



**SPECIAL COUNCIL MEETING AGENDA**  
**March 21, 2016**  
 Hamlet Council Chambers at 7:00 pm

**APPROVED: April 4, 2016 Resolution #2016-106**

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|--|---|--|
| <p><b><u>PRESENT</u></b><br/>         Mayor Craig McMaster<br/>         Deputy Mayor Lisa Tsetso<br/>         Councillor Dinah Carnogursky<br/>         Councillor Jim Dives<br/>         Councillor Daniel Harley</p> | <p><b><u>ABSENT</u></b><br/>         Councillor Winnie Cadieux<br/>         (with reason)<br/><br/>         Councillor Chaal Cadieux<br/>         (with reason)</p> | <p><b><u>STAFF</u></b><br/>         SAO Tammy Neal<br/><br/> <b><u>MINUTES PREPARED BY</u></b><br/>         SAO Tammy Neal</p> |
| <p><b><u>GALLEY</u></b><br/>         None</p>  | <p><b><u>DELEGATES</u></b><br/>         None</p>  |  |

**1. CALL TO ORDER**

7.02 pm

**2. AGENDA ADDITIONS**

None

**3. ADOPTION OF AGENDA**

**RESOLUTION 2016-095**

Move to approve the agenda, as presented.

Moved By: Deputy Mayor Lisa Tsetso  
 Seconded By: Councillor Daniel Harley

All in Favour - Motion Carried

Initials: Mayor CM SAO [Signature]

**4. ADOPTION OF DRAFT MINUTES FROM PREVIOUS MEETING/S**

None

**5. DISCLOSURE OF PECUNIARY INTEREST**

None

**6. COUNCILLOR ABSENCES**

Winnie Cadieux (Prior Commitments)  
Chaal Cadieux (On night shift)

**7. DELEGATIONS**

None

**8. DEFERRED BUSINESS AND TABLED ITEMS**

None

**9. REPORTS**

None

**10. NEW BUSINESS**

**a. Occupational Health and Safety Committee**

Council discussed an order made by WSCC (Inspection #2016-EH-00229). One of the requirements is that the Hamlet form an Occupational Health and Safety Committee by March 31, 2016. The committee must have equal employer and employee representatives on it. The number of representatives is up to Council. The reason a committee must be formed is because there are over 20 workers likely to work over 90 days (Council and Fire Department Members are counted as workers because they are all covered by WSCC).

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**RESOLUTION 2016-096**

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Move that Hamlet Council agree to establish an Occupational Health and Safety committee by way of the workers designating 3 employee representatives to sit on the Committee, while the following three Council members will represent the employer on the Committee:

- Mayor Craig McMaster
- Councillor Dinah Carnogursky
- Deputy Mayor Lisa Tsetso

**Moved By:** Councillor Daniel Harley

**Seconded By:** Councillor Dinah Carnogursky

All in Favour - Motion Carried

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Initials: Mayor CM SAO M

**b. Committee of the Whole (if required)**

NIL

**c. Action Motions (tabled from previous meeting)**

SAO is to go thru the actions motions and try to determine where important issues have left off and bring those issues to council; eg: scholarships, pellet mill MOU, Bylaw 2007-004, etc

**11. CORRESPONDENCE OUTGOING**

None

**12. CORRESPONDENCE AND INFORMATION**

**a. Brenda Bouvier – Housing in the Community Letter**

Deputy Mayor Lisa Tsetso and Councillor Daniel Harley declared a conflict and left the room.

**Council Discussed/Decided:** The trailer is a staff trailer. Draft a letter to Brenda. Send a letter to Housing Corporation to express disappointment in having an empty house in the community for so long when people need housing.

**13. COUNCIL ISSUES AND CONCERNS**

None

**14. BY-LAWS**

None

Initials: Mayor CH SAO M

**15. ADJOURNMENT**

- a. **Supervisor Familiarization Training: March 21 & 22, 2016**
- b. **Next Regular Meeting: April 4, 2016 – 7:00 PM**
- c. **Accountability Framework/Roles and Responsibilities: April 6, 2016 6.30 pm**

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**RESOLUTION 2016-097**

Move to adjourn at 8.20 pm

**Moved By:** Councillor Daniel Harley

**Seconded By:** Councillor Dinah Carnogursky

**All in Favor – Motion Carried**

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Craig McMaster,  
Mayor



Tammy Neal,  
Senior Administrative Officer



Initials: Mayor CM SAO TM