

SPECIAL COUNCIL MEETING MINUTES

August 22, 2017

Council Chambers 7:00 pm

Approve by Motion 2017-259

<p><u>PRESENT</u> Mayor Craig McMaster Councillor Winnie Cadieux Councillor Chaal Cadieux Councillor Mathew Gauthier</p>	<p><u>ABSENT</u> Deputy Mayor Lisa Tsetso <i>(with reason)</i> Councillor Dinah Carnogursky <i>(with reason)</i> Councillor Daniel Harley <i>(with reason)</i></p>	<p><u>STAFF</u> SAO, Tammy Neal</p> <p><u>MINUTES PREPARED BY</u> SAO, Tammy Neal</p>
<p><u>GALLEY</u> NIL</p>	<p><u>DELEGATES</u> NIL</p>	

1. CALL TO ORDER

Mayor Craig McMaster called the meeting to order at 7:02 pm.

2. COUNCILLOR ABSENCES

Resolution 2017-225

Move to accept the absence of the following Councillor/s:

- * Deputy Mayor Lisa Tsetso, with reason
- * Councillor Dinah Carnogursky, with reason
- * Councillor Daniel Harley, with reason

Moved By: Councillor Mathew Gauthier

Seconded By: Councillor Chaal Cadieux

ALL IN FAVOUR – MOTION CARRIED

3. AGENDA ADDITIONS

NIL

4. ADOPTION OF THE AGENDA

Resolution 2017-226

Move to accept the agenda, as presented.

Moved By: Councillor Mathew Gauthier

Seconded By: Councillor Winnie Cadieux

ALL IN FAVOUR – MOTION CARRIED

Initials: Mayor CM SAO M

5. DISCLOSURE OF CONFLICT OF INTEREST

There were no disclosures of conflict of interest.

6. DELEGATIONS - NIL

7. REPORTS

a. Mayor's Report (Tabled from August 9, 2017)

Table until September 5, 2017

8. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S) - NIL

9. DEFERRED BUSINESS AND TABLED ITEMS

a. Accountability Framework

Resolution 2017-227

Motion to move into a Committee of the Whole Meeting at 7:10 pm to discuss the Accountability Framework.

Moved By: Councillor Mathew Gauthier

Seconded By: Councillor Winnie Cadieux

ALL IN FAVOUR – MOTION CARRIED

Council reviewed the Accountability Framework online, answering each question.

Resolution 2017-228

Move to come out of the Committee of the Whole at 7:49 pm.

Moved By: Councillor Mathew Gauthier

Seconded By: Councillor Winnie Cadieux

ALL IN FAVOUR – MOTION CARRIED

Resolution 2017-229

Move to go into a committee of the whole to discuss items 9.b) to 9.h)

Moved By: Councillor Mathew Gauthier

Seconded By: Councillor Chaal Cadieux

ALL IN FAVOUR – MOTION CARRIED

b. Staggered term Bylaw 2007-08

Council Discussed:

- The possibility of moving to less Councillors
- Keeping the Staggered Term Bylaw
- Rescinding the Staggered Term Bylaw
- Moving to a longer term, possibly 3-4 years

Council Decided:

- SAO to research how other communities operate in a similar size community (staggered terms, number of Councillors)

Initials: Mayor CM SAO TM

c. NWT Housing House

Housing is willing to turn the NWT Housing House if the Hamlet has a use and submit a proposal to NWT Housing.

Council Discussed and Decided:

- The house can be utilized as a Health/Wellness Cabin
- SAO is to submit a proposal to NWT Housing

d. Briefing Note: Tablets/Laptops

Council Discussed:

- Recommendation would be a laptop, or and Ipad, not with the intranet included (too hard to manage bandwidth costs)
- Possibly a buy-out, or considered a recognition gift, at end of Council terms
- Intranet assistance would be an asset to Councillors

Council Decided:

The SAO is to look into the possibility of incorporating an internet subsidy into the Council Indemnities Bylaw

e. Briefing Note: Re-Keying Buildings

Council Discussed:

- Liability when people using the buildings unauthorized
- Moving the gym back to the Vic Center
- Seniors can meet at the Community Hall
- Open dump in evenings 1x per week
- Provide key at SAO discretion, depending on previous use (eg: if person does not normally return key, if unauthorized items were left at the dump when key was borrowed)
- MACA will provide a dump presentation to Council in the near future

Council Decided:

The SAO is to:

- look into the cost of cameras being installed at dump (game camera, WIFI, solar powered)
- look into the cost of an automated gate inside the main gate
- develop a policy to conduct regular maintenance on the gym equipment

f. Business Database

- SAO explained the new "As and When" form to be included in the new Business License
- Council thought it was a good idea and that it would help support local businesses

g. Programs

- This item was discussed at the March meeting and is documented in the SAO Report

h. Water, Sewer, Garbage and Dump Access

- This issue was already discussed in 9.e)

Resolution 2017-230

Move to come out of committee of the whole at 8:50 pm.

Moved By: Councillor Mathew Gauthier

Seconded By: Councillor Winnie Cadieux

ALL IN FAVOUR – MOTION CARRIED

Initials: Mayor

CM

SAO

M

Resolution 2017-231

Move to accept the 2016/2017 Accountability Framework, as per Council review and discussion.

Moved By: Councillor Mathew Gauthier

Seconded By: Councillor Chaal Cadieux

ALL IN FAVOUR – MOTION CARRIED

Resolution 2017-232

Motion that in order to support the ability of Council Members to maintain up-to-date knowledge and information; and

in an attempt to save paper, each newly elected Council Member, upon being elected, will be supported with the use of either a tablet or a laptop; and

The SAO shall purchase a maximum of 7 laptops or tablets, that include relevant software, each with a maximum value of \$1,000; and

The tablet or laptop shall remain property of the Hamlet of Enterprise and shall be returned upon completion of each council members' term; and

A user policy shall be drafted and accepted by Council prior to releasing tablets or laptops to Council Members; and

This motion shall be in effect until the indemnities bylaw is updated to reflect this motion.

Moved By: Councillor Mathew Gauthier

Seconded By: Councillor Winnie Cadieux

ALL IN FAVOUR – MOTION CARRIED

Council Decided: SAO is to invite James Locke come do a presentation for Council on options for laptops/lpads

Resolution 2017-233

Motion that all Best Locks/Keys on all hamlet doors and buildings be re-keyed via the Hamlet of Enterprise's new Keystone Software; and

- that only Hamlet of Enterprise Staff or Members of the Fire Department be entitled to receive keys relevant to their position within the Hamlet of Enterprise; and
- that access to the dump be restricted to signing out keys; and
- that a draft key policy be brought to Council for consideration at the October/November Regular Meeting; and
- that all current keys and cores may be returned to the Hay River Public Works Department, if requested.

Moved By: Councillor Chaal Cadieux

Seconded By: Councillor Mathew Gauthier

ALL IN FAVOUR – MOTION CARRIED

Initials: Mayor

CM

SAO

TM

i. **In Camera: Facilitated Discussion Results – Personal: *Hamlets Act 2003, c.22, Section 25(3)(D)***

Resolution 2017-234

Move to table the Facilitated Discussion Report to the September 5, 2017 Regular Meeting, and to place the item on the agenda as 7. a). This item will be dealt with regardless of who is in attendance, as long as there is quorum.

Moved By: Councillor Mathew Gauthier

Seconded By: Councillor Chael Cadieux

ALL IN FAVOUR – MOTION CARRIED

j. **In Camera – Labour Relations: *Hamlets Act 2003, c.22, Section 25(3)(c)***

Council Decided to drop this item

k. **In Camera – Personal: *Hamlets Act 2003, c.22, Section 25(3)(c)* – Drop**

Council Decided to drop this item

10. NEW BUSINESS - NIL

11. STRATEGIC PLAN REVIEW

a. **Strategic Plan: Final Draft**

- It was suggested that the work plan in the Facilitated Discussion be incorporated into the Strategic Plan, rather than having two separate work plans.

Resolution 2017-235

Move to table the Final Draft of the Strategic Plan to the September 5, 2017 Regular Meeting, and to place the item on the agenda as 7. b). This item will be dealt with regardless of who is in attendance, as long as there is quorum.

Moved By: Councillor Mathew Gauthier

Seconded By: Councillor Chael Cadieux

ALL IN FAVOUR – MOTION CARRIED

12. BYLAWS & POLICIES

a. **Bylaw Committee Meeting**

There was no discussion on this topic

13. COUNCIL ISSUES AND CONCERNS

a. **Open Discussion**

- Councillor Chael Cadieux thanked Council for the use of the table and chairs for his wedding, he will be in to make a donation soon, as per the Council Motion 2017-135
- It was suggested the Hamlet consider booking Escarpment Campground for the campers who attend the Jamboree next year.

14. CORRESPONDENCE OUTGOING - NIL

15. CORRESPONDENCE AND INFORMATION - NIL

Initials: Mayor AM SAO M

16. ADJOURNMENT

a. Upcoming Meetings

- i. Regular Meeting: September 5, 2017 at 7:00 pm
- ii. Hay River Wellness Committee: September 13, 2017 at 7:00 pm in Enterprise
- iii. Special Meeting: Fire Chief Meeting: August 29, 2017 at 7:00 pm
Council Decided: the SAO is to bring Fire Department financials to this meeting
- vi. Bylaw Committee Meeting TBA

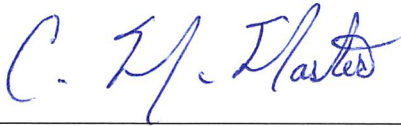
Resolution 2017-236

Motion to adjourn the August 22, 2017 Special Council Meeting at 9:26 pm.

Moved By: Councillor Mathew Gauthier

Seconded By: Councillor Winnie Cadieux

ALL IN FAVOUR – MOTION CARRIED



Craig McMaster,
Mayor



Tammy Neal,
Senior Administrative Officer

SEAL



Initials: Mayor

CM

SAO

M