



**REGULAR COUNCIL MEETING MINUTES**

June 13, 2017

Council Chambers 7:00 pm

Approve by Resolution 2017-190

<p><b><u>PRESENT</u></b></p> <p>Mayor Craig McMaster          Councillor Winnie Cadieux          Councillor Chaal Cadieux          Councillor Dinah Carnogursky</p>	<p><b><u>ABSENT</u></b></p> <p>Councillor Daniel Harley          (without reason)</p> <p>Councillor Mathew Gauthier          (without reason)</p>	<p><b><u>STAFF</u></b></p> <p>SAO, Tammy Neal          Blair Porter, Fire Chief</p> <p><b><u>MINUTES PREPARED BY</u></b></p> <p>SAO, Tammy Neal</p>
<p><b><u>GALLEY</u></b></p> <p>Bruce Proud</p>	<p><b><u>DELEGATES</u></b></p>	

**1. CALL TO ORDER**

Mayor Craig McMaster called the meeting to order at 7:07 pm

**2. COUNCILLOR ABSENCES**

**Resolution 2017-168**

Move to accept, **without reason**, the absence of the following Councillor/s:

- \* Councillor Daniel Harley
- \* Councillor Mathew Gauthier

**Moved By:** Councillor Dinah Carnogursky

**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

**3. AGENDA ADDITIONS**

- \* 10. u) Briefing Note: Tents

Initials: Mayor CM SAO TM

#### 4. ADOPTION OF THE AGENDA

##### Resolution 2017-169

Move to accept, the June 13, 2017 Regular Council Meeting Agenda, with the following changes:

##### Additions:

- \* 10. u) Briefing Note: Tents

##### Amendments:

- \* Move 10. r) to 9. e)
- \* Bump all of Section 7. to Section 12.
- \* Bump Section 9. a) – e) to Section 7.

**Moved By:** Councillor Chaal Cadieux

**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

#### 5. DISCLOSURE OF CONFLICT OF INTEREST

There was no disclosure of Conflict of Interest

#### 6. DELEGATIONS - NIL

#### 7. DEFERRED BUSINESS AND TABLED ITEMS

- a. LAND TRANSFER: PUBLIC HEARING PROCESS (TABLED FROM MAY 2, 2017 REGULAR MEETING)

The SAO recommended that prior to moving forward with a public hearing, Council should first determine and approve a Public Hearing Procedure. Council discussed the proposed process.

##### Resolution 2017-170

Motion that the following will be the Public Hearing Procedure and the manner in which submissions will be presented by members of the public for the following Bylaws:

- \* **General Plan Bylaw #2009-14** (Proposed New: Community Plan 2017-73)
- \* **Land Administration Bylaw 2007-09** (Proposed New: Land Administration Bylaw 2017-74)
- \* **Zoning Bylaw 2009-10** (Proposed New: Zoning Bylaw 2017-75)

##### Procedure:

- \* The Public Hearing is open to any individual that believes they may be affected by the proposed amendments
- \* The Public Hearing is not intended to be a debate of issues, rather it is a forum for receiving public comments and opinions only; there will be no debates

Initials: Mayor CM SAO m

- \* Margaret Kralt of Dillon Consulting will be invited to the Public Hearing to answer questions
- \* The SAO, or a designate, will take minutes of the Public Hearing to record Council Members present, identify those persons making representations and all key points raised
- \* Mayor Craig McMaster will open the Public Hearing and explain why the hearing is being held and explain why the bylaws are being amended
- \* Mayor Craig McMaster will ask the public to provide their submissions to the council in writing and/or verbally or both
- \* Each submission will be limited to 10 minutes each, with an approved extension, if required
- \* Once all the submissions have been presented to Council, Mayor Craig McMaster will convene the Public Hearing
- \* Council may elect to hold more than one Public Hearing if they feel additional public review is warranted by providing the required public notice
- \* In the event Council decides an additional meeting is needed, during the Public Hearing, they can adjourn the meeting and advise those persons in attendance of the time and place of the new or recommended Public Hearing
- \* Prior to the Second Reading of the Bylaws, the SAO must prepare a written Certification of the Public Hearing

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Deputy Mayor Lisa Tsetso

**ALL IN FAVOUR – MOTION CARRIED**

#### Resolution 2017-171

Motion that the Council of the Hamlet of Enterprise will hold a **PUBLIC HEARING** at 7:00 pm on Wednesday, July 5, 2017, in the Hamlet Council Chambers at the Municipal Office to hear any representations concerning the following bylaws:

- \* **General Plan Bylaw #2009-14** (Proposed New: Community Plan 2017-73)
- \* **Land Administration Bylaw 2007-09** (Proposed New: Land Administration Bylaw 2017-74)
- \* **Zoning Bylaw 2009-10** (Proposed New: Zoning Bylaw 2017-75)

**Moved By:** Councillor Dinah Carnogursky

**Seconded By:** Deputy Mayor Lisa Tsetso

**ALL IN FAVOUR – MOTION CARRIED**

#### b. FIRST READING LAND ADMINISTRATION BYLAW 2017-74 (TABLED FROM MAY 2, 2017 REGULAR MEETING)

Council participated in a discussion regarding the bylaws prior to moving into the readings. Several items were discussed.

There were concerns raised with regards to the draft bylaw:

- \* The bylaws seem to be saying that the concept maps don't interlink with each other
- \* The bylaws don't seem to match with Council's Strategic/Capital Plan
- \* Bylaws did not go to the public

Initials: Mayor CM SAO M

- \* Bylaws went to the public several times, so did the community plan
- \* Off leash area for dogs - suggestion
- \* 20 meter buffer between residential and industrial
- \* The bylaws should be spoken to individually
- \* Council can make changes to the bylaws prior to the second reading
- \* Should inform public via Registered Mail of the bylaw changes
- \* Dillon Consulting can clarify concerns
- \* Public concerns can be addressed prior to the second reading
- \* Bylaws not consistent as per Accountability Framework; should not have a cover letter

### Resolution 2017-172

Motion that the Council of the Hamlet of Enterprise move forward with the First Reading of the Land Administration Bylaw Number 2017-74.

Mayor Craig McMaster read out loud Bylaw Number 2017-74.

**Moved By:** Deputy Mayor Lisa Tsetso

**Seconded By:** Councillor Dinah Carnogursky

#### ALL IN FAVOUR – MOTION CARRIED

- \* Do not include a cover page on the bylaw

#### c. FIRST READING ZONING BYLAW 2017-75 (TABLED FROM MAY 2, 2017 REGULAR MEETING)

### Resolution 2017-173

Motion that the Council of the Hamlet of Enterprise move forward with the First Reading of the Zoning Bylaw Number 2017-75.

Mayor Craig McMaster read out loud Bylaw Number 2017-75.

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Dinah Carnogursky

#### ALL IN FAVOUR – MOTION CARRIED

Motion Discussions:

- \* Colors on maps don't match
- \* Escarpment Lake may not be identified properly on the map; road not in right spot and green area should be on the other side of the lake
- \* Can the Secretary for the Appeal Board be the same person as the Development Officer
- \* Previous bylaw says there are 3 Development Appeal Board Committee members, new bylaws says 4 committee members; is this correct?
- \* What are the options if there are no committee members that come forward?

Initials: Mayor CM SAO M

- \* Day Homes vs Day Cares?
- \* 20 metre buffer between industrial and residential
- \* Wooden fence; page 35 states it must be wood and a minimum of 2' high; is this correct

d. FIRST READING COMMUNITY PLAN BYLAW 2017-75 (TABLED FROM MAY 2, 2017 REGULAR MEETING)

**Resolution 2017-174**

Motion that the Council of the Hamlet of Enterprise move forward with the First Reading of the Community Plan Bylaw Number 2017-73.

Mayor Craig McMaster read out loud Bylaw Number 2017-73.

**Moved By:** Councillor Dinah Carnogursky

**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

Motion Discussions:

- \* Colors on maps don't match
- \* Page 1 says c22; is this correct?
- \* Page 86 says 20 metre buffer between industrial and residential areas, but page 39 says a 3 meter buffer; is this correct?
- \* Should there be a railway buffer?
- \* Page 39. 3.c should it read 20 m
- \* Correct bylaw xx to actual bylaw number
- \* Page 27 refers to Day Homes vs Day Cares; aren't Day Cares commercial?

e. IN CAMERA – COMMERCIAL: HAMLETS ACT 2003, c.22, SECTION 25(3)(A)

**Resolution 2017-175**

Motion to move into camera at 9:05 pm for the following purpose:

- \* In Camera – Commercial: (MOU) Hamlets Act 2003, c.22, Section 25(3)(a)

**Moved By:** Deputy Mayor Lisa Tsetso

**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR – MOTION CARRIED**

**Resolution 2017-176**

Motion to move to come out of camera at 9:37 pm

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Deputy Mayor Lisa Tsetso

**ALL IN FAVOUR – MOTION CARRIED**

Initials: Mayor CM SAO M

#### Resolution 2017-177

Motion to accept the draft Memorandum of Understanding (MOU) dated May 20, 2017, as presented, by Michael T. Coombs, Brownlee LLP., with the recommendation of only the Mayor and Senior administrative Officer signing the final Memorandum of Understanding (MOU).

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Dinah Carnogursky

**MOTION CARRIED**

Deputy Mayor Lisa Tsetso Objected

#### Resolution 2017-178

Motion that the Senior Administrative Officer seek professional services to ensure that Aurora Wood Pellets is in compliance with development permits.

**Moved By:** Deputy Mayor Lisa Tsetso

**Seconded By:** Councillor Dinah Carnogursky

**MOTION CARRIED**

#### 8. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)

- a. REGULAR MEETING: MAY 2, 2017 - TABLED

#### 9. NEW BUSINESS

- a. APPOINTMENT OF ACTING MAYOR

#### Resolution 2017-179

Motion that Councillor Winnie Cadieux be appointed Acting Mayor.

**Moved By:** Councillor Dinah Carnogursky

**Seconded By:** Deputy Mayor Lisa Tsetso

**ALL IN FAVOUR – MOTION CARRIED**

- b. UPDATE/ADDITIONAL SIGNING AUTHORITY

#### Resolution 2017-180

Motion that the following people be added to the signing authority for all Hamlet chequing accounts:

- \* Councillor Winnie Cadieux

**Moved By:** Councillor Dinah Carnogursky

**Seconded By:** Deputy Mayor Lisa Tsetso

**ALL IN FAVOUR – MOTION CARRIED**

Initials: Mayor CM SAO m

c. STRATEGIC PLAN/FACILITATED DISCUSSION DATE & PROCEDURE

**It was a consensus decision that:**

- \* the facilitated discussion include all parties
- \* the facilitated discussion be held on June 22, 2017
- \* MACA be invited to the facilitated discussion; preferably Assistant Deputy Minister Robert Tordiff

**Resolution 2017-181**

Motion to go passed 10:00 pm at 10:00 pm for a maximum of 30 minutes only (until 10:30 pm).

**Moved By:** Councillor Dinah Carnogursky

**Seconded By:** Deputy Mayor Lisa Tsetso

**ALL IN FAVOUR – MOTION CARRIED**

- d. ACCOUNTABILITY FRAMEWORK REPORT – TABLE TO COMMITTEE OF THE WHOLE
- e. FIRESMARTING – UPDATE – TABLE TO COMMITTEE OF THE WHOLE
- f. BRIEFING NOTE: SWEEPER – TABLE TO COMMITTEE OF THE WHOLE
- g. SUPPORT LETTER: ANDREW SPRING

**Resolution 2017-182**

Move that the SAO and Mayor draft a support letter to Andrew Spring, as per his email dated May 26, 2017.

**Moved By:** Councillor Winnie Cadieux

**Seconded By:** Councillor Dinah Carnogursky

**ALL IN FAVOUR – MOTION CARRIED**

- h. HABITAT FOR HUMANITY NWT – TABLED
- i. VISA CARD: UNAUTHORIZED USE

The SAO explained that the Hamlet's credit card has been used to purchase three plane tickets. The purchases were not approved and were reported to the Credit Card Fraud Department and to the RCMP. The purchases were made out of Calgary and Toronto.

- j. BUSINESS DATABASE – TABLED
- k. OLD WEIGH SCALE

Mayor Craig McMaster will follow up with Michael Nadli, regarding this issue.

- l. NWT HOUSING HOUSE – TABLE TO COMMITTEE OF THE WHOLE

- m. INVITATION TO MEET THE HAY RIVER WELLNESS COUNCIL

The SAO is to respond to the invitation, inviting the Wellness Council to come to Enterprise.

Initials: Mayor CM SAO TM

n. FIRE RATING SIGN

Environment and Natural Resources installed a fire rating sign beside the entrance to the Fire Tower to inform the public of the fire condition risks (low, med, high).

o. WATER, SEWER, GARBAGE AND DUMP ACCESS – TABLE TO COMMITTEE OF THE WHOLE

p. PROGRAM S – TABLE TO COMMITTEE OF THE WHOLE

SAO is to bring copies of the Education and Culture Program Outline to the next meeting

q. FINANCE/SIGNING - ALREADY DISCUSSED IN 9. B)

r. IN CAMERA – LABOUR RELATIONS: HAMLETS ACT 2003, c.22, SECTION 25(3)(c) – TABLED

s. IN CAMERA – SAO PERFORMANCE: HAMLETS ACT 2003, c.22, SECTION 25(3)(d) – TABLED

t. IN CAMERA – PERSONAL: HAMLETS ACT 2003, c.22, SECTION 25(3)(c) – TABLED

u. BRIEFING NOTE: TENTS – TABLE TO COMMITTEE OF THE WHOLE

**10. STRATEGIC PLAN REVIEW - NIL**

**11. BYLAWS & POLICIES**

a. STAGGERED TERM BYLAW 2007-08 - DISCUSSION AND MOTIONS – TABLE TO COMMITTEE OF THE WHOLE

b. EMPLOYMENT BYLAW 2014-45 – TABLED

**12. REPORTS**

a. MAYOR'S REPORT (VERBAL/WRITTEN) – TABLED

b. DEPUTY MAYOR REPORT (VERBAL/WRITTEN) – TABLED

c. SAO'S REPORT – TABLED

i. Financial Report – TABLED

ii. Project Summary Variance Report – TABLED

iii. Action Motions Report – TABLED

iv. All Motions, as at June 2, 2017 – TABLED

d. FIRE CHIEF REPORTS

i. Monthly Report – TABLED

ii. Briefing Note: SCBA – TABLED

iii. Briefing Note: Bunker Gear – TABLED

iv. Briefing Note: GAHR – TABLED

e. PROGRAM REPORTS

i. Wellness/Recreation Report – TABLED

ii. Active Afterschool Report – TABLED

**13. COUNCIL ISSUES AND CONCERNS - NIL**

**14. CORRESPONDENCE OUTGOING - NIL**

**15. CORRESPONDENCE AND INFORMATION**

a. OUTREACH LEGAL AID CLINIC

b. NATIONAL DISASTER MITIGATION PROGRAM (FLOODS)

Initials: Mayor

cm SAO m

16. ADJOURNMENT

a. UPCOMING MEETINGS

- i. Bylaw Committee Meeting Date - Scheduled for June 19, 2017 at 9:00 am
- ii. Occupational Health and Safety Committee Meeting – No Discussion
- iii. Emergency Response Committee Meeting – No Discussion
- iv. Committee of the Whole Meeting – June 20, 2017 at 7:00 pm
- v. Facilitated Discussion – June 22, 2017 at 7:00 pm
- vi. Regular Council Meeting: July 4, 2017 at 7:00 pm

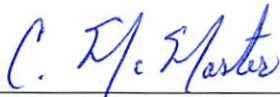
**Resolution 2017-183**

Move to adjourn at 10:33 pm.

**Moved By:** Deputy Mayor Lisa Tsetso

**Seconded By:** Councillor Winnie Cadieux

**ALL IN FAVOUR – MOTION CARRIED**



Craig McMaster,  
Mayor



Tammy Neal,  
Senior Administrative Officer



Initials: Mayor cm SAO M