

**REGULAR COUNCIL MEETING MINUTES**  
**SEPTEMBER 26, 2017**  
**Council Chambers 7:00 pm**  
 Approve by Motion 2017-277

|   |  |   |
|---|--|---|
| <p><b><u>PRESENT</u></b></p> <p>Mayor Craig McMaster<br/>         Acting Mayor Winnie Cadieux<br/>         Councillor Chaal Cadieux<br/>         Councillor Daniel Harley</p> | <p><b><u>ABSENT</u></b></p> <p>Deputy Mayor Lisa Tsetso<br/>         (with reason)<br/>         Councillor Dinah Carnogursky<br/>         (with reason)<br/>         Councillor Mathew Gauthier<br/>         (with reason)</p> | <p><b><u>STAFF</u></b></p> <p>SAO, Tammy Neal</p> <p><b><u>MINUTES PREPARED BY</u></b></p> <p>SAO, Tammy Neal</p> |
| <p><b><u>GALLEY</u></b></p> <p>NIL</p>  | <p><b><u>DELEGATES</u></b></p> <p>Fire Chief, Blair Porter</p>   |   |

**1. CALL TO ORDER**

Mayor Craig McMaster called the meeting to order at 7:07 pm.

**2. COUNCILLOR ABSENCES**

**a. Council Resignation/s Update**

**Resolution 2017-243**

Move to accept the absence of the following Councillor/s:

- Deputy Mayor Lisa Tsetso, with reason
- Councillor Mathew Gauthier, with reason
- Councillor Dinah Carnogursky, with reason

**Moved By:** Councillor Daniel Harley

**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

**Councillor Winnie Cadieux would like the following noted in the minutes:**

*Council absences needs to be more clearly defined as to how missing meetings with, or without, reason is interpreted.*

**3. AGENDA ADDITIONS**

None

Initials: Mayor CM SAO TM

4. **ADOPTION OF THE AGENDA**

**Resolution 2017-244**

Motion to approve the September 26, 2017 meeting agenda, as presented.

**Moved By:** Councillor Daniel Harley

**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

5. **DISCLOSURE OF CONFLICT OF INTEREST**

Note: An interest was declared at the October 19, 2017 Regular Council Meeting by Councillor Mathew Gauthier with regards to item 9.c. Briefing Note: Trail & FireSmarting Equipment, as it is his quad being rented (as per Resolution 2017-244).

6. **DELEGATIONS - NIL**

a. **Fire Chief, Blair Porter (No Quorum Aug 29<sup>th</sup>)**

The Fire Chief reviewed a power point presentation with council that outlined the status of the Fire Department, seeking guidance from Council with regards to the level of service they would like to provide the community.

**Council Discussed:**

- Will the Fire Chief help bring the Fire Chief Bylaw and the Fire Protection Bylaw up to date?
- Will the Fire Chief provide samples and point out required changes to the bylaws?
- Council agreed the SOP's were living documents, similar to a policy

The Fire Chief and the SAO will work on suggested revisions to the Bylaws and bring forward sample bylaws.

i. **Briefing Note: Bunker Gear**

**Council Discussed:**

- Skipping a year and not purchase bunker gear this year, as they just purchased new bunker gear
- With regards to the Fire Chief's comments about having larger people on the Fire Department and the need to have an extra set, should they have to wash the gear and hang it to dry (being left unable to respond), it was suggested Council start purchasing extra now, so there is back up gear
- It was suggested they purchase the bunker gear and not the highway rescue items

**Resolution 2017-245**

Motion to purchase three new sets of bunker gear, as per the attached quote from Westech Fire Safety dated April 28, 2017 in the amount of \$12,000 from the Capital Budget: Fire Protection Equipment

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR – MOTION CARRIED**

Initials: Mayor CM SAO M

**ii. Briefing Note: Highway Rescue Equipment**

**Council Discussed:**

- Council required further discussion with regards to highway rescue, but not opposed to purchasing equipment if the money is available to prepare for future growth
- Purchasing the equipment could send a message to GNWT that Enterprise is dedicated to highway rescue
- Should there be an emergency there is no equipment like that in community, nor the weigh scale, the closest is likely Hay River
- If the Enterprise Fire crew is solid and committed, Council should purchase the equipment to prepare for training and future growth

The Fire Chief explained there was an opportunity to purchase some of the equipment cheaper (\$10,000), but he may have missed the opportunity. The Fire Chief will look into whether or not opportunity still available

**Resolution 2017-246**

Motion to purchase the rescue equipment, to be used on the highways and in the community, as per the attached quote from WFR Wholesale Fire & Rescue Ltd dated August 21, 2016, or from other sources, as referenced by Fire Chief. The equipment would include a battery-operated cutter, spreader and ram as well as accessories for charging and mounting in the apparatus, which totals \$52,000 from the Capital Budget: Fire Protection Equipment.

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR – MOTION CARRIED**

**Resolution 2017-247**

Motion that the SAO and Fire Chief are to work together to revise the current fire protection bylaw and the Fire Chief Bylaw.

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR – MOTION CARRIED**

**iii. 2016-2017 Audit Schedules (Fire Department, Ground Ambulance & Capital Projects)**

It was requested at a previous meeting that the SAO bring Fire Department financials to Council to review the expenditures.

**iv. Program Summaries, as at August 23, 2017 (Fire Department, Ground Ambulance & Capital Projects)**

7:53 pm informal break; Councillor Chaal Cadieux left the meeting for 5 minutes and quorum was lost.

7:57 pm Councillor Chaal Cadieux returned to the meeting.

**Resolution 2017-248**

Move to accept the 2016-2017 Audit Schedules (Fire Department, Ground Ambulance & Capital Projects) and the Program Summaries, as at August 23, 2017, as information.

**Moved By:** Councillor Daniel Harley

**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

Initials: Mayor



SAO



## 7. REPORTS

### a. In Camera: Facilitated Discussion Results – Personal: *Hamlets Act 2003, c.22, Section 25 (3D) (tabled from Aug 22)*

#### Resolution 2017-249

Move to move into camera at 7:59 pm to discuss the following:

In Camera: Facilitated Discussion Results

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Chaal Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

#### Resolution 2017-250

Move to move out camera at 8:15 pm

**Moved By:** Councillor Chaal Cadieux

**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR – MOTION CARRIED**

#### Resolution 2017-251

Motion to integrate the Work Plan (Appendix A: Hamlet of Enterprise Priority Areas Workplan) in the Confidential Facilitated In-Camera Briefing Note into the Strategic Plan.

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Chaal Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

### b. Strategic Plan: Final Draft (*tabled from Aug 22*)

The SAO was questioned why this item was not under item 11 of this agenda. The SAO explained Council made a motion (2017-235) to specifically place this item on the agenda as 7 b. to ensure it was dealt with.

#### Resolution 2017-252

Motion that the SAO integrate into the Draft Strategic Plan, the following, prior to approving the Draft Strategic Plan:

- Appendix A: Hamlet of Enterprise Priority Areas Workplan from the Confidential Facilitated In-Camera Briefing Note into the Strategic Plan
- Add to the objective regarding the Development of a Human Resource Plan “Guiding Principles Towards Retention and Succession Plans”

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR – MOTION CARRIED**

Initials: Mayor

*CM*

SAO

*M*

**c. Mayor's Report**

- Met with Michael Nadli on Saturday: No changes in Territorial Government
- Three of the Ministers will be graded in October (Education, Health, Justice)
- Michael Nadli is willing to support Enterprise efforts in the future, as they arise
- Participated in a teleconference today regarding the Asset Management Program Development (a technical working group the Mayor sits on for FCM)

**Resolution 2017-253**

Motion to accept Mayor Craig McMaster's verbal report to Council.

**Moved By:** Councillor Daniel Harley

**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

**d. Deputy Mayor's Report**

NIL

**e. SAO Report**

**i. Project Variance Report, as at August 30, 2017**

**Resolution 2017-254**

Move to accept the Project Variance Report, as at August 30, 2017, as presented.

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR – MOTION CARRIED**

**a. Staff Reports**

**i. Wellness Reports - June & July 2017**

**Resolution 2017-255**

Motion to accept the June and July Wellness Reports prepared by staff, as presented.

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Chael Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

**8. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)**

**a. June 22, 2017 Special Meeting Minutes**

**Resolution 2017-256**

Motion to accept the June 22, 2017 Special Meeting Minutes, as presented.

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Chael Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

No Discussion

Initials: Mayor

CM SAO W

**b. July 4, 2017 Regular Meeting Minutes**

**Resolution 2017-257**

Motion to accept the July 4, 2017 Regular Meeting Minutes, with one correction:

Resolution 2017-193 correct Seconded by: Councillor Daniel Harley is documented as moving and seconding

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Chaal Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

**c. August 9, 2017 Regular Meeting Minutes**

**Resolution 2017-258**

Motion to accept the August 9, 2017 Regular Meeting Minutes, as presented.

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR – MOTION CARRIED**

No Discussion

**d. August 22, 2017 Special Council Meeting Minutes**

**Resolution 2017-259**

Motion to accept the August 22, 2017 Special Council Meeting Minutes, as presented.

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Chaal Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

No Discussion

**e. September 13, 2017 Special Council Meeting Minutes**

**Resolution 2017-260**

Motion to accept the September 13, 2017 Special Council Meeting Minutes, as presented.

**Moved By:** Councillor Daniel Harley

**Seconded By:** Councillor Chaal Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

No Discussion

Initials: Mayor PH SAO M

9. DEFERRED BUSINESS AND TABLED ITEMS

a. SAO Evaluation – Procedure & Date

**Resolution 2017-261**

Motion that the SAO evaluation be conducted prior to the end of November 2017, utilizing the NWTAC SAO Evaluation Form.

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Chaal Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

**Council Discussed and Decided:** Council will start the SAO evaluation at the October 3 Regular Meeting and will discuss the November meeting it will be discussed with the SAO.

b. Training Courses Update

The SAO explained Council requested the costs of the recommended training courses for the SAO:

Achieve Courses November 7-9, 2017

- Crisis Response Training: \$235.00
- Dealing with Difficult People: \$235.00
- Management and Supervision: The Crucial Skills: \$235.00

The Webinars are \$20 each or 9.95 a month with the resource materials costing \$20 for print material or \$15 for e-documents

The Leadership Training Program through the School of Community Government are:

- Community Development - \$300
- Leadership - \$300
- Communications- \$300
- Strategic Planning - \$300

Verbal Judo

- SAO has been in contact with the facilitator. Waiting for direction from Council when to hold training: October or November. Cost yet to be determined.

**Council Discussed and Decided:** November

**Resolution 2017-262**

Motion that the SAO participate in the following Achieve Courses in Yellowknife on November 7, 8 & 9<sup>th</sup> at the cost of \$705, plus travel and accommodations.

**Moved By:** Councillor Daniel Harley

**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

Initials: Mayor CM SAO TM

**c. Briefing Note: Trail & FireSmarting Equipment**

**Council Discussed/Decided:**

- SAO to obtain quotes for a Honda and dump trailer
- Continue with rented equipment for the rest of the season and look at a capital purchase in the Spring

**10. NEW BUSINESS**

**a. ALGAP Training Plan – Finance Manager Trainee**

**Resolution 2017-263**

Motion to accept the training plan prepared by MACA for the Finance Manager Trainee, as presented, and the associated costs.

**Moved By:** Councillor Daniel Harley

**Seconded By:** Councillor Chaal Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

**b. ALGAP Training Plan – SAO**

**Resolution 2017-264**

Motion to accept the training plan prepared by MACA for the SAO, as presented, and the associated costs. Courses the SAO has the credentials for (taken before) are not required.

**Moved By:** Councillor Daniel Harley

**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

**c. Appointment of a Returning Officer for Dec 2017 Election**

**Resolution 2017-265**

Move to appoint Vivianne Cadieux as the returning officer for the December 2017 election. Vivianne Cadieux will be responsible for hiring the election clerk.

**Moved By:** Councillor Daniel Harley

**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

**11. STRATEGIC PLAN REVIEW**

NIL

Initials: Mayor CH SAO M

**12. BYLAWS & POLICIES**

**a. After School Program Policies**

The SAO explained policies were developed for the After School Program. Templates were provided by Education Culture and Employment and revised for Enterprise. Council could review and approve at next meeting.

**Council Discussed/Decided:** Table until November, 2017 Regular Meeting Agenda, as a committee of the whole meeting.

**13. COUNCIL ISSUES AND CONCERNS**

**a. Open Discussion**

- Community Garden was ploughed too early. Councillor Winnie Cadieux lost her veggies.

**14. CORRESPONDENCE OUTGOING - NIL**

**a. Letter to Aurora Wood Pellets (Confidential?)**

- Council Discussed the letter asking if there was a response
- The SAO advised a response came in after this agenda was prepared and it is on the next agenda, as an in camera item.

**15. CORRESPONDENCE AND INFORMATION**

The SAO explained that due to the meeting cancellations, these items are outdated, but will be in the Council information binder, should anyone want to review or provide feedback.

There were a few other letters that came in after the agenda was prepared that would have been discussed or added to the previous agenda. They will also be added to the binder and circulated to Council, for information:

- Regional Wellness Council Member
- Mineral Resources Act
- NWT Approach to Legalization and Regulation of Cannabis

**a. Action Plan for the Woodland Caribou (Comments via Public Registry by Sept 25)**

Circulate link to Council for information

**b. Pan-Canadian Carbon Price in NWT (Survey by Sept 15)**

- Circulate link to council for information

**c. Environmental Health Contaminants Fact Sheets (In Binder)**

- Put out for public and put link in newsletter
- Circulate to council for information

**16. ADJOURNMENT**

**a. Upcoming Meetings**



**i. Regular Meeting: October 3, 2017 at 7:00 pm (Reschedule?)**

*Not rescheduled*

**ii. Bylaw Committee Meeting TBA**

*Table to October 3, 2017*

**iii. Regular Meeting: November 7, 2017 at 7:00 pm (Reschedule?)**

Initials: Mayor  SAO 

**Resolution 2017-266**

Motion to reschedule the November 7, 2017 Regular Meeting to November 14, 2017 at 7:00 pm

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Chael Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

**Resolution 2017-267**

Motion to adjourn at 9:29 pm

**Moved By:** Councillor Chael Cadieux

**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR – MOTION CARRIED**



Craig McMaster,  
Mayor



Tammy Neal,  
Senior Administrative Officer



Initials: Mayor CM SAO TM