



SPECIAL COUNCIL MEETING MINUTES
Tuesday July 28, 2020
Zoom, 7:00 pm
 Approve by Motion 2020-340

<p><u>PRESENT</u> Mayor Craig McMaster Deputy Mayor Michael St Amour Councillor Barb Hart Councillor Joe Lalonde Councillor Daniel Harley Councillor Sandra McMaster</p>	<p><u>ABSENT</u></p>	<p><u>STAFF</u> SAO, Tammy Neal</p> <p><u>MINUTES PREPARED BY</u> SAO, Tammy Neal</p>
<p><u>GALLERY</u> Winnie Cadieux</p>	<p><u>DELEGATES</u> Amanda Brea Watson and Kristen Harder Dillon Consulting</p>	

1. CALL TO ORDER

Deputy Mayor Michael St Amour called the July 28, 2020 Special Council Meeting to order at 7:21 pm

Note: Mayor Craig McMaster experienced technical difficulties entering the meeting

2. COUNCILLOR ABSENCES

NIL

3. AGENDA ADDITIONS

NIL

4. ADOPTION OF THE AGENDA

Resolution 2020-319

Motion to adopt the July 28, 2020 Special Council Meeting Agenda, as presented.

Moved by: Councillor Barb Hart
Seconded by: Councillor Joe Lalonde

ALL IN FAVOUR - MOTION CARRIED

Discussion: NIL

5. DISCLOSURE OF CONFLICT OF INTEREST

NIL

Initials: Mayor CM SAO TM

Resolution 2020-320

Motion to hand the chair over to Mayor Craig McMaster at 7:27 pm

Moved by: Councillor Barb Hart

Seconded by: Councillor Daniel Harley

ALL IN FAVOUR MOTION CARRIED

Discussion: NIL

6. DELEGATIONS

a. Presentation Zoning Bylaw Revisions

Amanda Brea Watson and Kristen Harder Dillon Consulting

Kirsten reviewed a power point presentation with Council, pertaining to the Zoning bylaw review, covering the following:

- * Purpose of Zoning Bylaw
- * Zoning Bylaw must comply with the Community Plan
- * Council approves the Zoning Bylaw and the adoption of amendments
- * Community Planning and Development Act provides the Hamlet with the authority to adopt a Zoning Bylaw
- * Dillon was asked to review and update the Hamlet of Enterprise Zoning Bylaw 2017-75 by previous Council
- * A review of the bylaw was conducted with the Council and some revisions were made.
- * A memo will be provided to Council that outlines the changes made to the current zoning bylaw
- * Zoning amendments can't be made until the Community Plan is amended
- * Do small projects have to be approved by council?
- * Liquor stores or bars are not a permitted use in any of zones; liquor stores now include marijuana
- * Hazardous material does not appear to be addressed in the bylaw. Does the handling of hazardous materials such as fuel required the approval by the Fire Marshal?
- * Dillon agreed to develop a section of the bylaw to include hazardous materials/waste
- * Seniors care facility, requiring care, requires a kitchen, is that relevant to zoning? Commercial kitchen?

Next Steps: The SAO will review permitted/conditional uses with Dillon and provide council with a draft bylaw for review prior to conducting readings

7. REPORTS - NIL

8. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S) - NIL

9. DEFERRED BUSINESS AND TABLED ITEMS - NIL

a. New Hamlet Office/Heritage and Visitor Information Center

SAO explained the various documents provided in the meeting package.

Discussions:

- * There is lots of good information that has been provided
- * The Hamlet spent lots of in kind time and money on this project since 2015
- * Council can't sit on the fence anymore, it needs to make a decision, and with all the time and effort put into the project, Council should move forward. Once the building is complete the community will be proud
- * The Hamlet spent lots of money over the past 5 years and it should move forward with the project
- * The Hamlet put a lot of time and effort and investment into the project and council should move forward
- * The project would create employment and business for businesses in the community

Initials: Mayor CM SAO M

Resolution 2020-321

Motion that council move forward with the design and construction of the New Hamlet Office/Heritage and Visitor information center on Lot 1, Block 15, Plan 4618, with the proposed \$3,000,000 budget, approved November 5, 2019 by way of motion 2019-379, and the last floor plan that was reviewed, revised and agreed upon at the Dec 19, 2019 Special Council Meeting. Administration is to be directed to move forward with applications for additional funding.

Moved by: Councillor Joe Lalonde

Seconded by: Councillor Daniel Harley

MOTION CARRIED

Final Vote: 3 for, 2 opposed

Original Vote:

- * Councillor Barb Hart - FOR
- * Councillor Daniel Harley - FOR
- * Councillor Joe Lalonde - FOR
- * Deputy Mayor Michael St Amour – ABSTAINED
- * Councillor Sandra McMaster – ABSTAINED

Point of Order:

Councillor Barb Hart called a point of order after she was denied asking a question. Councillor Barb Hard questioned the ability to abstain. The SAO explained that people have abstained in the past with reason; however, if a member disagrees with the motion they might want to decide to be opposed or they can provide a reason for abstaining.

Changes in Votes:

- * Deputy Mayor Michael St Amour – **Changed vote to OPPOSED** (due to the fact that the December 19, 2019 meeting was held with outgoing Council that was no longer fiscally responsible for their actions)
- * Councillor Sandra McMaster – **changed vote to OPPOSED** (not sure, not in agreement with project, disagree with project)

Final Vote:

- * Councillor Barb Hart - FOR
- * Councillor Daniel Harley - FOR
- * Councillor Joe Lalonde - FOR
- * Deputy Mayor Michael St Amour – OPPOSED
- * Councillor Sandra McMaster – OPPOSED

Discussion:

- * Would like to review the council chambers. The best view is taken up with Council Chambers would like to review and change that. Should have glass windows overlooking the gorge, not the council chambers.
- * May be able to look at the design, it should not be a big design issue.
- * Council should look at the December 19, 2019 meeting to see if it was a legal meeting.
- * Maybe should have been more discussions prior to the motion.

Mayor Craig McMaster wants the following recorded into the minutes: Mayor Craig McMaster is against this motion and the way it was brought up because he finds it terribly disrespectful and he has lost confidence in this Council and this SAO too. This motion goes against what the wants and needs of this community are.

Councillor Barb Hard stated she wondered why the Mayor thinks this motion is disrespectful. There were public meetings on this project with the old Council. There are some residents that are not in agreement with the project, stating that it can't be said that 100% of the residents are against the project. She doesn't understand why the motion is considered disrespectful, explaining that since the new Council has been elected, it has been trying to shove everything that last years council did down the drain, expressing that behaviour is disrespectful also expressing that the Mayor was originally in agreement with this project.

Initials: Mayor CM SAO SM

10. NEW BUSINESS - NIL

a. Governance Training

Mary Blake Moore was asking if Council wanted training face to face or zoom

- * Mike face to face
- * Barb Face to face
- * Sandra would like done as soon as possible, so would like zoom prefer face to face but would like training
- * Joe face to face
- * Daniel face to face

b. Follow Up – July 20 Special Council Meeting

Coming out of the meeting July 20, council was in agreement to hire a Human Resource Consultant. Mary Blake Moore, Regional Superintendent of MACA also provided some information. Mayor Craig McMaster requested a motion.

Discussion:

A majority of Council Members voiced that a service plan should be developed that identifies the services Council wants to provide to the residents and the positions, and number of employees, required to provide those services before Council can develop a Human Resources Plan. A workshop can be held to develop a Level of Service and identify the costs associated with providing the services. A review of services would be good; some services being provided, maybe shouldn't be provided and some services that aren't being provided, maybe should be provided. Council has been working on Human Resource Documents and should see where the SAO is at in this process, as well.

It was suggested that MACA might be able to support the Hamlet on this initiative.

A majority of Council Members agreed that MACA has been very involved in the business of the Hamlet lately, when they haven't been this involved before. Council is capable of dealing with matters before them without always turning to MACA. MACA is there to help and assist Council, they are not there to tell Council what to do. They assist with training. MACA should be utilized for their expertise and assist in answering Council's questions

Accountability Framework need to be adhered to and Council would be negligent not to follow it.

The SAO explained that determining a Level of Service and identifying the staff required to provide those services is good step because a dollar value to provide the services can be identified to ensure the budget will accommodate those services. If there is not enough funding, council can review and revise the level of services, or seek additional funding, to ensure there is a sufficient budget.

Mayor Craig McMaster asked the SAO for her recommendation on how to proceed. Her recommendation was to appease both Councillors and MACA. First conduct a review of the level of service then a develop a Human Resource Framework. A workshop can be conducted for the Level of Service, or it can be done in house. A consultant can be hired for the Human Resource Framework, as recommended by MACA.

Table to the August 4 Council meeting and the SAO is bring relevant information to that meeting.

11. STRATEGIC PLAN REVIEW - NIL

12. BYLAWS & POLICIES - NIL

13. COUNCIL ISSUES AND CONCERNS

NIL

14. CORRESPONDENCE OUTGOING - NIL

15. CORRESPONDENCE AND INFORMATION - NIL

Initials: Mayor



SAO



16. ADJOURNMENT

b. Regular Meeting August 4, 2020

Resolution 2020-322

Motion to adjourn the July 28, 2020 Special Council Meeting to at 8:36 pm.

Moved by: Councillor Daniel Harley
Seconded by: Councillor Joe Lalonde

ALL IN FAVOUR - MOTION CARRIED

Discussion: NIL



Craig McMaster,
Mayor



Tammy Neal,
Senior Administrative Officer



Initials: Mayor CM SAO m

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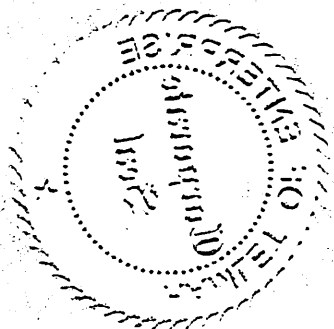
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