



**REGULAR COUNCIL MEETING MINUTES**

**July 4, 2017**

**Council Chambers 7:00 pm**

**Approve by Motion 2017-257**

<p><b><u>PRESENT</u></b>          Mayor Craig McMaster          Deputy Mayor Lisa Tsetso (7:13 pm)          Councillor Winnie Cadieux          Councillor Chaal Cadieux          Councillor Dinah Carnogursky          Councillor Daniel Harley</p>	<p><b><u>ABSENT</u></b>          Councillor Mathew Gauthier          (with reason)</p>	<p><b><u>STAFF</u></b>          SAO, Tammy Neal</p> <p><b><u>MINUTES PREPARED BY</u></b>          SAO, Tammy Neal</p>
<p><b><u>GALLEY</u></b>          NIL</p>	<p><b><u>DELEGATES</u></b>          NIL</p>	

**1. CALL TO ORDER**

Mayor Craig McMaster called the meeting to order at 7: 05 pm

**2. COUNCILLOR ABSENCES**

**Resolution 2017-187**

Move to accept, with reason, the absence of the following Councillor/s:

- \* Councillor Mathew Gauthier (with reason)
- \* Deputy Mayor Lisa Tsetso (without reason)

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR – MOTION CARRIED**

**3. AGENDA ADDITIONS**

- \* 10. e) Desludging
- \* 16. a) ii. Fire Chief – Meeting Request

Initials: Mayor CM SAO M

#### 4. ADOPTION OF THE AGENDA

##### Resolution 2017-188

Move to accept the July 4, 2017, Regular Meeting Agenda, as presented, with the following additions:

- \* 10. e) Desludging
- \* 16. ii. Fire Chief – Meeting Request
- \* 16. iii. Special Meeting: Committee of the Whole
- \* 16. iv. Bylaw & Policy Meeting

**Moved By:** Councillor Dinah Carnogursky

**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

Deputy Mayor Lisa Tsetso joined the Meeting at 7:13 pm

#### 5. DISCLOSURE OF CONFLICT OF INTEREST

There were no disclosures of conflict of interest.

#### 6. DELEGATIONS – NIL

#### 7. REPORTS – TABLE TO COMMITTEE OF THE WHOLE (ALL)

- a. MAYOR REPORT (VERBAL/WRITTEN)
- b. DEPUTY MAYOR (VERBAL/WRITTEN)
- c. SAO (VERBAL/WRITTEN)
  - i. Quarterly Balance Sheet
  - ii. Income Variance Statement
  - iii. Project Budget

#### 8. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)

- a. REGULAR MEETING: JUNE 13, 2017

##### Resolution 2017-189

Move to accept the June 13, 2017, Regular Meeting Minutes, as presented.

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Daniel Harley

**MOTION CARRIED**

Deputy Mayor Lisa Tsetso Abstained

Initials: Mayor CM SAO M

## 9. DEFERRED BUSINESS AND TABLED ITEMS

### Tabled From June 13, 2017 Regular Meeting

- a. REGULAR MEETING MINUTES: MAY 2, 2017

#### Resolution 2017-190

Move to accept the May 2, 2017, Regular Meeting Minutes, with the following changes:

- \* Add Under Delegations 6. a): Department of Transportation
- \* Add Under 6. d): Councillor Winnie Cadieux returned to her seat after motion was made
- \* Under 10. e): correct pm to 2017

**Moved By:** Councillor Winnie Cadieux  
**Seconded By:** Councillor Chaal Cadieux

#### MOTION CARRIED

Deputy Mayor Lisa Tsetso Abstained

#### Debate on Motion 2017-191

Motion 2017-59 Council questions: Is the Jamboree a Hamlet event; will the event be coordinated by staff or a committee? (The event will be coordinated by both) Will staff be paid? (Yes) Is this a Hamlet event or a community event now? (It is now a Hamlet event)

- b. HABITAT FOR HUMANITY NWT  
SAO requested information on the project with no success receiving feedback; recommended nothing be done.
- c. BUSINESS DATABASE – TABLE TO COMMITTEE OF THE WHOLE (ALL)
- d. IN CAMERA – LABOUR RELATIONS: HAMLETS ACT 2003, c.22, SECTION 25(3)(C) DEFERRED TO ITEM 10

#### Resolution 2017-Defeated

Motion to go into camera to discuss the following:

- \* Labour Relations: Hamlets Act 2003, c.22, Section 25(3)(c)

**Moved By:** Deputy Mayor Lisa Tsetso  
**Seconded By:** Councillor Dinah Carnogursky

#### MOTION DEFEATED

**Council Discussed and Decided:** Move items 9. d, e and f, to item number 10 to go into camera only once.

- e. IN CAMERA – SAO PERFORMANCE: HAMLETS ACT 2003, c.22, SECTION 25(3)(D) DEFERRED TO ITEM 10
- f. IN CAMERA – PERSONAL: HAMLETS ACT 2003, c.22, SECTION 25(3)(C) DEFERRED TO ITEM 10

Initials: Mayor CM SAO M

g. EMPLOYMENT BYLAW 2014-45

Council was provided with a Briefing Note on this item.

**Resolution 2017-191**

Motion that, until the *Employment Bylaw 2014-46* section 10(4) has been reviewed and revised and the amendments have received third reading (come into effect), an alternate method of administering Hamlet payroll will be the processing of cheques, as referenced in the *Employment Standards Act S.N.W.T. 2007, c.13* SECTION 13(6) B.

**Moved By:** Councillor Winnie Cadieux  
**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR – MOTION CARRIED**

**Debate on Motion 2017-192**

- \* There was much discussion around the Employment Bylaw.
- \* There was concern over an email from Legal Counsel, attached to the briefing note, and whether the item should be discussed in camera.
- \* The SAO advised Legal Council was on standby for a teleconference.
- \* It was noted that Legal Council was requested to be available for a different agenda item.
- \* The SAO read out loud the Council Procedures Bylaw Section I. 3. Limits to Debate a) and b)
- \* Deputy Mayor Lisa Tsetso wanted it noted in the minutes that she takes objection to the SAO reading the bylaw and she would see Council in court.
- \* Deputy Mayor Lisa Tsetso left the meeting at 8:00 pm.
- \* Councillor Dinah Carnogursky explained her thoughts on the Facilitated discussion bringing positive change, then verbally resigned and left the meeting at 8:02 pm.

**QUORUM WAS NOT LOST; THE MEETING CONTINUED**

- h. MAYOR'S REPORT (VERBAL/WRITTEN) - TABLE TO COMMITTEE OF THE WHOLE
- i. DEPUTY MAYOR REPORT (VERBAL/WRITTEN) TABLE TO COMMITTEE OF THE WHOLE
- j. SAO'S REPORT - TABLE TO COMMITTEE OF THE WHOLE JUNE 13
- k. FINANCIAL REPORT
- i. Project Summary Variance Report

**Resolution 2017-192**

Motion to accept the Project Summary Variance Report, as presented.

**Moved By:** Councillor Winnie Cadieux  
**Seconded By:** Councillor Chaal Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

- l. ACTION MOTIONS REPORT, AS AT JUNE 2, 2017
- m. ALL MOTIONS, AS AT JUNE 2, 2017

Initials: Mayor CM SAO M

**Resolution 2017-193**

Move to accept the Action Motions Report and the Motion Report, as at June 2, 2017, as presented.

**Moved By:** Councillor Daniel Harley  
**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

- n. FIRE CHIEF REPORTS
  - i. Monthly Report

**Resolution 2017-194**

Motion to accept the Fire Chief monthly Report, as presented.

**Moved By:** Councillor Winnie Cadieux  
**Seconded By:** Councillor Daniel Harley

**MOTION CARRIED**

- ii. Briefing Note: SCBA

**Resolution 2017-195**

Motion to purchase used Self Contained Breathing Apparatus (SCBA) from the Hay River Fire Department in the amount of \$10,000-\$12,000, from the Capital Budget: Fire Protection Equipment.

**Moved By:** Councillor Winnie Cadieux  
**Seconded By:** Councillor Daniel Harley

**MOTION CARRIED**

- iii. Briefing Note: Bunker Gear – **Table to Meeting with Fire Chief**
  - iv. Briefing Note: GAHR– **Table to Meeting with Fire Chief**
- o. WELLNESS/RECREATION REPORT

**Resolution 2017-196**

Motion to accept the Wellness/Recreation Report, as presented.

**Moved By:** Councillor Winnie Cadieux  
**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

- p. ACTIVE AFTERSCHOOL REPORT

**Resolution 2017-197**

Motion to accept the Active After School Report, as presented.

**Moved By:** Councillor Winnie Cadieux  
**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

Initials: Mayor CM SAO M

**Tabled From June 20, 2017 Special Meeting (COW)**

q. ACCOUNTABILITY FRAMEWORK REPORT

Mayor Craig McMaster explained he spoke to Robert Tordiff, Assistant Deputy Minister of MACA and they would accept the motion from the August meeting, as Mayor Craig McMaster, feels it is important the Council discuss this further.

r. FIRESMARTING – UPDATE

**Resolution 2017-198**

Motion to accept the FireSmarting Workplan, Last Revised June 1, 2017, as information.

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

**Council Discussed and Decided:** the Fire Chief is to provide a Fire Smarting update at the meeting he requested with Council.

s. BRIEFING NOTE: SWEEPER - **TABLE MEETING IN FUTURE AUG/SEPT/NOV**

t. WATER, SEWER, GARBAGE AND DUMP ACCESS - **TABLE TO COMMITTEE OF THE WHOLE**

u. PROGRAMS - **TABLE TO COMMITTEE OF THE WHOLE**

v. BRIEFING NOTE: TENTS

Council was provided with a Briefing Note on this item.

**Resolution 2017-199**

Motion to purchase the 7 tents, as per the Briefing Note, in the amount of \$5,661 before tax and shipping. The cost is to come out of the Itsago/Jamboree Venue Development Project in the 2017/2018 approved Capital Plan.

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

w. STAGGERED TERM BYLAW 2007-08 - DISCUSSION AND MOTIONS - **TABLE TO COMMITTEE OF THE WHOLE**

**10. NEW BUSINESS**

a. ALGAP FUNDING APPROVAL

**Resolution 2017-200**

Motion that the Hamlet of Enterprise Mayor and Council agree that they are committed to the following:

- applying to the Advancing Local Government Administrators Program (ALGAP) and if successful, entering into a Contribution Agreement with Municipal and Community Affairs (MACA);
- supporting, training and hiring a northern Local Government Administrator (LGA) Trainee and employing the trainee as the community's LGA for a minimum of 24 months upon successful completion of the agreed to Training Plan;
- hiring an LGA Trainer, to provide support and training for a northern LGA Trainee and to match at minimum the requested training and development funds from the ALGAP up to \$20,000 per year for the length of the Contribution Agreement;

Initials: Mayor CM SAO SM

- participating in an ALGAP orientation and hosting and participating in two mandatory governance training workshops: SAO – A Team Resource; and Roles and Responsibilities (usually hosted as one event); and
- supporting the Trainee’s ongoing and future pursuit of the Finance Officer Occupational Certification Program both financially and operationally.

**Moved By:** Councillor Chaal Cadieux  
**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR – MOTION CARRIED**

- b. IN CAMERA: FACILITATED DISCUSSION RESULTS - PERSONAL: HAMLETS ACT 2003, c.22, SECTION 25(3)(D)
- c. IN CAMERA: DEVELOPMENT PERMIT - COMMERCIAL: HAMLETS ACT 2003, c.22, SECTION 25(3)(A)

**Resolution 2017-201**

Motion to move into camera at 8:45 pm to discuss the following items:

- 10. b. In Camera: Facilitated Discussion Results - Personal: Hamlets Act 2003, c.22, Section 25(3)(D)
- 10. c. In Camera: Development Permit - Commercial: Hamlets Act 2003, c.22, Section 25(3)(a)

**Moved By:** Councillor Daniel Harley  
**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR - MOTION CARRIED**

**Resolution 2017-202**

Motion to come out of camera at 9:02 pm

**Moved By:** Councillor Daniel Harley  
**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR - MOTION CARRIED**

**Resolution 2017-203**

Motion to accept the Confidential Hamlet of Enterprise Facilitated Session Briefing Note, drafted by Allan Twissell, of Northways Consulting dated July 4, 2017, to be shared with the Senior Administrative Officer, but it will remain confidential.

**Moved By:** Councillor Winnie Cadieux  
**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

**Resolution 2017-204**

Motion to accept the draft Phase 2 Development Permit for Aurora Wood Pellets 2017-002, as presented.

**Moved By:** Councillor Winnie Cadieux  
**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

Initials: Mayor CM SAO JM

- d. IN CAMERA: REQUEST FOR PROPOSALS – MATTER UNDER CONSIDERATION: HAMLETS ACT 2003, c.22, SECTION 25(3)(D) – **TABLED UNTIL AUG/SEPT/OCT**
- e. DEFERRED FROM ITEM 9 ABOVE: IN CAMERA – LABOUR RELATIONS: HAMLETS ACT 2003, c.22, SECTION 25(3)(c) – **TABLED**
- f. DEFERRED FROM ITEM 9 ABOVE: IN CAMERA – SAO PERFORMANCE: HAMLETS ACT 2003, c.22, SECTION 25(3)(D) – **TABLED**
- g. DEFERRED FROM ITEM 9 ABOVE: IN CAMERA – PERSONAL: HAMLETS ACT 2003, c.22, SECTION 25(3)(c) – **TABLED**
- h. DESLUDGING

Council was provided with a Briefing Note on this item.

**Resolution 2017-205**

Motion that the SAO move forward with the desludging of the sewage lagoon, for the cost of \$48,000 plus GST, as outlined in the quote from Aqua Clear Environmental, Whitecourt Alberta, dated June 30, 2017. Costs are to come out of allocated funding in the Solid Waste Improvements/Water License Budget in the Capital Plan.

The SAO is to have a new sewage shoot built for the sewage lagoon (within the budget).

**Moved By:** Councillor Daniel Harley  
**Seconded By:** Councillor Chaal Cadieux

**ALL IN FAVOUR - MOTION CARRIED**

**11. STRATEGIC PLAN REVIEW -TABLE TO COMMITTEE OF THE WHOLE**

**12. BYLAWS & POLICIES**

- a. BRIEFING NOTE: COUNCIL PROCEDURES BYLAW 2016-71

Council was provided a Briefing Note on this Item.

**Resolution 2017-206**

Motion that when a regularly scheduled Tuesday Council Meeting has been rescheduled to a different day of the week, the following shall apply:

1. The Senior Administrative Officer shall prepare and distribute the agenda and all supporting materials for regular meetings of Council by 4:00 pm at least **4 days** before the rescheduled regular meeting; and
2. The deadline for the submission of items to the Senior Administrative Officer for inclusion on the agenda shall be **12:00 pm (noon) the preceding business day.**

This motion will apply until the Council Procedures Bylaw 2016-71 has been reviewed, and revised.

**Moved By:** Councillor Winnie Cadieux  
**Seconded By:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

Initials: Mayor CM SAO M

**13. COUNCIL ISSUES AND CONCERNS**

- a. OPEN DISCUSSION  
NONE

**14. CORRESPONDENCE OUTGOING**

- a. SUPPORT LETTER: ANDREW SPRING JUNE 14, 2017

**15. CORRESPONDENCE AND INFORMATION - NIL**

**16. ADJOURNMENT**

- a. UPCOMING MEETINGS
  - i. Regular Meeting: August 1, 2017
  - ii. Special Meeting (COW): July 17, 2017 7:00 pm
  - iii. Fire Chief Meeting: TBA
  - iv. Bylaw Committee Meeting TBA after the Committee of the Whole Meeting
  - v. Education BBQ (update re: school): July 19, 2017 6:00 pm

**Resolution 2017-207**

Motion to adjourn the July 4, 2017 Regular Council Meeting at 9:36 pm

**Moved By:** Councillor Daniel Harley

**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR – MOTION CARRIED**



Craig McMaster,  
Mayor



Tammy Neal,  
Senior Administrative Officer



Initials: Mayor CM SAO M