

I would like to ask Council to make motions whenever they want me to complete a task, for two reasons: 1. it is much easier to track the tasks I need to complete and 2. it clarifies what I am actually supposed to do vs the ideas being voiced during meetings.

IMPORTANT REMINDER:

It is a best practice that Council’s “lame duck period” begin the day nominations close, which is November 12, 2019. During this period, no council or council member may (a) make a resolution or bylaw that will result, directly or indirectly, in an expenditure not set out in the budget for the current fiscal year; (b) enter into a contract or obligation on behalf of the municipal corporation; or (c) appoint or dismiss any officer.

Exception (Case by Case Review with MACA)

Section 95. (2) Notwithstanding subsection (1), council and council members may do those things referred to in that subsection if (a) it is in the public interest and is urgently required; or (b) it is authorized by a bylaw made before the election day.

Council still needs to recognize it’s requirement to meet at least once per month per section 27 of the Hamlet’s Act, just no major decision making.

COUNCIL FOLLOW UPS

October 9, 2019 Regular Council Meeting

Old School Bus – The SAO was asked to consult with Public works to see if a use for the old bus could be envisioned. The response was the same, to sell it. The Hamlet would save the cost of fixing the breaks. It was suggested that the old bus be used for a greenhouse or a storage unit. Public works still recommends selling the bus and using the money to purchase a storage unit or a greenhouse, rather than collecting junk.

HUMAN RESOURCES



Current Staff: 13 (4 Full time, 6 Part Time, 3 Casual, 0 Seasonal, 0 Term, 0 medical)

Job Vacancies: None

Initials: Mayor re SAO jm

PROJECTS

FUNDING	
ECE Funding - Small Communities Employment Program	<ul style="list-style-type: none"> The Hamlet is working on an application with a local business The Hamlet needs to conduct a labour market plan; the SAO reached out for a quote from a Hay River Consultant. Pending response.
PROJECTS	
Counselling	<ul style="list-style-type: none"> Counselling in Enterprise has ended August 13, 2019 The Director of Counselling Services in Hay River agreed to meet to discuss ways to provide services to Enterprise. A meeting date is pending.
Controlled Burn/FireSmart Project with ENR	<ul style="list-style-type: none"> ENR is looking at burning the windrows in the experimental grid this winter.
Best Locks/Keys	<ul style="list-style-type: none"> Motion 2017-233: Software is set up policies will be drafted this winter (2019) and Municipal Works will learn to cut keys in order to re-key buildings
Wood Stove Program	<ul style="list-style-type: none"> Administration is working with AEA to offer woodstoves to residents; there are approximately 12 interested residents The Hamlet needs to agree to how it will collect the residents 50% of the woodstove and installation cost (residents will pre-pay, hamlet will invoice resident - motion required). Note: if the Hamlet is paying for the stoves upfront and then collecting from the homeowners, it may be difficult to collect the money from the homeowners. A cost estimate of the stove and accessories is \$2,000 each unit (not including shipping and installation) All the woodstoves will be the same model (ie. the purchase contract will not be for a number of different models of wood stoves) Usually the project is handled in two phases: Phase 1 includes a visit to each home to measure and scope out the work and material list, purchase the stoves and accessories, and ship to Hamlet. The Hamlet then stores the stoves and accessories in a secure, indoor facility (doesn't have to be heated). Phase 2 includes the installation and inspection (by someone who is WETT certified) of the woodstoves. AEA provides project coordination
Low Income Energy Efficiency Program	<ul style="list-style-type: none"> Energy efficiency kits and assistance to install these kits will be provided to low income households at no cost. Residents do need to attend the course in order to get the kit. The course will be held November 19, 2019, at the Community Hall from 6-9 pm. Residents will learn about energy efficiency in their home and collect their kits. Municipal Works will be assisting AEA and residents with this project
AWP	<ul style="list-style-type: none"> MOU MEETING: Next date to be announced AWP SITE INSPECTION: A site inspection was conducted at the AWP site on October 15th a report is pending. * INTERIM AWP ADDRESS: AWP was notified of its interim mailing address (8700 Hwy 1, Enterprise NT) on October 15, 2019

Initials: Mayor  SAO 

NWT Housing House	<p>Environmental Health viewed the NWT Housing House and confirmed via an Inquiry Report dated, October 15, 2019</p> <p>– See Agenda Item 15. a. (November 3, 2019)</p>
Land Transfers	<p>No new updates from the Department of Lands since September SAO report</p> <p>Most equity leases have been inspected for compliance with bylaws</p> <p>Lands will advise when remaining equity leases will be inspected</p> <p>Equity leases have gone out to consultation</p> <p>Late October, residents who's properties received their inspection were provided written reports outlining areas that need to be in compliance, if any. Once their properties are in compliance and the consultation is complete land transfers will begin.</p>

BYLAWS

Water/Sewer Bylaw (Dillon Consulting Ltd.)	<p>A draft bylaw has been provided to council (September 3, 2019) for review and further discussion.</p> <p>A bylaw review meeting needs to be rescheduled</p> <p>– See Agenda Item 16. a. iv. (November 3)</p>
Zoning Bylaw (Dillon Consulting Ltd.)	<p>A bylaw review meeting was held October 29 with Dillon Consulting</p> <p>A revised draft bylaw is pending; once received a review meeting will be scheduled</p>
Council Indemnities (Brownlee LLP)	<p>A draft bylaw has been provided to council (October 9, 2019) for review and further discussion.</p> <p>A bylaw review meeting will be held November 12, 2019 at 10 am in Council Chambers</p> <p>– See Agenda Item 16. a. i. (November 3)</p>
Cemetery Bylaw (Internal)	<p>A draft bylaw has been provided to council (August 6, 2019) for review and further discussion.</p> <p>A bylaw review meeting needs to be determined by Council</p>
Beautification Bylaw	<p>Draft bylaws have been provided to council (July 2, 2019) for review and further discussion</p> <p>A legal opinion has been received regarding derelict properties, this information needs to be incorporated into the Beautification Bylaw. The SAO will work on a draft bylaw for Council to review</p>
Employment Bylaw (McLennan & Ross LLP)	<p>September 26 legal counsel advised the bylaw is being worked on</p> <p>Pending a draft bylaw</p>
Rules of Conduct and Ethical Procedures Bylaw (McLennan & Ross LLP)	<p>Pending a draft bylaw from legal counsel</p> <p>No Update</p>

Initials: Mayor

SAO

POLICIES

Harassment Policy (McLennan & Ross LLP)	Legal Council is working on amending the Hamlet's Harassment Policy No Update
Administration Policies (Internal)	To be /researched & developed over the winter
Council Email Policy (Internal)	To be /researched & developed over the winter

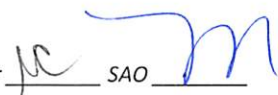
TRAINING/WORKSHOPS/CONFERENCES (COMPLETED)

MONTH	DATE	DESCRIPTION	STAFF MEMBER
to Completion	to Completion	Bylaw Officer Course	SAO - Need to Write Exam Only
June	Ongoing	Mentoring Land Administration/Development Officer Roles with Dillon Consulting	SAO
September	Ongoing	Leadership Training with Christina Bentley Focus: Self Betterment/Self Care, Effective Communication, Time Management, Strengthening Abilities as SAO, Team Building Strategies	SAO
October	9	Teleconference Session	SAO
October	22	Teleconference Session	SAO

SAO MEETINGS/TELECONFERENCES/TELEPHONE MEETINGS

OCTOBER	DAY	ORGANIZATION	DESCRIPTION	TOPIC
	1	NWT Housing House Viewing	Viewing	House Viewing
	1	Recreation/Wellness Leader Program Coordinator Assistant	Meeting	Staff meeting
	2	Municipal Works Maintainer	Meeting	Updates
	4	Finance Manager Trainee	Meeting	Updates
	4	Michael McLeod, Mayor, Deputy Mayor, Councillors	Meeting	Federal Updates
	4	Recreation/Wellness Leader	Meeting	Staff meeting
	7	Public Works Foreman	Meeting	Updates
	7	Municipal Works	Meeting	Updates
	15	Dillon Consulting	Site Inspection	AWP Site Inspection
	16-18	Medical in Edmonton	Personal	Time Off
	21	Public Works Foreman	Meeting	Updates
	21	Municipal Works	Meeting	Updates
	22	Recreation/Wellness Leader Program Coordinator Assistant	Meeting	Staff meeting
	22	Department of Lands	Meeting	Update on Equity Lease Inspections & Letters
	22	Legal, Mayor, Deputy Mayor	Teleconference	Governance Issue
	23	Recreation/Wellness Leader	Meeting	Staff meeting
	23	Finance Manager Trainee	Meeting	Updates



Initials: Mayor

SAO 

	23	Municipal Works Maintainer	Meeting	Updates Re: AEA
	24	Public Works Foreman	Meeting	Updates
	24	Community Resident	Meeting	Concerns
	24	All Staff	Meeting	Lunch & Updates
	28	Public Works Foreman	Meeting	Updates
	30	Casual Staff	Meeting	Winter Snow Removal
	30	Recreation/Wellness Leader Program Coordinator Assistants	Meeting	Staff meeting
	31	Public Works Foreman	Meeting	Updates

CAPITAL PROJECTS



CAPITAL PLAN PROJECTS	
Hamlet Office Upgrades	
New Furnace with Air conditioning Unit	- Energy Audit will be conducted November 4 th then funding can be applied for to help replace the furnace
Sound/acoustic Improvement	- SAO received a lead on a company out of Edmonton that set up Fort Liard for their sound and telephone/video meetings; system is working well. - SAO will follow up and also research other potential companies, requesting quotes from each, likely this winter
New Hamlet Office/Heritage & Visitor Information Center (Strategic Plan)	
Architectural Design	- VIRC Building confirmation of incorporating it into new building or keeping buildings separate - Pending review of diagrammatic layout for input/approval - New Scope of work pending approval (Oct 9) Funding cannot be applied for until Council approves the design. The following sources of funding will be applied for: - Small Communities Fund – approved \$125,000 - Canadian Cultural Spaces Fund - goal \$750,000 - Community Tourism Infrastructure Fund – goal \$40,000 - Museums Assistance Program – goal \$150,000 - Climate Change Adaptation Fund – TBA (depends on design of building and if it fits criteria) - Other funding sources will be applied for, if identified SAO will develop a project plan to use when submitting funding applications (winter 2019)
RFP	No action taken on this project yet
Project Management	Project Manager retained and actively involved
Trapper Monument	- Looking at signing original agreement with deposit paid to artist - Legal revising agreement in preparation of signing

Initials: Mayor  SAO 

	Consultant working on funding applications for Trapper: <ul style="list-style-type: none"> - Canada Council for the Arts (Indigenous) - goal \$90,000 - NWT Arts Council - goal \$15,000 - Prince of Whales Northern Heritage Center Funds – for exhibits - Other funding sources will be applied for, if identified
Reserve Fund	
Reserve Savings (replace capital items)	- Year end duty
Emergency Measures Mitigation	
Mitigation Measures (if crisis emerges)	- Allocated funds available, if required
Emergency Measures Equipment (Wildfire, Other Crisis)	
Wildfire Protection: Back Pack Sprayers (5 or 6)	- Fire Chief has been asked to research
House Sprinklers (stay on houses all year, hamlet pay/have program)	- Fire Chief has been asked to research
Water Access at Muster Point (well/pump/test for drinking)	- Fire Chief has been asked to research
Well Access Tools (tools to access residents' wells in an emergency: connections/hoses/pumps)	- Fire Chief has been asked to research
Fire Protection Equipment (Fire Department)	
Bunker Gear (replacement/new; staggered expiry)	- Complete; 3 sets purchased & received
SCBA Replacement (expires 2021)	- Savings until 2021
Fire Fighting Equipment (as per WSCC & Workplan approved July 2019)	- Funds available as required
FireSmarting - Fire Smart plan	
2019 FireSmart Work	<ul style="list-style-type: none"> - FireSmart work is complete for the year - SAO provided Council with map of all the work completed this fiscal year (November 3)
Community Development Plan	
Land Development Plan (Sport & Recreation) Consultant	- Dillon contacted for a quote to work with Enterprise to draft a Development Plan
Land Development Plan (subdivisions) Consultant	<ul style="list-style-type: none"> - Quote received, pending Council approval - – See Agenda Item 10. b. (November 3)
Road Development	
Fox Farm Road - Legal Survey	<ul style="list-style-type: none"> - Draft sketch developed by Ollerhead was submitted to the Department of Lands - Once sketch is approved the legal survey of the road will be conducted - Pending approval by Department of Lands

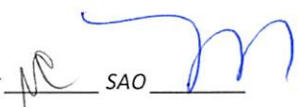
Initials: Mayor *jc* SAO *m*

Transportation – Grader	
Savings to purchase of new grader	- Savings until sufficient funds available to purchase
Aggregate	
Stockpile (road construction, road maintenance, community Beautification): crushed gravel, pit run & sand	- No action taken on this project yet - Stockpile is sufficient, at this point
Community Storage	
Sea Can Roof Construction (dry storage)	- Complete
Wages Wooden Landings (between sea cans)	- Complete
Public Works Tools	
Tools (required to build capacity)	- No action taken on this project yet - Tools yet to be identified
Cemetery Upgrades	
Ground Water Investigation (water depths)	- Consulted Ollerhead regarding what work would be required in order to confidently develop a Plot Map - Ollerhead will follow up with a plan - Pending update
Plot Map	- Pending update (above)
Community Promotion & Beautification	
Tapered Culverts rock edging (to hold material)	- Plan to be developed this winter
Mailbox Site Upgrades	- Pending, further discussions with new gas station owners
Parks	
Playground Upgrade Plan	- Community Consultation August 28, 2019 - Plan to be developed winter of 2019
Trails	
Disc Golf on Trails (signage) (new trails, if required for game options)	- Community Consultation August 28, 2019 - Plan to be developed winter of 2019
Running Creek Trail Development (join with borrow pit)	- Community Consultation August 28, 2019 - Plan to be developed winter of 2019
Borrow Pit Upgrades	
Borrow Pit Development Plan	- Community Consultation August 28, 2019 - Plan to be developed winter of 2019
Community Hall Upgrades	
Preliminary Architectural Advice	- Community Consultation August 28, 2019 - Plan to be developed winter of 2019
Venue Development (eg: Itsago/Jamboree)	
New Venue Tables (tennis balls for feet) (25-3x6)	- Purchased 25 tables - tennis balls to be purchased

Initials: Mayor  SAO 

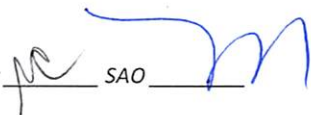
Medium Size Tents	- Research began; more research required prior to purchasing
Skateboard Park (Northern Lights Street)	
Skating Rink Upgrade Plan	- Community Consultation August 28, 2019 - Plan to be developed winter of 2019
Outdoor Skating Rink Construction	
Construction (Sprung?) Options for size and value	- Community Consultation August 28, 2019 - In discussions regarding feasibility of installing prior to winter 2019 it is not looking feasible, at this point (capacity/current rink has permanent walls/better to reconstruct walls/research for quonset still needs to be conducted) - Project not feasible prior to winter
Bleachers walls for skating rink	- Community Consultation August 28, 2019 - Plan to be developed winter of 2019
Strategic Plan: Healing Cabins	
Plan	- Community Consultation August 28, 2019 - Plan to be developed winter of 2019
Survival Cabins (skids) 12x12 (behind VIRC & on Trails)	- Community Consultation August 28, 2019 - Plan to be developed winter of 2019
Garden Upgrade	
Greenhouses	- Community Consultation August 28, 2019 - Proposal submitted to ITI for 3 greenhouses (requested \$25K, which is maximum that can be accessed) (Sept 2019) - Proposal denied, not enough economic benefits (Sept 2019) - Proposal will be re-submitted with revised budget (TBA) - Federal Application for funding is being drafted (Sept 2019)
Development/Landscaping (walkways, raised beds, soil, ect.)	- Lot development plan to be developed this winter - Funding will be applied for in Spring of 2020
Composting Area (garden site/landfill site)	- Community Consultation August 28, 2019 - Plan to be developed winter 2019 - Development will start Spring 2020
Local Waste Management	
Recycling Program (Strategic Plan):	
Community Education Program (clear bags; not recycling, not picking up garbage)	- Plan to be developed winter 2020
Resident Recycling Tools (blue bins)	- Plan to be developed winter 2020
Central Recycling Units (eg: metal cardboard collection unit, metal recycle collection unit, compost unit)	- Plan to be developed winter 2020
Recycle Units/Buildings (recycle thrift areas: wood, household items - outside public works fence and at landfill site)	- Plan to be developed winter 2020

Initials: Mayor

 SAO

Landfill Segregation Units	- Complete
Biomass heater Chipper (biomass heating fuel)	- Consulted with AEA - Council Biomass presentation – December 3, 2019 (confirmed)
Regional Waste Management (Strategic Plan):	
Regional Waste Management Feasibility Study	- Contacted consultant for quote - Quote pending
ECONOMIC DEVELOPMENT	
Set Up Development Corporation	- Council spoke with consultant regarding the matter (October 9) - Council was provided a legal opinion on the matter (October 15) - Further discussions on the matter are to be coordinated
Water Licence: Liquid & Solid Waste Improvements	
Perimeter Fence	- Complete

Initials: Mayor

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STRATEGIC PLAN PRIMARY 2018-2020 GOALS – PROGRESS UPDATE

As at October 31, 2019 for November 5, 2019 Council Meeting

Note: Funding sources are preliminary and may change as other funding sources become available.

Blue text reflects new updates

Review Community Infrastructure and Redevelopment (Funding: Hamlet O&M Funds)	
Identify Building Purposes (inventory, current use, future use; develop project plan)	<ul style="list-style-type: none"> * Complete * Continue to use Document for planning
Bylaw (building rental fees (hall, kitchen, ect)	<ul style="list-style-type: none"> * Research has begun
Updates, Upgrades or Transformations (according to project plan, transfer to capital plan)	<ul style="list-style-type: none"> * 2019-2020 Revised Capital Plan has been approved: Resolution 2019-267 * Ongoing
Develop A Tourism Plan (Funding: Industry Tourism & Investment/Hamlet O&M Funds)	
Gather Information (community meetings: develop a theme)	<ul style="list-style-type: none"> * Complete
Host Tourism Planning Workshop (develop & approve tourism plan)	<ul style="list-style-type: none"> * Complete * Council Approved Tourism Plan March 26, 2019: Resolution 2019-086
Develop A Community Resource Inventory (Funding: Hamlet O&M Funds)	
GIS Mapping	<ul style="list-style-type: none"> * as required
Hire Coordinator/Student (Research)	<ul style="list-style-type: none"> * as required
Identify potential Resources (Physical, Environmentally Sensitive, Human)	<ul style="list-style-type: none"> * as required
Communicate with relevant departments and gather information (gather and document information, including historical land uses, traditional lands, sensitive areas, etc.)	<ul style="list-style-type: none"> * as required
Greenhouse/Garden (Funding: Hamlet O&M and Capital Funds)	
Improve current community garden (research ideas and viability)	<ul style="list-style-type: none"> * Researcher Hired * Application to ITI submitted for funding for a greenhouse, landscaping and upgrades * Application for funding was denied, a revised budget will be submitted * A Federal Application for funding is being prepared * Meeting with Andrew Spring October 26, 2016 * Garden/Agriculture Plan to be developed
Year-round greenhouse (research ideas and viability)	<ul style="list-style-type: none"> * Community Consultation August 28, 2019; information gathered * Information will be considered in future plans * Ongoing
Storage Facility (research ideas and viability)	<ul style="list-style-type: none"> * 3 Year plan being developed to accommodate this research/project
Waste Reduction & Management (Regional Waste Center) (Funding: Hamlet O&M and Capital Funds)	
Research Resources, Partnerships & Funding Sources	<ul style="list-style-type: none"> * NFTI requested a letter of support to support Federal Funding application * support letter will open door to funding resources for the Hamlet * Support letter provided * Additional support letter requested, response pending (see information request in August 7, 2018 Meeting Package) * Additional Support Letter emailed August 22 & 27, 2018 (in September 4 meeting package) * Pending cardboard collection program development
Education Program (recycling)	<ul style="list-style-type: none"> * NFTI would like to take all Enterprise's cardboard * Meeting to discuss further is pending * August 15 to October 31, 2018 the Enterprise dump will be manned in order to teach residents how to properly segregate their garbage within the dumping areas * The manned dump is going well

Initials: Mayor  SAO 

	<ul style="list-style-type: none"> * Next Steps: Cardboard Collection Plan and Implementation to be discussed with Public Works Foreman in October/November 2018 * Residents getting used to segregation areas * New signage has been installed * Staff will open dump for residents, as needed to continue education and ensure proper dumping continues to maintain recent progress. * Advertisements have been circulated. * Access to the dump remains monitored * Planning will take place winter 2019
Recycling Program (identify & develop initiatives)	<ul style="list-style-type: none"> * Some funding sources identified * Further research to develop a plan is required prior to applying for funding * Met with FCM in Yellowknife, regarding NFTI project * SAO on project committee * Funding sources available through FCM, need to research these funding sources * Planning will begin approximately November/December 2018 * No planning took place in November/December 2018 * Planning will take place winter 2019
Healing Programs (Funding: Wellness Funding/Hamlet O&M and Capital Funds)	
Healing Cabins (research ideas, funding, develop guidelines, policies, acquire maps)	<ul style="list-style-type: none"> * Planning will begin approximately November/December 2018 * Pending Budget Planning Sessions/Public Meeting * No planning took place in November/December 2018 * Research and Planning will take place winter 2019

Initials: Mayor  SAO 