



**MINUTES OF REGULAR COUNCIL MEETING
Monday, November 3, 2014**

Approved: December 1, 2014

ATTENDANCE

Present:	Mayor Deputy Mayor Councillor	John Leskiw II Craig McMaster John Leskiw III	
Absent:	Councillor Councillor	Chaal Cadieux Jim Dives	<i>With Notice</i> <i>With Notice</i>
Staff	Senior Administrative Officer (SAO)	Hermann Minderlein	

The chairperson (Mayor John Leskiw II) took the chair and called the meeting to order at 7:00 pm.

ADOPTION OF THE AGENDA

Councillors reviewed the agenda prepared and distributed for the Regular Council Meeting of November 3, 2014.

MOTION 2014-126

THAT THE AGENDA GOVERNING THE REGULAR COUNCIL MEETING OF NOVEMBER 3, 2014 BE ADOPTED AS PRESENTED.

Moved By: Councillor Leskiw
Seconded By: Deputy Mayor McMaster

Motion Carried Unanimously


ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

The minutes of the Regular Council Meeting held on September 8, 2014 had been presented to Council for review and a motion of approval on October 6, 2014. Since that time, staff discovered that there was an undetected error in those minutes that required to be corrected.

MOTION 2014-127

THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON SEPTEMBER 8, 2014 AND THAT WERE APPROVED BY MOTION 2014-105 ON OCTOBER 6, 2014 BE CORRECTED BY CHANGING THE REFERENCES CONTAINED IN MOTION 2014-97 REGARDING BYLAW 51 "DUTY TRAVEL RATES" FROM "FIRST READING" TO "SECOND READING".

Moved By: Councillor Leskiw
Seconded By: Deputy Mayor McMaster

Initials: 
Mayor
SAO

Motion Carried Unanimously

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Councillors reviewed the minutes from the Regular Council Meeting of October 6, 2014.

MOTION 2014-128

THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD OCTOBER 6, 2014 BE ADOPTED AS PRESENTED:

Moved By: Deputy Mayor McMaster
Seconded By: Councillor Leskiw

Motion Carried Unanimously

DISCLOSURE OF PECUNIARY INTEREST

The Chair asked if there were any members of Council wishing to have a "Disclosures of Pecuniary Interest" recorded for any of the items on the Agenda for this meeting.

There were no "Disclosures of Pecuniary Interest" made for this meeting.

BUSINESS ARISING FROM THE MINUTES

It was noted in the minutes of the meeting held on October 6, 2014 that the communications problems preventing Councillor Cadieux from joining the meeting were resolved at 7:21 pm. This occurred and recorded in the minutes after Motion 2014-106 approving Councillor Cadieux's absence had been passed, and therefore Motion 2014-106 was no longer required, and should have been rescinded.

MOTION 2014-129

THAT MOTION 2014-106 BE RESCINDED

Moved By: John Leskiw III
Seconded By: Deputy Mayor McMaster

Motion Carried Unanimously

COUNCILLOR ABSENCE (if required)

Council approval was sought for a Leave of Absence for the November 3, 2014 Regular Council Meeting for Councillor Dives who was unable to attend due to an illness in his family and for Councillor Cadieux who was unable to attend due to a medical appointment for his family's newborn child.

MOTION 2014-130

THAT COUNCIL APPROVES THE ABSENCE OF COUNCILLOR DIVES and COUNCILLOR CADIEUX FROM THE NOVEMBER 3, 2014 REGULAR COUNCIL MEETING.

Initials: 
Mayor
SAO

Moved By: Councillor Leskiw
Seconded By: Deputy Mayor McMaster

Motion Carried Unanimously

DELEGATIONS

There were no "Delegations" scheduled on the Agenda for this meeting.

DEFERRED BUSINESS AND TABLED ITEMS

A letter received October 3, 2014 from Environment and Natural Resources regarding an application to cut timber in the Enterprise Region had been added to the Agenda of the November 3,, 2014 Regular Council Meeting as per Motion 2014-120.

MOTION 2014-131

THAT COUNCIL ACCEPT THE LETTER RECEIVED OCTOBER 3, 2014 FROM ENVIRONMENT AND NATURAL RESOURCES REGARDING AN APPLICATION TO CUT TIMBER IN THE ENTERPRISE REGION FOR INFORMATION.

Moved By: Councillor Leskiw
Seconded By: Deputy Mayor McMaster

Motion Carried Unanimously

REPORTS

Mayor's Report

Mayor John Leskiw II provided Council with a verbal report on activities since the last Regular Council Meeting of October 6, 2014.

MOTION 2014-132

THAT MAYOR LESKIW'S REPORT TO COUNCIL BE ACCEPTED FOR INFORMATION.

Moved By: Deputy Mayor McMaster
Seconded By: Councillor Leskiw


Motion Carried Unanimously

Report on Council Motions

SAO Minderlein presented Council with a Report on all 2014 Council Motions that required some sort of action in 2014, with the exception of the motions from the September 8, 2014 Regular Council Meeting that had been reported on October 6, 2014 where the required actions had been completed. There were some motions that required additional actions or clarification.

MOTION 2014-133

THAT THE REPORT ON COUNCIL MOTIONS FROM 2014 REGULAR COUNCIL MEETINGS BE ACCEPTED FOR INFORMATION.

Initials: 
Mayor
SAO

Moved By: Deputy Mayor McMaster
Seconded By: Councillor Leskiw

Motion Carried Unanimously

MOTION 2014-134

THAT THE HAMLET OF ENTERPRISE EXTEND THE CO-MANAGEMENT AGREEMENT WITH MUNICIPAL AND COMMUNITY AFFAIRS (MACA) BEYOND JULY 31, 2014 UNTIL SUCH TIME AS ADVISED BY MACA THAT THE AGREEMENT HAS BEEN ENDED.

Moved By: Councillor Leskiw
Seconded By: Deputy Mayor McMaster

Motion Carried Unanimously

MOTION 2014-135

THAT THE SENIOR ADMINISTRATIVE OFFICER EMPLOYMENT AGREEMENT, BETWEEN THE HAMLET OF ENTERPRISE AND JOHN MCKEE BE EXTENDED FOR THE TERM JUNE 1, 2014 UNTIL SEPTEMBER 15, 2014.

Moved By:
Moved By: Deputy Mayor McMaster
Seconded By: Councillor Leskiw

Motion Carried Unanimously

MOTION 2014-136

THAT COUNCIL FOR THE HAMLET OF ENTERPRISE AUTHORIZES THE EMPLOYMENT OF JOHN MCKEE FOR THE TERM SEPTEMBER 15 THROUGH 25, 2014 TO ASSIST HERMANN MINDERLEIN AS HE ASSUMES THE ROLE OF SENIOR ADMINISTRATIVE OFFICER FOR THE HAMLET OF ENTERPRISE.



Moved By: Councillor Leskiw
Seconded By: Deputy Mayor McMaster

Motion Carried Unanimously

MOTION 2014-137

THAT THE HAMLET OF ENTERPRISE ENTER INTO A CONTRIBUTION AGREEMENT WITH THE DEPARTMENT OF MUNICIPAL AND COMMUNITY AFFAIRS FOR THE NORTHWEST TERRITORIES FOR THE 2014/2015 OPERATION AND MAINTENANCE FUNDING OF \$818,000.00, AND AGREES TO ADHERE TO THE TERMS AND CONDITIONS AS SET OUT IN THE AGREEMENT.

Moved By: Councillor Leskiw
Seconded By: Deputy Mayor McMaster

Initials: 
Mayor

SAO

Motion Carried Unanimously

MOTION 2014-138

THAT THE HAMLET OF ENTERPRISE ENTER INTO A CONTRIBUTION AGREEMENT WITH THE DEPARTMENT OF MUNICIPAL AND COMMUNITY AFFAIRS FOR THE NORTHWEST TERRITORIES FOR THE 2014/2015 WATER AND SEWAGE SERVICE FUNDING OF \$198,000.00, AND AGREES TO ADHERE TO THE TERMS AND CONDITIONS AS SET OUT IN THE AGREEMENT.

Moved By: Councillor Leskiw
 Seconded By: Deputy Mayor McMaster

Motion Carried Unanimously


MOTION 2014-139

THAT COUNCIL FOR THE HAMLET OF ENTERPRISE APPROVES THE 2014/2015 OPERATING BUDGET AS FOLLOWS:

	<u>REVENUES</u>	<u>EXPENSES</u>
OPERATION & MAINTENANCE (O&M)		
Governance	218,640	218,640
Finance & Administration	195,740	195,740
Land Planning & Administration	36,513	36,513
Public Safety & Protective Services	75,436	75,436
Transportation & Public Works Services	112,461	112,461
Utility Services		
Water & Sewer	257,931	257,931
Solid Waste	73,318	73,318
Recreation Services	<u>122,892</u>	<u>122,892</u>
TOTAL OPERATION & MAINTENANCE	\$1,092,931	\$1,092,931
CONTRACTED SERVICES		
Government of Northwest Territories		
Recreation & Sport	14,000	14,000
Youth Centre Initiative	14,285	14,285
Active After School	13,367	13,367
Healthy Children's Initiative	11,679	11,679
Community Wellness	158,914	158,914
South Slave Education Council		
School Bus	<u>45,000</u>	<u>45,000</u>
TOTAL CONTRACTED SERVICES	<u>\$257,245</u>	<u>\$257,245</u>
TOTALS	\$1,350,176	\$1,350,176

Moved By: Councillor Leskiw
 Seconded By: Deputy Mayor McMaster

Motion Carried Unanimously

Initials: 
 Mayor
 SAO

MOTION 2014-140

THAT THE HAMLET OF ENTERPRISE ENTER INTO A CONTRIBUTION AGREEMENT WITH THE DEPARTMENT OF MUNICIPAL AND COMMUNITY AFFAIRS FOR THE NORTHWEST TERRITORIES FOR THE 2014/2015 COMMUNITY PUBLIC INFRASTRUCTURE FUNDING OF \$646,000.00, AND AGREES TO ADHERE TO THE TERMS AND CONDITIONS AS SET OUT IN THE AGREEMENT.

Moved By: Councillor Leskiw
 Seconded By: Deputy Mayor McMaster

Motion Carried Unanimously

MOTION 2014-141

THAT COUNCIL FOR THE HAMLET OF ENTERPRISE APPROVES THE 2014/2015 CAPITAL BUDGET AS FOLLOWS:


	<u>REVENUES</u>	<u>EXPENSES</u>
OPERATION & MAINTENANCE (O&M)		
Community Public Infrastructure Fund (CPIF)		
2014/2015 Allocation	646,000	
Previous Years' Allocations	705,875	
IT Upgrades		25,000
Hamlet Administrative Building Upgrades		500,000
Garage Extension		500,000
Insurance Proceeds	168,000	
Community Centre Renovations		50,000
Staff Housing		
Prebuilt modular unit (excluding site development and furniture)		200,000
Road Sander		25,000
Heavy Equipment Retrofits		75,000
Cargo Van Purchase		39,000
Office Furniture/Equipment		10,000
Engineering & Planning		25,000
Land Survey		70,875
TOTAL OPERATION & MAINTENANCE	<u>\$1,519,875</u>	<u>\$1,519,875</u>

Moved By: Councillor Leskiw
 Seconded By: Deputy Mayor McMaster

Motion Carried Unanimously

SAO's Report

SAO Minderlein presented Council with his written report on activity since the October 6, 2014, and provided verbal clarification and updates where necessary.

Initials: 
 Mayor
 SAO

MOTION 2014-142

THAT SAO'S MINDERLEIN'S REPORT TO COUNCIL ON ACTIVITY SINCE THE OCTOBER 6, 2014 BE ACCEPTED FOR INFORMATION.

Moved By: Deputy Mayor McMaster
Seconded By: Councillor Leskiw

Motion Carried Unanimously

Financial Statements for Period Ending September 30, 2014

SAO Minderlein presented Council with two (2) formats for the financial reports prepared for the six (6) month period ending September 30, 2014. The first set had been prepared based on the format of the financial statements that are required by MACA on a quarterly basis and for the year end audit. The second format is a condensed version of those statements with a Statement of Financial Position (similar to a Balance Sheet), Capital Budget Report, and an Operating Budget Report.

MOTION 2014-143

THAT COUNCIL ACCEPT FOR INFORMATION THE FINANCIAL REPORTS PRESENTED FOR THE SIX MONTH PERIOD ENDING SEPTEMBER 30, 2014, AS PRESENTED.

Moved By: Councillor Leskiw
Seconded By: Deputy Mayor McMaster

Motion Carried Unanimously

MOTION 2014-144

THAT COUNCIL DIRECT ADMINISTRATION TO PREPARE FINANCIAL STATEMENTS IN THE FORMATS PRESENTED, WITH DETAILED REPORTS PREPARED AT THE END OF EACH QUARTER AND THE END OF THE FISCAL YEAR, AND CONDENSED VERSIONS PREPARED FOR ALL OTHER MONTHS.



Moved By: Councillor Leskiw
Seconded By: Deputy Mayor McMaster

Motion Carried Unanimously

MOTION 2014-145

THAT COUNCIL INCREASE THE 2014/2015 HAMLET OF ENTERPRISE CAPITAL PROGRAM AND BUDGET BY MAKING THE FOLLOWING ADJUSTMENTS:

1. THE ADDITION OF \$5,000 FOR REPAIRS REQUIRED EXTENDING THE LIFE OF PAVED ROADS;
2. THE ADDITION OF \$9,500 FOR THE PROCUREMENT OF A KEY REPLICATING SYSTEM;
3. AN INCREASE OF \$25,000 TO STAFF HOUSING; WITH

Initials 
Mayor

SAO

4. THE ADDITIONAL FUNDING FOR THESE INCREASES TAKEN, IF REQUIRED, FROM PREVIOUS YEARS' ALLOCATIONS OF THE COMMUNITY PUBLIC INFRASTRUCTURE FUND (CPIF).

Moved By: Councillor Leskiw
Seconded By: Deputy Mayor McMaster

Motion Carried Unanimously

NEW BUSINESS

There Was no "New Business" scheduled on the Agenda for this meeting.

BYLAWS

Finance Officer Appointment Bylaw

Council was presented with Bylaw Number 52, the "Finance Officer Appointment Bylaw" that reaffirms the appointment of Melinda Lenoir as Finance Officer made by Bylaw Number 47 for third and final reading.

MOTION 2014-146

THAT BYLAW 52, THE "FINANCE OFFICER APPOINTMENT BYLAW" BE GIVEN THIRD AND FINAL READING.

Moved By: Councillor Leskiw
Seconded By: Deputy Mayor McMaster

Motion Carried Unanimously

CORRESPONDENCE


Council was presented with pertinent correspondence that had been received since the Regular Council Meeting of October 6, 2014, or before that meeting and not previously presented:

1. RCMP Monthly Policing Report – September 2014;
2. Letter received September 16, 2014 re Dene Nahjo;
3. Flyer received from Hay River Hospital Foundation;
4. Letter received October 16, 2014 from MACA re Asset Management Working Group; and
5. Letter received October 28, 2014 re Postponement - Good Governance Workshop

MOTION 2014-147

THAT COUNCIL RECEIVE FOR INFORMATION THE CORRESPONDENCE PRESENTED AT THE NOVEMBER 3, 2014 REGULAR COUNCIL MEETING

Moved By: Councillor Leskiw
Seconded By: Deputy Mayor McMaster

Initials: 
Mayor
SAO

Motion Carried Unanimously

COUNCIL ISSUES AND CONCERNS

Items for Upcoming Meetings

There were no new issues or concerns to be added to the Agendas of future meetings.

CONFIDENTIAL ITEMS

SAO Minderlein advised Council that there were items related to legal and labour that were confidential in nature and needed to be discussed in Camera.

MOTION 2014-148

THAT THE MEETING OF OCTOBER 6, 2014 MOVE "IN CAMERA" AT 8:17 PM TO DISCUSS LEGAL AND LABOUR RELATED ITEMS.

Moved By: Councillor Leskiw
Seconded By: Deputy Mayor McMaster

Motion Carried Unanimously

MOTION 2014-149

THAT THE MEETING OF OCTOBER 6, 2014 RESUME IN PUBLIC AT 8:39 PM.

Moved By: Deputy Mayor McMaster
Seconded By: Councillor Leskiw

Motion Carried Unanimously

MOTION 2014-150

THAT THE HAMLET OF ENTERPRISE OFFICE SHALL BE CLOSED BEGINNING ON SATURDAY, DECEMBER 20, 2014 THROUGH TO AND INCLUDING SUNDAY, JANUARY 4, 2015 FOR THE HOLIDAY BREAK. THIS SHALL INCLUDE THE THREE STATUTORY HOLIDAY DAYS (CHRISTMAS DAY, BOXING DAY, & NEW YEARS DAY), SIX WEEKEND DAYS, AND SEVEN WORKING DAYS.

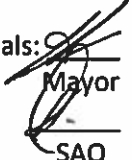
Moved By: Deputy Mayor McMaster
Seconded By: Councillor Leskiw

Motion Carried Unanimously

MOTION 2014-151

THAT COUNCIL AUTHORIZES ADMINISTRATION TO MAKE THE FOLLOWING PAYROLL PAYMENTS IN LIEU OF A CHRISTMAS BONUS:

1. ALL PERMANENT FULL TIME EMPLOYEES SHALL RECEIVE PAY AT THEIR NORMAL RATE OF PAY FOR THE THREE STATUTORY HOLIDAY DAYS AND THE SEVEN BONUS DAYS DESCRIBED IN MOTION 2014-152;

Initials: 

Mayor

SAO

2. THOSE EMPLOYEES THAT ARE PART TIME OR EMPLOYED ON AN AS AND WHEN REQUIRED BASIS SHALL RECEIVE ONE ADDITIONAL DAY'S PAY CALCULATED AT THE SAME NUMBER OF HOURS AND RATE OF PAY THAT WILL BE USED TO CALCULATE THEIR PAY FOR ONE OF THE STATUTORY HOLIDAY DAYS;
3. THE SCHOOL BUS DRIVER SHALL RECEIVE AN ADDITIONAL FIVE HOURS PAY AT HIS NORMAL RATE OF PAY; AND
4. ESSENTIAL SERVICES, SUCH AS BUILDING MAINTENANCE AND SNOW REMOVAL, WILL CONTINUE DURING THIS OFFICE CLOSURE. STAFF PROVIDING THIS SERVICE WILL BE OFFERED THE OPTION TO EITHER:
 - a. RECEIVE ADDITIONAL PAY FOR ANY HOURS WORKED BASED ON THEIR CURRENT RATE OF PAY AND THE APPLICABLE LEGISLATION; OR
 - b. BANK THE ACTUAL HOURS WORKED AND TAKE THAT TIME OFF WITH PAY BEFORE FEBRUARY 21, 2015, AND IF THE BANKED TIME IS NOT TAKEN BY FEBRUARY 21, 2015, IT IS TO BE PAID OUT WITH THE EMPLOYEE'S PAY FOR THE PERIOD 8 TO 21 FEBRUARY, 2015.

Moved By: Deputy Mayor McMaster
Seconded By: Councillor Leskiw

Motion Carried Unanimously

ADJOURNMENT

MOTION 2014-152

THAT THE MEETING OF NOVEMBER 3, 2014 STANDS ADJOURNED.

Moved By: Deputy Mayor McMaster
Seconded By: Councillor Leskiw

Motion Carried Unanimously

The meeting adjourned at 8:54 pm.




Mayor
John Leskiw II



Senior Administrative Officer
Hermann Minderlein



Initials 

Mayor
SAO