



REGULAR COUNCIL MEETING MINUTES
July 4, 2016
 Hamlet Council Chambers at 7:00 pm
 Approve by Motion 2016-219

<p><u>PRESENT</u> Mayor Craig McMaster Councillor Winnie Cadieux Councillor Chaal Cadieux Councillor Daniel Harley</p>	<p><u>ABSENT</u> Councillor Jim Dives (without reason) Deputy Mayor Lisa Tsetso (with reason) Councillor Dinah Carnogursky (with reason)</p>	<p><u>STAFF</u> SAO Tammy Neal <u>MINUTES PREPARED BY</u> SAO Tammy Neal</p>
<p><u>GALLEY</u> Blair Porter, Fire Chief</p>	<p><u>DELEGATES</u> Mike Mahar, HRHSS Public Administration Erin Griffith, HRHSS CEO</p>	

1. CALL TO ORDER

Mayor Craig McMaster called the meeting to order at 7.05 pm

2. AGENDA ADDITIONS

- Add In camera – Labour Issues

3. ADOPTION OF AGENDA

RESOLUTION 2016-193

Motion to approve the agenda with the following changes:

1. Bump 8. Delegations to #5
2. Add In Camera – Labour Issues

Moved By: Councillor Winnie Cadieux

Seconded By: Councillor Daniel Harley

All in Favour – Motion Carried

Initials: Mayor CM SAO TM

4. ADOPTION OF DRAFT MINUTES FROM PREVIOUS MEETING

a. June 6, 2016 – Regular Meeting

RESOLUTION 2016-194

Motion to approve the June 6, 2016 minutes, as presented

Moved By: Councillor Winnie Cadieux

Seconded By: Councillor Chaal Cadieux

All in Favour – Motion Carried

Question arising from minutes:

Q: Has there been a response with regards to who applied for the gravel permit (since being approved)?

A: The SAO has not received a response to her email request.

Direction: The SAO is to re-email the question.

Q: Has the SAO emailed the SAO Evaluation Form to Councillors?

A: Yes, it has been emailed

Direction: The SAO is to re-email the SAO Evaluation Form to Councillors.

5. DISCLOSURE OF PECUNIARY INTEREST

No Pecuniary Interests were declared

6. COUNCILLOR ABSENCES

Councillor Jim Dives (without reason)

Deputy Mayor Lisa Tsetso (with reason)

Councillor Dinah Carnogursky (with reason)

7. DELEGATIONS

a. **Committee of the Whole:**

RESOLUTION 2016-195

Motion to move into a Committee of the Whole Meeting at 7:15 pm

Moved By: Councillor Winnie Cadieux

Seconded By: Councillor Daniel Harley

All in Favour – Motion Carried

Initials: Mayor

CM

SAO

MM

i. **Hay River Health & Social Services (HRHSS):** Meet n Greet - Mike Mahar, Public Administration & Erin Griffith, CEO

Mike Mahar presented council with a hard copy of a power point presentation, a Health and Social Services Authority Annual Report, and he introduced himself and Erin Griffith.

Mike reviewed the presentation with Council:

- HRHSS Vison
- HRHSS Mission
- HRHSS Values
- Number of beds in various areas, eg; Woodland Manor, Supportive Living, Extended Care, Dialysis Unit, etc.
- Over 1400 clients visit the clinic per month
- 23 children under permanent wardship
- Approx 200 staff
- Annual budget \$30,950,000
- Services at new center: diagnostic services, endoscopy, dialysis, oral health, rehabilitation, ect.
- Reviewed the organizational charts

Q: What will happen to the long term care now that there is a new hospital?

A: Woodland Manor will be expanding by 10 more beds (tentatively by Dec 27), until then, the long term care unit in the old hospital will stay open. There are also other departments working out of the building, such as Social Services, the Finance Department, etc.

Q: What will happen to the old hospital once Health and Social Services completely moves out.

A: The old hospital becomes property of the Department of Public Works once Health and Social Services has moved out.

Q: What is the purpose of the Wellness Council?

A: The Wellness Committee is a committee of community members who will meet to discuss issues brought forward by community representatives; concerns, community input, etc.

ii. **Northland Utilities -** Doug Tenney, Vice President of Northern Operations and Ross Stanley, Manager, Northland Utilities

Doug explained that he received an email requesting a meeting with Council to discuss the future of Northland Utilities, being that the Town of Hay River has not renewed their Franchise Agreement with Northland Utilities, to explain how this change will affect Enterprise, to advise whether or not Northland Utilities will continue providing services to

Initials: Mayor CM SAO MM

Enterprise, and to advise whether or not Enterprise has a choice with regards to future service providers.

Doug also explained:

- The Enterprise Franchise Agreement was extended until Nov 2016, so Enterprise had a chance to decide what they wanted to do
- Northland Utilities is not for sale
- If Northland Utilities can't come to an agreement with the Town of Hay River a third party arbitrator will be hired
- 3rd party arbitration would likely to be complete by Dec 2016
- Enterprise has a right purchase equipment
- Hay River may purchase the equipment and sell the equipment to NWPC
- Northland Utilities will continue providing services to Enterprise and to other communities, as well, eg: Dory Point, Fort Providence, Kakisa, Samba'K
- Two Northland Utility companies may merge and run from Yellowknife
- Enterprise does have a choice; they can change providers or purchase equipment
- If the companies merge, he is unsure of what it would look like in Hay River; they may be down to 6 employees, some Hay River Employees may be retained by Atco, it could cause a reduction of employees in Atco, Yellowknife employees would likely increase from 21 to approximately 27
- The Northland Utilities name may change to Northland Utilities NWT
- Enterprise would not see much of a difference in services; service levels would remain the same
- Maintenance may be different as they would not have control over the maintenance
- Enterprise can extend the Franchise agreement or continue operating as is
- In the future, Northland Utilities is hoping to look at ideas such as: reducing power costs, ways to implement sustainable energy, ways to reduce diesel consumption, maybe wind options, extending transmission lines is not economic, but it may be in the future, they would like to implement one thermal zone, moving towards one partnership by merging 3 companies into one (more economical), ect.

RESOLUTION 2016-196

Motion to resume the regular meeting of July 4, 2016 at 7:53 pm

Moved By: Councillor Daniel Harley

Seconded By: Councillor Chaal Cadieux

All in Favour – Motion Carried

Initials: Mayor CM SAO mm

8. DEFERRED BUSINESS AND TABLED ITEMS

a. Account & Investment Review – Interest Bearing Account Set Up

The SAO provided Council with spreadsheets showing examples of interest that could be earned on bank accounts and GIC's if the accounts were switched to high interest savings accounts.

Currently there is no interest on the operating account and very little on capital accounts/GIC's. With the option presented, there is a possibility of approx. \$36,000 per year in interest, according to the SAO spreadsheets (the bank figures the interest a little differently, and quoted approximately \$43,000 in interest). Never the less, a lot of interest can be collected.

The SAO did not research investments, as they assume risk and only the CIBC bank was contacted for interest rates/GIC rates.

Council Discussed and Decided: The SAO is to call other banks to see what interest rates we can get with other banks in Yellowknife (BMO, Scotia, Royal, etc.). The SAO can contact banks outside of Yellowknife too.

b. MOU – Aurora Pellets/Brad Mapes

- Council requested this issue be placed on the agenda for discussion.
- The SAO read an email received from Brad Mapes, today.
- Mayor Craig McMaster read an excerpt from a Good Neighbour Agreement, stating that he would like to see this type of agreement in place.

Council Discussed and Decided:

- Mayor Craig McMaster is to ask Michael Nadli if he received formal answers as a result of his Legislative Assembly speech.
- Mayor Craig McMaster is to contact Jeff Humble, Town of Yellowknife, to ask if he can refer someone who can work with us (independent) with regards to developing an MOU.
- It would be good to hire someone who can present the pros and cons of the pellet mill coming to Enterprise, eg: how people feel they may be impacted as a result of the pellet mill, how our infrastructure would be impacted, etc.
- Council should meet again prior to the next special meeting to discuss.

9. REPORTS

a. Mayor Report

Mayor Craig McMaster provided a verbal report on the following topics, He:

- had to focus on personal items, so he was not as busy this past month participated in an Emergency Measures Committee meetings
- participated in an Occupational Health and Safety meeting
- conducted building inspections for NWTAC in order to collect insurance money that has not been collected for several years. The funding is to be utilized at the fire department and is in the amount of \$7500. These funds have been received

Initials: Mayor CM SAO [Signature]

- participated in reviewing the proposals for the extension of the 3 bay garage
- went to Calgary for personal reasons
- had a meeting with RJ Simpson; a meet n greet. The following items were discussed:
 - the recent article about highway rescue, RJ asked for clarity from MACA regarding the funding may reduced
 - Mill – Traffic
 - Tourism
 - General discussion
- participated in Fire Training – Level 1
- spoke at DJSS Graduation, Enterprise had one graduate; Arry Bertrand

RESOLUTION 2016-197

Motion to accept Mayor Craig McMaster’s verbal report

Moved By: Councillor Daniel Harley

Seconded By: Councillor Winnie Cadieux

All in Favour – Motion Carried

RESOLUTION 2016-198

Motion to take a 10 min break at 9:10 pm

Moved By: Councillor Winnie Cadieux

Seconded By: Councillor Daniel Harley

All in Favour – Motion Carried

RESOLUTION 2016-199

Motion to resume the meeting at 9:20 pm

Moved By: Councillor Daniel Harley

Seconded By: Councillor Winnie Cadieux

All in Favour – Motion Carried

Initials: Mayor

CH SAO MM

b. SAO Report

The SAO Provided Council with a verbal Report:

June 15, 2016 – Labour Standards Meeting

Linda Melander-Groff, Employment Standards Inspector visited the office to meet with me. We discussed various employment issues, which led to the realization that our Employment Bylaw has inaccuracies in it, so our bylaw will need to be reviewed and updated.

Linda also conducted a payroll inspection with the Finance Officer. The files are in good order and payroll practices are being conducted accordingly; however, Linda found instances where the overtime was not paid out properly on statutory holiday weeks and over the Christmas office closure.

Linda stated she was not going to enforce any actions, but as SAO I feel an obligation to make things right with staff, at least for the Christmas closure period (the last two weeks in December 2015). One staff member in particular was shorted two full weeks of pay. I have asked The Finance Officer to develop a spreadsheet, documenting what employees were paid, vs what they should have been paid.

The issue will come back before council.

June 20, 2016 - Spring Water Licence Inspection at Solid/Liquid Waste Site

Wendy Bidwell, Water Resource Officer, South Slave Region, Department of Environment & Natural Resources and Albert Bourque, Regional Environmental Coordinator for the South Slave visited the dump, with myself and the Public Works Maintainer, took pictures and conducted their Spring Water License Inspection.

The following items were outstanding from the previous inspection:

- The 2014 & 2015 Water License reports are outstanding and need to be submitted
- A pile of contaminated gravel must be removed from the site
- A metal tube at the end of the sewage release ramp is broken and needs to either be removed or fixed

Some new items discussed:

- One of the waste cells contains a large amount of water, gravel must be added to the cell to eliminate the water
- The old vehicles will need to be removed, eventually
- Brian and Pat may bury the metal at the dump, as long as it does not contain any freon, or other liquid that could contaminate the ground/water and they are not to bury the old metal 45 gallon barrels, or other items containing liquid that could also contaminate the ground/water

Initials: Mayor CM SAO [Signature]

- Wendy will look into the collection of the 5 gallon plastic buckets (someone picks them up)

The Enterprise waste site looks good. The domestic garbage is to be continued to be built up, rather than being dug down because the water table is high at the dump.

Wendy will provide a report on her findings that will be circulated to Council when received.

June 23, 2016 – Meeting with the RCMP

The Mayor and I met with the RCMP. It was an introductory meeting. The following was discussed:

- Their policing priorities
- Building a good working relationship with the community and community contacts
- That a new officer will be replacing the current officer on August 29th
- Participation in our Emergency Response Committee
- The RCMP are willing to participate in community activities, if asked, for example: setting up an RCMP booth at an event, having a RCMP Corner in our newsletter, hosting youth activities, ect.
- Cpl. Greg Morrow will see if Enterprise can be allocated their own time at the kids camp with Cpl. Steve Beck on the highway towards the Alberta border
- Cpl. Greg Morrow will see if Enterprise can get a seat on the Community Justice Committee

Fire Smart Program

- There is no one in town with a chainsaw safety ticket
- Got two quotes and to train 6-8 people we are looking at approx. \$10,000 from each company
- ITI is looking at working with me on splitting the costs
- I am looking into a train the trainer course, as requested at the last council meeting

Land Use Bylaws

I received the Zoning Bylaw back from Ron Tecsy, with Maca. I am in the process of confirming the next step with Mary. I am unsure if it goes to Council for review prior to the lawyer reviewing the bylaw, or if the bylaw goes to the lawyer for review and then to Council. I am told if there are too many changes, after the first reading, then we would have to re-do the readings. We don't want that to happen, so I need to ensure we do things properly.


Emergency Measures Revised Plan

I am working on requested changes and Vivian is updating the contact numbers and resources. Once the additions are complete, I am hoping to have a Council meeting to approve the new Emergency Measures Plan

Wellness Coordinator

Hired Brandon Kimble as the new Wellness Coordinator

Initials: Mayor

CM SAO 

RESOLUTION 2016-200

Motion to add the key cutting software to the Capital Plan via Unplanned Capital Expenditures.

Moved By: Councillor Daniel Harley

Seconded By: Councillor Chaa Cadieux

All in Favour – Motion Carried

RESOLUTION 2016-201

Motion to accept the SAO's verbal report

Moved By: Councillor Daniel Harley

Seconded By: Councillor Winnie Cadieux

All in Favour – Motion Carried

c. Financial Report

- i. Project Summary
- ii. Income Summary
- iii. Balance Sheet

The SAO explained the reports provided to Council and asked if there were any questions.

RESOLUTION 2016-202

Motion to accept the financial reports, as presented.

Moved By: Councillor Winnie Cadieux

Seconded By: Councillor Daniel Harley

All in Favour – Motion Carried

d. Fire Department

Blair Porter, Fire Chief was present in the Galley to answer any questions pertaining to the reports he provided.

Council requested the Fire Chief discuss his reports; he explained:

- he would like to provide Council with a presentation on the Fire Chief's Conference and present Council with a video provided at the Conference.
- he is working with Bill to see if obtaining the video is possible

Initials: Mayor

CM SAO mm

- an Application for funding for the FireSmart project was submitted to Brent Starling. We are waiting to see if we are approved. \$75,000 available to NWT communities. Hoping we are approved; application was submitted for hoses and sprinklers and fire smarting the community.
- the Fire Department may be able to offer a prize for the most fire smarted community.
- weather is getting dry and dangerous and it important to start taking precautions, such as running hoses from bureau pit, drilling potential water sources, purchasing sprinklers, etc.

Council Discussed and Decided: The SAO is to provide quotes for the following items:

- well attachments
- sprinklers, hoses & portable pump 20-50 hp pump (stand alone - ask Daniel Allaire what size pump the fire crew uses)
- to dig test holes for water sources

In addition:

- a water hole should be dug at the dump
- a list of resources should be gathered (list)
- a registration and tips for evacuation should be developed and circulated
- the additional documents from MACA should be reviewed
- municipal building are to be a priority
- bring the dozer into the community to make water holes or redirect water
- look at possibility of accessing pond in bush across from Cash n Carry and the pond on the way to Hay River

- i. **Meeting Minutes** – June 7, 2016 & June 28, 2016
- ii. **Monthly Report** – June 2016

RESOLUTION 2016-203

Motion to accept the verbal and written Fire Department reports, as presented.

Moved By: Councillor Winnie Cadieux

Seconded By: Councillor Daniel Harley

All in Favour – Motion Carried

10. NEW BUSINESS

a. Water Delivery Rate Increase – Contract Extension

The SAO explained that Curtis Broadhead from Keith's Water Service contacted her with regards to the necessity of renewing the water delivery contract. Curtis provided a letter with a suggested water delivery increase. This increase does not include the water costs, only the delivery costs. The water costs are subject to change and dictated by the town.

Initials: Mayor CM SAO [Signature]

The SAO explained that the water surplus last year was likely less than the increase in water delivery costs we are looking at, suggesting that Council may want to review the fees charged in order to cover any deficit that may arise from the increase in delivery costs.

Council Discussed and Decided: To review how the previous water delivery increase was conducted first, as some customers pay more than others and it does not seem to be structured fairly.

RESOLUTION 2016-204

Motion to approve the extension of the water delivery contract until June 30, 2019 with a 5% increase in delivery fees, with the understanding that an updated contract will be drafted.

Moved By: Councillor Chaal Cadieux

Seconded By: Councillor Winnie Cadieux

All in Favour – Motion Carried

b. Capital Item – Loader Tires

The SAO explained that Council was provided two quotes for loader tires. One quote is more expensive, but the quality of tires is much better and are meant for snow as well. The tires would not be as slippery in the winter time.

RESOLUTION 2016-205

Motion to purchase loader tires in the amount of \$8,662.56 plus GST, as per the quote dated March 1, 2016 for four 17.5R25 MIC SNOW PLUS TIRES.

Moved By: Councillor Chaal Cadieux

Seconded By: Councillor Daniel Harley

All in Favour – Motion Carried

c. Capital Item – Handy Van

Council reviewed the quote presented. The SAO has not received a reply from Aurora Ford, as of yet, so she re-requested a quote; The SAO provided Aurora Ford the specs presented to Council to see they can provide a quote, as well.

Council Discussed and Decided: The SAO is to obtain a quote for a handi van that has more seating capacity, as the van is supposed to also be a backup school bus should the bus break down.

Initials: Mayor CM SAO [Signature]

d. In Camera – Labour Issues

RESOLUTION 2016-206

Motion to continue the meeting past 10 pm

Moved By: Councillor Winnie Cadieux

Seconded By: Councillor Chaal Cadieux

All in Favour – Motion Carried

RESOLUTION 2016-207

Motion to move into camera at 9:55 pm

Moved By: Councillor Chaal Cadieux

Seconded By: Councillor Daniel Harley

All in Favour – Motion Carried

RESOLUTION 2016-208

Motion to come out of camera at 10:25 pm

Moved By: Councillor Daniel Harley

Seconded By: Councillor Winnie Cadieux

All in Favour – Motion Carried

RESOLUTION 2016-209

Motion to create an additional temporary, full time worker within public works for a period of three months with a review at approximately 2.5 months.

Moved By: Councillor Chaal Cadieux

Seconded By: Councillor Daniel Harley

All in Favour – Motion Carried

11. CORRESPONDENCE OUTGOING

a. June 16: Letter to Housing - re FireSmarting the Housing House Lot

A copy of the letter sent to Joletta Larocque, District Director of Housing, was provided in this meeting package for Council's information.

Initials: Mayor CM SAO [Signature]

Mayor Craig McMaster explained that Joletta responded to the letter, setting up a meeting with himself and the SAO here in Enterprise on Wednesday.

Council Discussed and Decided: Forward MLA, Shane Thompson, a copy of this letter

b. June 16: Email to Cst Greg Morrow - Council response to Policing Priorities

The email response was provided in this meeting package for Council's information.

12. CORRESPONDENCE AND INFORMATION

a. June 13 - Michael Nadli, MLA: Raising the Profile of Enterprise

Mayor Craig McMaster explained that as a result of his meeting with Michael Nadli (as discussed at the previous council meeting) Michael wrote the speech (provided to Council in this package) and read it at the Legislative Assembly. We are waiting on a response to the questions Michael asked the Ministers.

b. June 13 – Michael Nadli, MLA: Good Neighbour Agreement Samples

This item was discussed during the discussion for item 9.b)

c. June 17 – Colin Merz, Environmental Health Officer, GNWT: Inspection Report Waste Disposal Grounds

Informational; there were no issues raised with our Waste Disposal Grounds

d. June 19 – Glen Abernethy, Minister of Health and Social Services: Appointment of Dinah Carnogursky to the Hay River Regional Wellness Council

Informational; Dinah was appointed to the Regional Wellness Council

e. June 20 – Aileen Stevens, Air Quality Programs Manager, GNWT: Proposed NWT Air Regulatory Framework and EPA Amendments

Informational

f. June 20 – Mary Blake Moore, Regional Superintendent: Office of the Fire Marshal Report

Informational


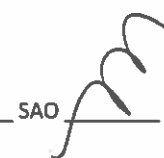
g. June 28 – David Yurdiga, MP: Canada 150 Community Infrastructure Program (guidelines included)

Informational

h. June 29, 2016 – Robert C. McLeod: Clean Water and Wastewater Fund (guidelines included)

Informational; If Council has any ideas please bring forward

Initials: Mayor

 SAO 

13. COUNCIL ISSUES AND CONCERNS

- a. Summer students should be included in training opportunities (eg: class 3, chainsaw)
- b. Bylaw committee honorariums (table until next meeting)

14. BY-LAWS

None

15. ADJOURNMENT

- a. Next Regular Meeting: Aug 8, 2016 – 7:00 PM

RESOLUTION 2016-210

Motion to adjourn at 9:40 pm

Moved By: Councillor Daniel Harley

Seconded By: Councillor Chaal Cadieux

All in Favour – Motion Carried



Craig McMaster,
Mayor



Tammy Neal,
Senior Administrative Officer



Initials: Mayor CM SAO fm