



SPECIAL COUNCIL MEETING MINUTES
Monday, February 22, 2016
Hamlet Council Chambers at 7:00pm

Approved: Tuesday March 8, 2016
Resolution #2016-66

Present:

Mayor Craig McMaster
Deputy Mayor Lisa Tsetso
Councillor Chael Cadieux (via phone)
Councillor Daniel Harley
Councillor Dinah Carnogursky

Absent Without Reason:
Councillor Jim Dives

Staff:
SAO Tammy Neal

Galley:

Winnie Cadieux
Sandra McMaster

Delegates:

Gavin Olvera, Community Works Advisor, MACA
Jean Soucy, Manager, Community Infrastructure & Planning, MACA

Minutes Prepared by: SAO Tammy Neal

1. Call to Order

7.10

2. Adoption of Agenda

Move to approve the agenda, as presented

RESOLUTION 2016-047

Motion that the agenda be adopted, as presented.

Moved By: Councillor Dinah Carnogursky
Seconded By: Deputy Mayor Lisa Tsetso

All in Favor - Motion Carried

Initials: Mayor

CM SAO *J.N.*

3. Delegations

a. **MACA – Community Infrastructure and Planning – Jean Saucy**
Capital Planning Tool Information Session/Development of a Draft Capital Plan

Jean Saucy, reviewed and explained the Capital Plan through the Capital Planning Tool with Council, explaining each section and its relevance. Jean explained that the plan can be updated/revised through the tool via the intranet, if necessary.

Jean explained:

Small Community Funding

- Building Canada Fund was replaced with the Small Community Funding (Federal Funds)
- It is, again, a one-time deal
- Applications must be submitted ahead of time (6 month approval time). Once approved Hamlet could start the project
- Reimbursement basis; hamlet pays and is then reimbursed 75%. 25% would come from the Hamlet's Capital Funding
- Can be approved up to 125,000

Gas Tax Funding

Enterprise's allocation went down we will receive the following for the upcoming years:

- \$75,000 – 2016-2017
- \$75,000 – 2017-2018
- \$80,000 – 2018-2019

Gas Tax Funding Accommodates Energy Efficient & Eco Friendly Projects in the following areas:

- Water
- Wastewater
- Solid Waste
- Community Energy Systems
- Active Transportation Infrastructure; and
- Capacity Building

For example:

- Transit Systems/Trails
- Beautification
- Paving/chip sealing
- Fire Maintenance Projects (now eligible)

Initials: Mayor

CM SAO M

Asset Management Plans

- MACA now requires an asset management plan, as part of the funding agreement
- MACA will develop a program software specific for each community, should we decide to buy into it, or we can develop our own.
- Maintenance schedules required for each asset in building, as well
- Items with a value of \$10,000 are considered an asset
- The program will amalgamate both capital plan and asset management plan

RESOLUTION 2016-048

Move to break for 10 Minutes

Moved By: Deputy Mayor Lisa Tsetso
Seconded By: Councillor Daniel Harley

All in Favor - Motion Carried

Chaal joined the meeting via teleconference at 8.48 pm (he tried calling earlier; the phone was shut off teleconference and were not answering the phone)

RESOLUTION 2016-049

Move to reconvene at 8.48 pm

Moved By: Councillor Daniel Harley
Seconded By: Deputy Mayor Lisa Tsetso

All in Favor - Motion Carried

Current Capital Project Plan Discussion:

- Bunker Gear - Fire Protection Equipment – Remove Bunker Gear and keep budget
- Solid waste site – Keep a budget due to items required by water licence and to do further clean up
- Community Hall Repairs – Scratch repairs
- Cold Storage Building - Repair roof and continue to use as cold storage

Dinah was excused at 9:09 pm for a prior commitment

Initials: Mayor

cm SAO DM

- Fire Pumper: leave as is
- Staff House/Garage & Fencing: House is complete; leave garage and fence as incomplete for a later date. Keep same budget with 200,000 expensed
- Community Hall Repairs – Hamlet has an assessment with work that needs to be done, keep budget. Budget is 1,050,000: keep a budget of \$100,000 to complete the assessed work and 550,000 in 2018/2019 for the addition to be built
- Parks/Trails/Equipment – Combined multiple projects. Keep budget
- Engineering and planning: Funding to hire a project manager; leave as is
- Service Vehicle Parking Garage: Not enough to complete project; up the budget by 500,000 to 996,265
- Cemetery: Keep the same budget. Bump up the priority; project needs to be worked on this year

New Capital Project Plan Discussion:

- Dozer: add a dozer the plan, it is needed for water license requirements and upcoming projects in the community, such as lot development, firebreak maintenance, road maintenance, etc.
- Would like to conduct a feasibility study to purchase a sewer truck; Enterprise should would towards self-sufficiency and creating more local jobs
- Trapper Project: Council supported the Trapper Project via motion 2015-242, which includes the purchase of the Trapper
- Community Van: The community van was damaged when the roof caved in at the public works garage and was never replaced. Gaven will research options.
- Loader Tires: The tires on the loader will not be sufficient for another winter. Gaven will research; need make, model, year, tire size
- Street Lights: We need more street lights, some areas are dangerous with no light. Possibly our cost; talk to Northland Utilities

Note: Best project for the small communities fund might be the dozer; Jean will confirm

Initials: Mayor

CM SAO M

4. Adjournment

RESOLUTION 2016-050

Move to adjourn at 10.15 pm

Moved By: Councillor Daniel Harley
Seconded By: Deputy Mayor Lisa Tsetso

All in Favor - Motion Carried



Craig McMaster,
Mayor



Tammy Neal,
Senior Administrative Officer



Initials: Mayor

CM SAO TN