



SPECIAL COUNCIL MEETING MINUTES
Tuesday July 21, 2020
Zoom, 7:00 pm
 Approve by Motion 2020-339

<p><u>PRESENT</u> Mayor Craig McMaster Deputy Mayor Michael St Amour Councillor Craig McMaster Councillor Daniel Harley Councillor Sandra McMaster</p>	<p><u>ABSENT</u> Councillor Joe Lalonde Councillor Barb Hart</p>	<p><u>STAFF</u> SAO, Tammy Neal</p> <p><u>MINUTES PREPARED BY</u> SAO, Tammy Neal</p>
<p><u>GALLERY</u> NIL</p>	<p><u>DELEGATES</u> Amanda Brea Watson, Dillon Consulting Ltd Kristen Harder, Dillon Consulting Ltd.</p>	

1. CALL TO ORDER

Mayor Craig McMaster called the July 21, 2020 Special Council Meeting to order at 7:05 pm

2. COUNCILLOR ABSENCES

Resolution 2020-316

Motion to accept the absence of the following Councillor/s:

- * Councillor Joe Lalonde, with reason
- * Councillor Barb Hart, with reason

Moved by: Councillor Daniel Harley
Seconded by: Councillor Sandra McMaster

ALL IN FAVOUR - MOTION CARRIED

Discussion: NIL

3. AGENDA ADDITIONS

NIL

4. ADOPTION OF THE AGENDA

Resolution 2020-317

Motion to accept the July 21, 2020 agenda as presented

Moved by: Deputy Mayor Michael St Amour
Seconded by: Councillor Daniel Harley

ALL IN FAVOUR - MOTION CARRIED

Discussion: NIL

5. DISCLOSURE OF CONFLICT OF INTEREST

Initials: Mayor CM SAO [Signature]

NIL

6. DELEGATIONS

- a. **Area Development Plan Discussion Workshop**
Amanda Brea Watson and Kristen Harder, Dillon Consulting Ltd.

Kristen reviewed a power point presentation with Council pertaining to the development of an Area Development Plan (ADP) for Enterprise.

An Area Development Plan is a plan that describes how a certain area or areas of a municipality will be developed and the plan must comply with the Municipality's Community Plan. An

The **Community Planning and Development Act** gives the Hamlet the power to develop an ADP and sets out mandatory and optional inclusions for policy statements in the ADP.

According to the **Community Planning and Development Act**, an ADP must include:

1. Description of the area of the Hamlet covered by the ADP
2. Description of current and future land uses in the area
3. Description of the planned population density of the area
4. Location of major transportation routes, public utilities and land set aside for public and municipal purposes
5. Sequence of how the land will be developed
6. Section describing any required acquisition of land (this will be simple in our case as a Hamlet already owns all of the land)

According to the **Community Planning and Development Act**, an ADP may include:

1. Description of how the land will be subdivided
2. Description of specific municipal and public purposes that land will be set aside for
3. Any other issues that Council would like to address

An area Development Plan is useful to:

1. use as a marketing tool
2. directly involve the Hamlet in the development strategy
3. set clear expectations for Hamlet residents, Council and developers
4. help achieve the Community Plan's vision and objectives
5. provide a framework for future subdivisions and development permit applications

Areas of Focus:

1. Site A – Area West of Bear Road, 13 hectares
2. Site B – West of Railway and Hamlet Core, 64 hectares
3. Site C – South of the Hamlet Core Along Highway #1, 98.5 hectares

Discussion:

- * Bear road area already has a service road
- * Strip between birch street and railway residential houses
- * Rails Spur – light residential
- * Support for agricultural areas (Market Gardens at Ball Garden, agriculture along railway where wet, area between railway and birch road)
- * Q: Anything opposed to? A: No scrap yards in A, B, C can allocate land at dump
- * Q: What would you like to see in Enterprise in 10 years: A: more residents, a school, more services (e.g. groceries)

Planning Process:

- * Draft Plan, Council Review, Public Consultation, Public Hearing, then Adopt the Plan

Next Steps:

Initials: Mayor CM SAO M

* More mapping for council to review prior to drafting a plan

7. REPORTS - NIL

8. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S) - NIL

9. DEFERRED BUSINESS AND TABLED ITEMS

a. Water/Sewer & Solid Waste Bylaw – Follow Up Question

The SAO explained that she circulated the two draft bylaws for council to review, are there any follow up questions?

Next Steps: Session with MACA to review and learn how water/sewer fees are determined and whether or not current fees need adjustment. Previous Council wanted to implement tipping. A draft Fees and Charges Bylaw will be presented to Council with other communities fees, for reference and Council can determine how they would like to move forward.

b. New Hamlet Office/Heritage and Visitor Information Center – Update on request for information

Staff will have requested information prepared for the July 28 meeting

10. NEW BUSINESS

11. STRATEGIC PLAN REVIEW - NIL

12. BYLAWS & POLICIES - NIL

13. COUNCIL ISSUES AND CONCERNS

14. CORRESPONDENCE OUTGOING - NIL

15. CORRESPONDENCE AND INFORMATION - NIL

16. ADJOURNMENT

a. July 28, 2020 – Presentation Zoning Bylaw Revisions

Discussion: The SAO is to add Governance Training and July 20 Mtg Follow Up to the July 28, 2020 Agenda

b. Regular Meeting August 4, 2020

Resolution 2020-318

Motion to adjourn the July 21, 2020 Special Council Meeting to at 7:58 pm.

Moved by: Councillor Daniel Harley

Seconded by: Deputy Mayor Michael St Amour

ALL IN FAVOUR - MOTION CARRIED



Craig McMaster,
Mayor



Tammy Neal,
Senior Administrative Officer



Initials: Mayor

CM

SAO

M

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