



REGULAR COUNCIL MEETING MINUTES

August 8, 2016

Hamlet Council Chambers at 7:00 pm

Approve by Motion 2016-251

<p><u>PRESENT</u> Mayor Craig McMaster Councillor Daniel Harley Councillor Dinah Carnogursky Councillor Winnie Cadieux Councillor Jim Dives Councillor Chaal Cadieux</p>	<p><u>ABSENT</u> Deputy Mayor Lisa Tsetso (with reason)</p>	<p><u>STAFF</u> SAO Tammy Neal</p> <p><u>MINUTES PREPARED BY</u> SAO Tammy Neal</p>
<p><u>GALLEY</u> NIL</p>	<p><u>DELEGATES</u> Winnie Cadieux – Trapper Project</p>	

1. CALL TO ORDER

7:10 pm

2. AGENDA ADDITIONS

- 10. i) Small Communities Fund
- 15. c) October 3, 2013 – Regular Meeting

3. ADOPTION OF AGENDA

RESOLUTION 2016-217

Motion to approve the agenda, with two additions:

- 10. i) Small Communities Fund
- 15. c) October 3, 2013 – Regular Meeting

Moved by: Councillor Winnie Cadieux
Seconded by: Councillor Dinah Carnogursky

ALL IN FAVOUR - MOTION CARRIED

Initials: Mayor CM SAO m

4. ADOPTION OF DRAFT MINUTES FROM PREVIOUS MEETING/S

a) Special Meeting Minutes – June 29, 2016

RESOLUTION 2016-218

Motion to approve the June 29, 2016 Special Meeting Minutes, as presented.

Moved by: Councillor Jim Dives
Seconded by: Councillor Winnie Cadieux

ALL IN FAVOUR - MOTION CARRIED

b) Regular Meeting Minutes – July 4, 2016

RESOLUTION 2016-219

Motion to approve the July 4, 2016 Regular Meeting Minutes, as presented.

Moved by: Councillor Dinah Carnogursky
Seconded by: Councillor Daniel Harley

ALL IN FAVOUR - MOTION CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST

Councillor Winnie Cadieux declared a conflict with regards to item 7. a), as she is the agent for Dolphus Cadieux and will be the delegation presenting item 7. A)

6. COUNCILLOR ABSENCES

RESOLUTION 2016-220

Motion to accept the absences of Deputy Mayor Lisa Tsetso with reason.

Moved by: Councillor Winnie Cadieux
Seconded by: Councillor Dinah Carnogursky

ALL IN FAVOUR - MOTION CARRIED

Initials: Mayor CM SAO M

7. DELEGATIONS

a) Winnie Cadieux – Trapper Project

Councillor Winnie Cadieux stepped down from her Council seat.

Winnie proceeded to explain that Council made a motion in July 2015 (2015-242) that directs administration, with regards to the Trapper, to work with Winnie to:

1. Research potential project funding and grants opportunities to assist with costs to possibly purchase the trapper
2. Prepare and provide a listing of potential locations for the trapper in Enterprise; and
3. Estimate potential capital and operating and maintenance costs and budget implications

Winnie invited Council to look at the trapper, so they could get an appreciation for the work that has gone into this statue and the Hamlet could move the project forward.

Winnie researched potential funding sources for the project:

- GNWT MACA – Capital (as part of a larger project)
- GNWT ITI - Community Tourism Infrastructure Program (CTIP)
- GNWT – ENR
- GOV'T Canada – Gas Tax Fund
- GOV'T Canada – Heritage Canada/Canada 150 Fund
- GOV'T Canada – Heritage Canada – Building Communities Through Arts and Heritage
- GOV'T Canada – CAN NOR – The Canadian Northern Economic Development Agency

Private Funders of the Arts and Private Companies that have long histories with the trapping industry or contribute to community development:

- The Hudson Bay
- Hunters and Trappers Association
- Environmental Advocate Funds

The suggested location for the trapper would be at the old weigh scale site. Many of the funding programs sited allow for renovation and expansion of existing infrastructure

Estimating potential capital and operating and maintenance costs and budget implications needs to be worked on closely with the SAO. Money was set aside in the Capital Plan for 2015-2016. Operation and Maintenance costs depend on the site chosen, how Council develops the site, and the type of enclosure that will be required. Documentation for this portion of the motion can be developed by working with the SAO after the Council has entered into a contract/purchase agreement with the artist and has determined where they would place it.

Winnie is requesting a decision be made on whether or not Council will be moving forward with this project.

Councillor Winnie Cadieux left the room.

Initials: Mayor

CM SAO M

RESOLUTION 2016-221

Motion to go into camera at 7:20 pm

Moved by: Councillor Daniel Harley
Seconded by: Councillor Dinah Carnogursky

ALL IN FAVOUR - MOTION CARRIED

RESOLUTION 2016-222

Motion to come out of camera at 7:43 pm

Moved by: Councillor Jim Dives
Seconded by: Councillor Daniel Harley

ALL IN FAVOUR - MOTION CARRIED

RESOLUTION 2016-223

Motion to enter into an agreement with Dolphus Cadieux regarding the purchase of the Trapper. Winnie Cadieux is to seek sponsors and/or funding to assist in paying for the Trapper and the installation of an enclosure for the Trapper. The Hamlet of Enterprise will provide Dolphus with a \$10,000 deposit on the Trapper and acquire an appraisal on the Trapper. The Hamlet Council will negotiate the final price of the Trapper with Dolphus Cadieux and enter into a contract.

Moved by: Councillor Daniel Harley
Seconded by: Councillor Dinah Carnogursky

ALL IN FAVOUR - MOTION CARRIED

Councillor Winnie Cadieux re-entered the meeting as a Councillor.

b) Fire Chief – Sprinkler Quotes

Blair entered into the meeting at 7:44 pm.

- Council requested sprinkler quotes (in case of a wildfire) at the last meeting
- Blair explained the various equipment he acquired price quotes on
- Quote includes 5 sprinklers for each hamlet building, pump, and enough 1.5" hose to reach each house; however, this quote does not include the sprinkler systems for each house, they would have to be purchased by home owners (or Council at a later date).
- Quote does not include connectors; approximately \$700 extra for the connectors

Initials: Mayor CM SAO M

- Quote also includes an enclosed in trailer to store equipment, so it is ready to go
- Pump and/or Fire truck is strong enough to pump water through hoses connected and run to reach house in the community, not Bear Road.

Council Discussed and Decided:

- Fox Farm should be offered options in case of a fire
- Bear Road and RTL fire protection needs more discussion
- Pretty much at the end of the fire season (according to ENR)
- Table the purchase of sprinklers until November 7 regular meeting

c) Fire Department Reports

- i. Fire Chief Monthly Report
- ii. Meeting Minutes – July 12, 2016
- iii. Meeting Minutes – July 26, 2016

RESOLUTION 2016-224

Motion to approve the July Fire Chief Report and the Fire Department Meeting Minutes of July 12, 2016 and July 26, 2016.

Moved by: Councillor Dinah Carnogursky

Seconded by: Councillor Daniel Harley

ALL IN FAVOUR - MOTION CARRIED

8. DEFERRED BUSINESS AND TABLED ITEMS

a) Honorariums

- i. Occupational Health and Safety Committee
- ii. Emergency Planning Committee
- iii. Bylaw Committee

The SAO explained that this item was tabled. In order to pay honorariums to these committee members, Council needs to make a motion to support paying honorariums and Council needs to determine how much the honorarium rate will be.

RESOLUTION 2016-225

Motion that any committees developed by motion of Council will be entitled to receive an honorarium rate, the same as the Council Indemnities Bylaw, for each meeting they attend.

Moved by: Councillor Chaal Cadieux

Seconded by: Councillor Daniel Harley

ALL IN FAVOUR - MOTION CARRIED

Initials: Mayor CH SAO M

b) Handi Van – Quotes

The SAO explained that this item was tabled from the last meeting because Council wanted a quote for a 15 passenger van. New quotes have been provided.

Council Discussed and Decided:

The SAO is to get a quote for a van with a checker plate ramp vs hydraulic lift

9. REPORTS

a) Mayor's Report

Mayor Craig McMaster provided a verbal report. He explained that he has not had time to draft a written report, as he has been very busy. He participated in a meeting with Michael Nadli on July 29th and he is planning a Ministers Tour, tentatively for August 15, 2015.

b) SAO Report

The SAO explained she had no written report, as all the items she needed to discuss have been put on the agenda. She has been very busy in the office with paperwork.

i. Chainsaw Safety Training

The SAO explained that she obtained quotes to host a Chainsaw Safety Training Course. The quotes have been provided to Council and they are very expensive. Training the Trainer is several thousands of dollars for one person.

In discussions with Michael Nadli, Mayor Craig McMaster raised the concern of such a high cost to offer the chainsaw training course and the SAO questioned whether Enterprise qualified for ASSETS funding to assist with training requirements. Hopefully Michael will provide insight in the near future, or during his Minister's Tour.

Council Discussed and Decided:

This issue should be raised during the Michael Nadli's next visit. The SAO is to halt research into the Chainsaw Safety Training Course until Michael provides a response.

ii. Strategic Plan

The SAO suggested that rather than paying a facilitator to host a Strategic Planning Session she can host a session with Council to save money; if Council chooses to go this route.

Council Discussed and Decided:

Council will set strategic planning session dates with the SAO at the October meeting. The ICSP that was developed was not suitable, but it can be used as a reference in developing a new strategic plan.

Initials: Mayor CM SAO M

iii. **LGANT Professional Development Conference & AGM, Yellowknife October 4 – 6, 2016**

This is an update for Council. The SAO will be attending this Conference.

iv. **Wellness Meeting, Yellowknife September 7 – 9, 2016**

This is an update for Council. The SAO will be attending this Conference.

v. **Emergency Measures Plan – Hay Rive Health & Social Services Representative**

The SAO explained that Hay River Health & Social Services agreed to a representative participating on our Emergency Measures Committee. The SAO is to contact the representative, Alvin Pitre who is currently on annual until August 19th.

c) **Financial Report**

- i. **Income Statement**
- ii. **Balance Sheet**
- iii. **Program Summary**

Council Discussed and Decided:

- The SAO is to provide a variance report at the September 12 Regular Meeting.
- The SAO may provide Council financial reports prior to the meeting package being circulated

RESOLUTION 2016-226

Motion to accept the Income Statement, Balance Sheet and Program Summary, as presented.

Moved by: Councillor Daniel Harley
Seconded by: Councillor Winnie Cadieux

MOTION CARRIED

Councillor Jim Dives abstained, as he did not have time to review the financial statements.

10. NEW BUSINESS

a) **MACA: O&M Contribution Agreement**

See 10. b)

Initials: Mayor CM SAO M

b) MACA: Water/Sewer Contribution Agreement

RESOLUTION 2016-227

Motion to enter into the O&M Funding Agreement for \$551,336 and the Water & Sewer Funding agreement for \$144,667 with Municipal and Community Affairs.

Moved by: Councillor Dinah Carnogursky

Seconded by: Councillor Daniel Harley

ALL IN FAVOUR – MOTION CARRIED

c) Bussing Contract

RESOLUTION 2016-228

Motion to enter into the Bussing Contract with the South Slave Divisional Education Council in the amount of \$45,000, and enquire with the South Slave Divisional Education Council on increases in operating costs.

Moved by: Councillor Winnie Cadieux

Seconded by: Councillor Jim Dives

ALL IN FAVOUR – MOTION CARRIED

d) SAO Evaluation Form – Approval

The SAO explained that since council just performed an SAO evaluation, and they were familiar with the evaluation form, it would be a good time to revise and/or approve the evaluation form to add to the Human Resource Manual she is creating.

Council Discussed and Decided:

RESOLUTION 2016-229

Motion to approve the SAO Evaluation form, with one change: #13 needs to be changed to Hamlet Council.

Moved by: Councillor Chaal Cadieux

Seconded by: Councillor Dinah Carnogursky

ALL IN FAVOUR – MOTION CARRIED

Initials: Mayor

CM

SAO M

e) Land Disposal Proposal

The SAO explained that a letter dated February 19, 2016 from the Department of Lands, requested that the Hamlet Council prepare and approve a Land Disposal Proposal. This proposal would ensure the Hamlet's readiness to determine lot pricing and disposal processes of lands under its administration and control.

The SAO explained that she prepared a Land Disposal Proposal for the 22 vacant lots that proposed to be transferred to the Hamlet.

Council and the SAO went over each lot, the purpose the land would serve, and whether or not the land would be disposed of, or used for community use. The assessed values were also documented in the proposal for reference only.

RESOLUTION 2016-230

Motion to approve the Land Disposal Proposal for the Second Land Transfer, as presented, except to change "Cost" to "Assessed Value" on page 3 of 12.

Moved by: Councillor Winnie Cadieux

Seconded by: Councillor Daniel Harley

ALL IN FAVOUR – MOTION CARRIED

f) Emergency Measures Plan – Final Draft

The SAO explained that the Emergency Measures Committee reviewed the draft Emergency Measures Plan that was developed for Enterprise. The requested information or proposed changes have been filled in, but other highlighted areas require Council input.

RESOLUTION 2016-231

Motion to approve the emergency measures plan, revised August 2016, with 2 changes:

- Add health rep on page 8
- Revise page 20 to read "No burning at dump (ever)"

The emergency measures plan contact numbers and available resources may be revised without a motion of council. The plan's content will be reviewed, by Council, annually.

Moved by: Councillor Daniel Harley

Seconded by: Councillor Dinah Carnogursky

ALL IN FAVOUR – MOTION CARRIED

Initials: Mayor CM SAO M

g) Accountability Framework Review

The SAO explained that she received an email from the Regional Superintendent requesting that a new Accountability Framework Report be submitted by August 26, 2016.

The SAO prepared a draft. Council reviewed with the SAO and made appropriate changes.

RESOLUTION 2016-232

Motion to approve the Accountability Framework Checklist with the following two revisions:

- Page 12 # 3 Re: Audit; Should be "Yes"
- Page 16 #5 Add under comments: Informal evaluation process (complaints, suggestion box, program criteria, evaluations as required)

Moved by: Councillor Dinah Carnogursky

Seconded by: Councillor Winnie Cadieux

ALL IN FAVOUR – MOTION CARRIED

h) Gravel – Quotes

Council was presented 2 quotes for gravel. Council discussed the issue with Pat Coleman, the Heavy Equipment Officer for the Hamlet.

RESOLUTION 2016-233

Motion to approve the purchase of gravel from Carter Industries.

Moved by: Councillor Daniel Harley

Seconded by: Councillor Jim Dives

ALL IN FAVOUR – MOTION CARRIED

i) Small Communities Fund

The SAO explained that she was submitting an application for funding under the Small Communities fund to assist with the construction of a new Hamlet Office, as per the Capital Plan. A resolution approving the project to be funded is required for the funding application.

Initials: Mayor CM SAO TM

RESOLUTION 2016-234

Motion to support the Small Communities Funding Application in the amount of \$75,000 for the design and/or construction of the new Hamlet Office.

Moved by: Councillor Winnie Cadieux
Seconded by: Councillor Dinah Carnogursky

ALL IN FAVOUR – MOTION CARRIED

j) In Camera

- i. Labour – *Hamlets Act Section 25. 3) d.*
- ii. Contracting – *Hamlets Act Section 25. 3) e.*

RESOLUTION 2016-235

Motion to go into camera at 9:37 pm.

Moved by: Councillor Winnie Cadieux
Seconded by: Councillor Dinah Carnogursky

ALL IN FAVOUR – MOTION CARRIED

RESOLUTION 2016-236

Motion to come out of camera at 9:59 pm.

Moved by: Councillor Daniel Harley
Seconded by: Councillor Winnie Cadieux

ALL IN FAVOUR – MOTION CARRIED

RESOLUTION 2016-237

Motion to continue the meeting passed 10:00 pm.

Moved by: Councillor Winnie Cadieux
Seconded by: Councillor Chaal Cadieux

ALL IN FAVOUR – MOTION CARRIED

Initials: Mayor CM SAO M

RESOLUTION 2016-238

Motion to go back into camera at 10:00 pm.

Moved by: Councillor Winnie Cadieux
Seconded by: Councillor Dinah Carnogursky

ALL IN FAVOUR – MOTION CARRIED

RESOLUTION 2016-239

Motion to resume the regular meeting at 10:07 pm.

Moved by: Councillor Daniel Harley
Seconded by: Councillor Jim Dives

ALL IN FAVOUR – MOTION CARRIED

RESOLUTION 2016-240

Motion to proceed with the first reading of bylaw number 70, repeal of the Finance Officer Appointment Bylaw.

Moved by: Councillor Winnie Cadieux
Seconded by: Councillor Dinah Carnogursky

ALL IN FAVOUR – MOTION CARRIED

RESOLUTION 2016-241

Motion to proceed with the second reading of bylaw number 70, repeal of the Finance Officer Appointment Bylaw.

Moved by: Councillor Daniel Harley
Seconded by: Councillor Chaal Cadieux

ALL IN FAVOUR – MOTION CARRIED

Initials: Mayor CM SAO M

In Camera Direction - Council Discussed and Decided:

The SAO is to proceed with in camera direction with regards to Labour – *Hamlets Act Section 25. 3) d. and Contracting – Hamlets Act Section 25. 3) e.*

11. CORRESPONDENCE OUTGOING

None

12. CORRESPONDENCE AND INFORMATION

- a) June 13, 2016 Email – Gwen Mercredi: Land Use Permit Information - Response
- b) July 7, 2016 Email - Mary Blake Moore: Installation of Fire Rating Signage in Enterprise
- c) July 7, 2016 Letter – Mary Blake Moore: Accountability Framework Reporting
- d) July 13, 2016 Letter – Jolletta Larocque, NWT Housing District Director, South Slave: Response to Mayor McMaster’s Letter dated June 22, 2016 and a Meeting in Enterprise July 8, 2016 with Jolletta Larocque and Lucille Harrington, Manager Programs
- e) July 19, 2016 Email – Mary Blake Moore: Public Hearing Process for Land Bylaws

13. COUNCIL ISSUES AND CONCERNS

None

14. BY-LAWS

a) Council Procedures Bylaw

Council Discussed and Decided:

- A Special Meeting is to be called to discuss the bylaw with a clean copy of the proposed changes.
- Special Meeting to be discussed under Agenda Item 15.

15. ADJOURNMENT

a) August 15, 2016, 7:00 pm - Michael Nadli & Ms. Caroline Cochrane, Minister of Housing visit

Council Discussed and Decided:

- The SAO is to coordinate a “Community Feast with Council” to explain Council’s intent to have a public meeting in October and for members to consider items they would like to raise or discuss at the meeting.
- The feast is to be held when Michael Nadli and Minister Caroline Cochran visit to include the public.
- The SAO is to ensure there is a meeting during the day with Michael Nadli, Minister Caroline Cochran and the Council.

Initials: Mayor CM SAO M

b) September 12, 2016 – Next Regular Meeting

Mayor Craig McMaster will not be here for this meeting as he will be travelling. The Deputy Mayor Lisa Tsetso will be acting.

c) October 3, 2016 – Regular Meeting

RESOLUTION 2016-242

Motion to change the October 3, 2016 regular meeting to October 17, 2016.

Moved by: Councillor Winnie Cadieux
Seconded by: Councillor Daniel Harley

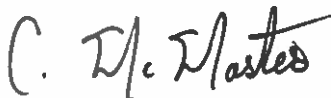
ALL IN FAVOUR – MOTION CARRIED

RESOLUTION 2016-243

Motion to adjourn at 10:35 pm.

Moved by: Councillor Daniel Harley
Seconded by: Councillor Jim Dives

ALL IN FAVOUR – MOTION CARRIED



Craig McMaster,
Mayor



Tammy Neal,
Senior Administrative Officer



Initials: Mayor CM SAO M