



**MINUTES OF REGULAR COUNCIL MEETING  
Monday, October 06, 2014**

Approved: November 3, 2014

**ATTENDANCE**

<b>Present:</b>	Mayor Councillor Councillor Councillor	John Leskiw II John Leskiw III Jim Dives Chaal Cadieux	
			<i>Joined via Telephone at 7:21 pm Without Notice</i>
<b>Absent:</b>	Deputy Mayor	Craig McMaster	
<b>Staff</b>	Senior Administrative Office (SAO)	Hermann Minderlein	

The chairperson (Mayor John Leskiw II) took the chair and called the meeting to order at 7:04 pm.

**ADOPTION OF THE AGENDA**

Councillors reviewed the agenda prepared and distributed for the Regular Council Meeting of October 6, 2014.

**MOTION 2014-104**

THAT THE AGENDA GOVERNING THE REGULAR COUNCIL MEETING OF OCTOBER 6, 2014 BE ADOPTED WITH THE ADDITION OF:

ITEM 12. D. UNDER CORRESPONDENCE FOR A LETTER RECEIVED OCTOBER 3, 2014 FROM ENVIRONMENT AND NATURAL RESOURCES REGARDING AN APPLICATION TO CUT TIMBER IN THE ENTERPRISE REGION.

Moved By: John Leskiw III  
Seconded By: Jim Dives  
Motion Carried Unanimously

**ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

Councillors reviewed the minutes from the Regular Council Meeting of September 8, 2014.

**MOTION 2014-105**

THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD SEPTEMBER 8, 2014 BE ADOPTED WITH THE FOLLOWING CORRECTIONS:

1. ABSENCE OF DEPUTY MAYOR MCMASTER SHOULD BE RECORDED AS "WITHOUT NOTICE";

Initials:   
 Mayor  
  
 SAO

2. PORTION OF THE LAST SENTENCE PERTAINING TO RCMP DELEGATION READING "RCMP SPECIFICALLY AWARE" SHOULD READ "RCMP WERE NOT SPECIFICALLY AWARE"; AND
3. THE PORTION OF THE LAST PARAGRAPH AT THE BOTTOM OF PAGE TWO OF THE MINUTES READING "SOCIETY INTERRUPTED THIS" BE CHANGED TO READ "SOCIETY INTERPRETED THIS".

Moved By: Jim Dives  
Seconded By: John Leskiw III  
Motion Carried Unanimously

### **DISCLOSURE OF PECUNIARY INTEREST**

The Chair asked if there were any members of Council wishing to have a "Disclosures of Pecuniary Interest" recorded for any of the items on the Agenda for this meeting.

There were no "Disclosures of Pecuniary Interest" made for this meeting.

### **BUSINESS ARISING FROM THE MINUTES**

There was no "Business Arising from the Minutes" for this meeting.

### **COUNCILLOR ABSENCE (if required)**

Council approval was sought for a Leave of Absence for Councillor Cadieux who was unable to attend the October 6, 2014 Regular Council Meeting due to communications problems.

#### **MOTION 2014-106**

THAT COUNCIL APPROVES THE ABSENCE OF COUNCILLOR CADIEUX FROM THE OCTOBER 6, 2014 REGULAR COUNCIL MEETING.

Moved By: John Leskiw III  
Seconded By: Jim Dives  
Motion Carried Unanimously

### **DELEGATIONS**

There were no "Delegations" scheduled on the Agenda for this meeting.


### **DEFERRED BUSINESS AND TABLED ITEMS**

There were no "Deferred Business and Tabled Items" on the Agenda for this meeting

### **REPORTS**

#### **MAYOR'S REPORT**

Mayor John Leskiw II provided Council with a verbal report on activities since the last Regular Council Meeting of September 8, 2014.

Initials:   
Mayor  
SAO

**MOTION 2014-107**

THAT MAYOR LESKIW'S REPORT TO COUNCIL BE ACCEPTED FOR INFORMATION.

Moved By: John Leskiw III  
Seconded By: Jim Dives  
Motion Carried Unanimously

**Report on Council Resolutions**

SAO Minderlein presented Council with his initial Report on Council Resolutions prepared for this meeting. This first report only included action items from the Regular Council Meeting of September 8, 2014. He advised Council that he would be reviewing the minutes of previous meetings and adding outstanding items from those meetings as well as the action items from this meeting in his report at the next Regular Meeting of Council.

Councillor Cadieux was able to join the meeting via telephone at 7:21 pm

**MOTION 2014-108**

THAT THE REPORT ON COUNCIL RESOLUTIONS FOR THE REGULAR COUNCIL MEETING OF SEPTEMBER 8, 2014 BE ACCEPTED FOR INFORMATION.

Moved By: John Leskiw III  
Seconded By: Jim Dives  
Motion Carried Unanimously

**MOTION 2014-109**

THAT COUNCIL DIRECTS ADMINISTRATION TO CONTINUE PREPARING AND PRESENTING REPORTS ON COUNCIL RESOLUTIONS AT FUTURE REGULAR COUNCIL MEETING.

Moved By: John Leskiw III  
Seconded By: Jim Dives  
Motion Carried Unanimously


**SAO REPORT**

SAO Minderlein presented Council with his written report for the period September 15 to 29, 2014, and provided verbal clarification and updates where necessary.

**MOTION 2014-110**

THAT SAO'S MINDERLEIN'S REPORT TO COUNCIL BE ACCEPTED FOR INFORMATION.

Moved By: John Leskiw III  
Seconded By: Jim Dives  
Motion Carried Unanimously

Initials:   
Mayor  
SAO

**NEW BUSINESS**

**APPOINTMENT OF RETURNING OFFICER**

A Municipal Election for the Hamlet of Enterprise will be held on December 8, 2014 as per Section 10 (1) (a) of the Local Authorities Election Act and By-law 2007-08. Section 11 (7) requires that a returning officer must be appointed no less than eight (8) weeks before the election day, or in this instance, October 13, 2014.

**MOTION 2014-111**

THAT VIVIANNE CADIEUX BE APPOINTED AS RETURNING OFFICER AS PER SECTION 11 (7) OF THE LOCAL AUTHORITIES ELECTION ACT FOR THE ELECTION OF COUNCIL MEMBERS THAT WILL BE HELD ON DECEMBER 8, 2014.

Moved By: Jim Dives  
Seconded By: John Leskiw III  
Motion Carried Unanimously

**FEDERAL GAS TAX FUNDING AGREEMENT**

The Contribution Agreement for Federal Gas Tax Funding between the Government of the Northwest Territories (GNWT) and the Hamlet of Enterprise has been provided to the municipality for signature. Distribution of funding is conditional on the signing of the agreement and the receipt by GNWT of a motion or resolution of Council stating their commitment to make progress towards developing and implementing an asset management plan as per clause 14(a) (i) of the Gas Tax Agreement.

**MOTION 2014-112**

THAT COUNCIL FOR THE HAMLET OF ENTERPRISE COMMITS TO MAKE PROGRESS TOWARDS DEVELOPING AND IMPLEMENTING AN ASSET MANAGEMENT PLAN AS PER CLAUSE 14(A) (I) OF THE GAS TAX AGREEMENT.

Moved By: Jim Dives  
Seconded By: John Leskiw III  
Motion Carried Unanimously

**MOTION 2014-113**

THAT MAYOR JOHN LESKIW II BE AUTHORIZED TO SIGN THE CONTRIBUTION AGREEMENT FOR FEDERAL GAS TAX FUNDING ON BEHALF OF THE HAMLET OF ENTERPRISE.

Moved By: Jim Dives  
Seconded By: John Leskiw III  
Motion Carried Unanimously

Initials: 

Mayor

SAO

**BYLAW NUMBER 2007-04 THE "COUNCIL PROCEDURES BY-LAW"**

One of the remaining objectives from the Municipal and Community Affairs (MACA) Co-Management Agreement is a review and update of Bylaw Number 2007-04 the "Council Procedures By-law." This was detailed in the letter from Deputy Minister Tony Williams dated September 17, 2014 that has been included in the Agenda Package for this meeting, and was discussed at the meeting held on September 24, 2014 that is referred to in the SAO's Report.

**MOTION 2014-114**

THAT BYLAW NUMBER 2007-04 THE "COUNCIL PROCEDURES BY-LAW" BE REVIEWED BY CURRENT MEMBERS OF COUNCIL AND PROVIDED TO THOSE COUNCILLORS THAT WILL BE NEWLY ELECTED IN DECEMBER 2014 FOR THEIR REVIEW.

Moved By: John Leskiw III  
Seconded By: Jim Dives  
Motion Carried Unanimously

**BYLAWS**

**DUTY TRAVEL RATES BYLAW**

Council was presented with Bylaw Number 51, the "Duty Travel Bylaw" that provides for the payment of expenses while employees are on duty travel for third reading. The bylaw had received first and second reading on September 8, 2014.

**MOTION 2014-115**

THAT BYLAW 51, THE "DUTY TRAVEL BYLAW" BE GIVEN THIRD AND FINAL READING.

Moved By: John Leskiw III  
Seconded By: Jim Dives  
Motion Carried Unanimously

**FINANCE OFFICER APPOINTMENT BYLAW**

Council was presented with Bylaw Number 52, the "Finance Officer Appointment Bylaw" that reaffirms the appointment of Melinda Lenoir as Finance Officer made by Bylaw Number 47. Bylaw Number 52 also specifically references her appointment as the acting Senior Administrative Officer when and if required due to the Senior Administrative Officer's absence and/or inability to perform those duties. Bylaw Number 50 had been prepared to do this, was presented at the September 8, 2014 Regular Council Meeting and was provided with 1st and 2nd reading. It was subsequently discovered that there had been several inaccuracies in Bylaw Number 50, and Administration has been advised that it would be best to let that Bylaw die on the table and reintroduce a corrected Bylaw.

Initials: \_\_\_\_\_

Mayor

SAO

**MOTION 2014-116**

THAT BYLAW 52, THE "FINANCE OFFICER APPOINTMENT BYLAW" BE GIVEN FIRST READING.

Moved By: John Leskiw III  
Seconded By: Chaal Cadieux  
Motion Carried Unanimously

Bylaw 50 to Appoint a finance Officer and Acting Senior Administrative Officer was given second reading.

**MOTION 2014-117**

THAT BYLAW 52, THE "FINANCE OFFICER APPOINTMENT BYLAW" BE GIVEN SECOND READING.

Moved By: John Leskiw III  
Seconded By: Jim Dives  
Motion Carried Unanimously

**CORRESPONDENCE**

Council was presented with pertinent correspondence that had been received since the Regular Council Meeting of September 8, 2014, or before that meeting and not previously presented:

1. RCMP Monthly Policing Report – August 2014;
2. Letter received September 16, 2014 re "Fire Service Merit Awards";
3. Letter dated September 17, 2014 re "End of Co-Management Agreement"; and
4. Letter Received October 3, 2014 From Environment And Natural Resources Regarding An Application To Cut Timber In The Enterprise

**MOTION 2014-118**


THAT COUNCIL RECEIVE FOR INFORMATION THE CORRESPONDENCE PRESENTED AT THE OCTOBER 6, 2014 REGULAR COUNCIL MEETING

Moved By: John Leskiw III  
Seconded By: Jim Dives  
Motion Carried Unanimously

**MOTION 2014-119**

THAT COUNCIL DIRECT ADMINISTRATION TO LIAISE WITH STAFF FROM MUNICIPAL AND COMMUNITY AFFAIRS AND FINALIZE A SCHEDULE FOR THE LATTER HALF OF JANUARY, AND FIRST HALF OF FEBRUARY, 2015 THAT INCORPORATES THE CO-MANAGEMENT AGREEMENT'S REMAINING OBJECTIVES AND INCLUDE:

1. A SERIES OF GOVERNANCE TRAINING EVENTS FOR COUNCIL THAT WILL BE OPEN TO THE PUBLIC AND HELD IN ENTERPRISE;

Initials:   
Mayor  
SAO

2. A STRATEGIC PLAN WORKSHOP;
3. OTHER PUBLIC WORKSHOPS AND/OR PUBLIC ENGAGEMENT OPPORTUNITIES THAT WILL HAVE A GOAL OF RESOLVING SOME OF THE CONFLICT THAT HAS AFFECTED THE HAMLET'S PAST OPERATIONS;
4. IDENTIFICATION OF TRAINING AND OTHER OPPORTUNITIES RELEVANT TO SAO MINDERLEIN'S RESPONSIBILITIES AS AN SAO IN THE NORTHWEST TERRITORIES.

Moved By: John Leskiw III  
Seconded By: Jim Dives  
Motion Carried Unanimously

**MOTION 2014-120**

THAT COUNCIL TABLE THE LETTER RECEIVED FROM ENVIRONMENT AND NATURAL RESOURCES REGARDING AN APPLICATION TO CUT TIMBER IN THE ENTERPRISE AREA UNTIL THE NOVEMBER 3, 2014 REGULAR COUNCIL MEETING.

Moved By: John Leskiw III  
Seconded By: Jim Dives  
Motion Carried Unanimously

**COUNCIL ISSUES AND CONCERNS**

**ITEMS FOR UPCOMING MEETINGS**

**MOTION 2014-121**

THAT COUNCIL DIRECT ADMINISTRATION TO RESEARCH AND PREPARE DOCUMENTATION FOR PRESENTATION AT A FUTURE REGULAR COUNCIL MEETING ON THE FOLLOWING ITEMS:

1. FIRE DEPARTMENT;
2. PUBLIC MEETING TO EXAMINE POTENTIAL USES FOR OLD WEIGH SCALE;
3. ADMINISTRATIVE AND FINANCIAL BYLAWS AND/OR POLICIES INCLUDING ONES RELATED TO DONATIONS



Moved By: John Leskiw III  
Seconded By: Jim Dives  
Motion Carried Unanimously

**CONFIDENTIAL ITEMS**

SAO Minderlein advised Council that he had several items related to labour that were confidential in nature and needed to be discussed in Camera.

**MOTION 2014-122**

THAT THE MEETING OF OCTOBER 6, 2014 MOVE "IN CAMERA" AT 8:03 PM TO DISCUSS ITEMS RELATED TO LABOUR.

Initials   
Mayor  
  
SAO

ADOPTED MINUTES

October 6, 2014

Page 8 of 8

Moved By: Jim Dives  
Seconded By: John Leskiw III  
Motion Carried Unanimously

**MOTION 2014-123**

THAT THE MEETING OF OCTOBER 6, 2014 RESUME IN PUBLIC AT 8:44 PM.

Moved By: John Leskiw III  
Seconded By: Jim Dives  
Motion Carried Unanimously

**MOTION 2014-124**

THAT THE FLEXIBLE WORK SCHEDULE DISCUSSED AND APPROVED BY THE COMMITTEE APPOINTED TO INTERVIEW AND SUBSEQUENTLY HIRE SENIOR ADMINISTRATIVE OFFICER (SAO) HERMANN MINDERLEIN BE APPROVED, PROVIDED THAT SAO MINDERLEIN CONTINUE TO AVERAGE 37.5 HOURS PER WEEK FOR THOSE HOURS WORKED, OR TAKEN OFF FOR VACATION OR APPROVED DAYS OFF.

Moved By: John Leskiw III  
Seconded By: Jim Dives  
Motion Carried Unanimously

**ADJOURNMENT**

**MOTION 2014-125**

THAT THE MEETING OF OCTOBER 6, 2014 STANDS ADJOURNED.

Moved By: Jim Dives  
Seconded By: John Leskiw II  
Motion Carried Unanimously

The meeting adjourned at 8:51 pm.

  
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Mayor  
John Leskiw II

  
\_\_\_\_\_  
Senior Administrative Officer  
Hermann Minderlein



Initials:   
\_\_\_\_\_  
Mayor  
SAO