



REGULAR COUNCIL MEETING MINUTES

May 2, 2016

Hamlet Council Chambers at 7:00 pm

Approve by Motion 2016-157

<p><u>PRESENT</u> Mayor Craig McMaster Deputy Mayor Lisa Tsetso (left at 8:25 pm) Councillor Dinah Carnogursky Councillor Daniel Harley Councillor Winnie Cadieux Councillor Chaal Cadieux Councillor Jim Dives</p>	<p><u>ABSENT</u></p>	<p><u>STAFF</u> SAO Tammy Neal <u>MINUTES PREPARED BY</u> SAO Tammy Neal</p>
<p><u>GALLEY</u> Aime Mercredi, Mike Unger, Bruce Proud, Wayne Jordon</p>	<p><u>DELEGATES</u> Gwen Mercredi, Senior Lands Officer Derise Rehm-Lepine, Senior Lands Officer</p>	

1. CALL TO ORDER

7:02 pm

2. AGENDA ADDITIONS

None

3. ADOPTION OF AGENDA

RESOLUTION 2016-131

Motion to approve the meeting agenda with the following change: bump item number 7 up to number 4.

Moved By: Councillor Daniel Harley

Seconded By: Councillor Dinah Carnogursky

All in Favour – Motion Carried

Initials: Mayor CM SAO M

RESOLUTION 2016-132

Motion to go into a committee of the whole at 7:11 pm

Moved By: Councillor Daniel Harley

Seconded By: Councillor Winnie Cadieux

All in Favour – Motion Carried

4. DELEGATIONS

a. Committee of the Whole – Gwen Mercredi, Senior Lands Officer and Derise Rehm-Lepine

Gwen and Derise explained:

- Prior to the first transfer of lands and the first land sale, Enterprise did have a bylaw, but there were many issues the previous bylaw did not address.
- Prior to any further land transfers, the previous bylaw had to be revised to include land acquisition and disposal processes. Once Hamlet submits a revised bylaw the land transfer process can be started
- A land use plan for the vacant land scheduled to be transferred also requires a Land Use Plan
- Enterprise may not have to wait for Minister's approval on the Community Plan in order to move forward with the land transfers, if the bylaws are completed
- Enterprise does need a revised bylaw approved in order to sell land

Gwen ran through the process of how the land transfer process evolved:



- Enterprise became Hamlet
- The Hamlet wanted land for future development
- Enterprise wanted land to administer/sell
- That's when the first land transfers began
- Problems with current Land Administration Bylaw; too vague, problematic
- Land Administration Bylaw needs revisions in order to move forward with the 2nd land transfer
- 2nd phase already went through consultation
- GNWT cannot sell land, only lease
- Enterprise unique, land went to consultation there were no issues
- Will transfer land to Hamlet in phases:
 1. Vacant
 2. Equity Leases - paid out
 3. Equity Leases - not paid out yet
 4. Leases (if Hamlet wants to take over the administration)

Initials: Mayor

CM SAO M

Several questions were addressed:

- Why did the Hamlet have to go through the land consultation process a second time? When there is a change in land tenure, the land has to go through land consultation again.
- There were people who applied for lots prior to this process, are their lots on the first phase list? Separate process for each lot and each lot must meet requirements in order to be processed (taxes paid, leases paid, ect) Hamlet will not receive lots that have outstanding issues.
- Current leases will be transferred with previously established conditions.
- How long will land transfer take? Will people make the construction season? Maybe 6 months or more. After Hamlet meets obligations, the application has to go to Cabinet for approval to be removed from the land lease only policy.
- Can the Hamlet move forward with a geotechnical on the Vic Center land? The land is in the process of being transferred; it is on list. The building is in Hamlets care and control. Should be ok to do a geotechnical on the land.
- Some individuals did not sign for the transfer when MACA sent out the letter; What will happen? There is no real reason for their lot not to be transferred in the future, but individuals must meet requirements (but cannot say for sure what will happen as the rules for the new lands department are being reviewed).
- Enterprise is in a unique situation, they are in an unsettled land claims area, but managed to get land transferred. Other communities are still in the process.
- Why was there an increase in land taxes? Each lease has a 5 year rent review. The lot was probably assessed the land and the value went up. This happens to everyone's lease agreement. Values come from the Assessment Role. Pricing of land changed too. Used to be on development costs, now based on assessment value. An individual can request the card to see why. An individual can appeal the assessment notice, but not lease cost increase.
- All standard leases receive rental reviews; not equity leases - due to the change in land pricing.
- What about leases that are already paid out? What will happen with those? Gwen could not comment on this question, as processes with the new Lands Department are being reviewed. She is still unsure of what will be decided, but she will keep Hamlet informed on how the process will work.
- Standard lease ends what happens, renew it? Sell to client? This process still has to be determined
- GNWT does not do equity leases anymore; Land claims limit ability to do certain things.
- Leases that come to Hamlet, with remaining lease time will lease until it expires and then the Hamlet can transfer to Fee Simple for \$1 or for a fee, must be determined by the Council. But, this process is being reviewed and may change.
- If someone wants a portion of a block that has been transferred to the hamlet, can they purchase it? Yes it would have to be surveyed first and a priced determined according to the bylaw.
- If Hamlet takes over taxation, Hamlet would make tax revenues; Currently the Hamlet receives tax revenues based on a formula.
- Why do quarry permits not include applicant's name? Policy act says, names must be removed now. Privacy issues don't allow names to be revealed.

Initials: Mayor  SAO 

RESOLUTION 2016-133

Motion to return into the Regular Council meeting at 8:17 pm

Moved By: Councillor Dinah Carnogursky

Seconded By: Councillor Daniel Harley

All in Favour – Motion Carried

RESOLUTION 2016-134

Motion to take a 5 min break at 8:18 pm

Moved By: Councillor Daniel Harley

Seconded By: Councillor Jim Dives

All in Favour – Motion Carried

RESOLUTION 2016-135

Motion to resume the Regular Council meeting at 8:26 pm

Moved By: Councillor Daniel Harley

Seconded By: Councillor Jim Dives

All in Favour – Motion Carried

5. ADOPTION OF DRAFT MINUTES FROM PREVIOUS MEETING/S

a. April 4, 2016 – Regular Meeting

RESOLUTION 2016-136

Motion to approve the April 4, 2016 meeting minutes, with the following revisions:

Change that Councillor Winnie Cadieux's reason for abstaining from motion 2016-103 & Motion 2016-104 was not on Council and that was the reason for abstaining vs was not at the meeting.

Moved By: Councillor Dinah Carnogursky

Seconded By: Councillor Daniel Harley

All in Favour – Motion Carried

Initials: Mayor

CM SAO M

b. April 7, 2016 – Special Meeting

RESOLUTION 2016-137

Motion to approve the April 7, 2016 meeting minutes, as presented.

Moved By: Councillor Jim Dives

Seconded By: Councillor Chaal Cadieux

All in Favour – Motion Carried

6. DISCLOSURE OF PECUNIARY INTEREST

Councillor Winnie Cadieux would like to express that she has a conflict of interest with regards to the Capital Budget – Visitor Attractions

7. COUNCILLOR ABSENCES

None

8. DEFERRED BUSINESS AND TABLED ITEMS

None

9. REPORTS

a. Mayor Report – Verbal

- Men's Club; discussed activities that could be hosted for the men. Successful meeting.
- Ladies' Club going well
- Mayor Craig McMaster explained that he joined the Fire Department – it is progressing very well

b. SAO Report – Verbal

- Lands Administration Course
- Reports/Proposals
- Project Manager/Geotechnical/RFP to newspaper
- The meeting with Mary tomorrow is Roles and Responsibilities Only
- SAO has to go to Edmonton for unexpected medical and will be away for the rest of the week; possibly back Friday

i. Action Items (informational)

Itsago pictures – have not been submitted to the newspaper. Staff have been requested to do so, but there does not seem to be any pictures.

Initials: Mayor

CM

SAO

M

c. Financial Report

The SAO explained that Council has been provided with 2015-2016 year end financials, as they have changed due to balancing projects. The numbers presented are the final numbers prior to the audit, with the exception of the Land Development. The Finance Officer has been directed to move the expenses into the Capital Expenses, as originally planned because when the time comes to price land, those numbers will be required. Council will have to make a motion to add that number to the Capital Plan when the SAO receives it.

- i. Previous Fiscal Year
- ii. Current Fiscal Year

RESOLUTION 2016-138

Motion to approve the previous year and current year financial year reports, as presented.

Moved By: Councillor Winnie Cadieux

Seconded By: Councillor Daniel Harley

All in Favour – Motion Carried

d. Fire Department- Reports

- i. April 26, 2016 Minutes
- ii. April Monthly Report
- iii. Draft Fire Department Development Plan, Draft Fire Crew Training Plan (Informational - Developed with Bill Riemer for WSCC)

RESOLUTION 2016-139

Motion to accept the fire Department Reports, as presented.

Moved By: Councillor Chael Cadieux

Seconded By: Councillor Dinah Carnogursky

All in Favour – Motion Carried

10. NEW BUSINESS

a. Quarry Application No.: SS16-031 – Enterprise

Council discussed the above mentioned quarry application. There is no information on it because of the rules in the Privacy Act.

Initials: Mayor

CM

SAO

M

Council Discussed and Decided: The SAO is to respond, as follows:

The Hamlet of Enterprise Mayor and Council are not in support of Quarry Application No.: SS16-031 – Enterprise, and do have concerns, as there is not enough information for Council to make an informed decision.

b. Dozer Trailer Approval

RESOLUTION 2016-140

Motion to approve the purchase of the 8.5 x 30' trailer as per the quotes in the April 26, 2016 email, for \$16,727.00 plus GST from SWS Trailer Sales.

Moved By: Councillor Winnie Cadieux
Seconded By: Councillor Daniel Harley

All in Favour – Motion Carried

c. Used Ambulance

Table until the June 6th meeting. The mayor will go look at it while he is in Yellowknife.

d. Animal Control Officer Appointment Bylaw – Draft Bylaw No. 68

RESOLUTION 2016-141

Motion to do the First Reading of the Animal Control Officer Appointment Bylaw #68

Moved By: Councillor Chaal Cadieux
Seconded By: Councillor Daniel Harley

All in Favour – Motion Carried

RESOLUTION 2016-142

Motion to do the Second Reading of the Animal Control Officer Appointment Bylaw #68

Moved By: Councillor Jim Dives
Seconded By: Councillor Daniel Harley

All in Favour – Motion Carried

Council Discussed and Decided: The SAO is to direct that a dog pen be built.

Initials: Mayor CM SAO M

11. CORRESPONDENCE OUTGOING

- a. **Brenda Bouvier – Request for Housing Letter**

Council Discussed and Decided: The Mayor will pose a question to the Housing Minister while in Yellowknife and Council will draft a letter according to the respond received.

- b. **Richard Lafferty – Power Supply, Pipelines and Fiber Optics Presentation**
- c. **Debra Richards – Fire Department Services**
- d. **Marc Schmitz – Use of ITI Skidoo**

12. CORRESPONDENCE AND INFORMATION

- a. **Requested Insurance Information – WSCC and NWTAC Life Insurance (informational)**
- b. **Email NWTAC: Annual AGM May 5-8, 2016 (confirmation of attendance)**

RESOLUTION 2016-143

Motion to send Mayor Craig McMaster, Councillor Winnie Cadieux and Councillor Dinah Carnogursky to the Annual NWTAC AGM May 5-8, 2016

Moved By: Councillor Daniel Harley
Seconded By: Councillor Chaal Cadieux

All in Favour – Motion Carried

- c. **Email Valerie Conrad: Codes of Conduct & Conflict of Interest May 18, 2016 (confirmation of acceptable date)**

Council decided at the April 29, 2016 meeting that this date would be fine, at 7:00 pm (after with another meeting with Greg Haist at 6 pm)

13. COUNCIL ISSUES AND CONCERNS

None

14. BY-LAWS

None

Initials: Mayor CM SAO M

15. ADJOURNMENT

- a. **May 3, 2016:** Next Special Meeting: 6:30 pm: MACA Accountability Framework/Roles and Responsibilities
- b. **June 6, 2016:** Next Regular Meeting:- 7:00 PM
- c. **May 18, 2016:** Project Manager: Garage Extension - 6.00 pm
- d. **May 18, 2016:** Codes of Conduct & Conflict of Interest – 7:00 pm
- e. **Last two weeks of June:** SAO - A Team Resource - Council will decide through email

RESOLUTION 2016-144

Motion to adjourn at 9.34 pm

Moved By: Councillor Daniel Harley
Seconded By: Councillor Winnie Cadieux

All in Favour – Motion Carried

The SAO is bring a calendar into the Council Chambers



Craig McMaster,
Mayor



Tammy Neal,
Senior Administrative Officer



SEAL

Initials: Mayor CM SAO M