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**Hamlet of Enterprise**  
**Special Meeting**  
Sunday, December 2, 2012  
Hamlet Office at 1:00 p.m.

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Start Motions 2012-12-167

**#1. Call to Order:** 1:15 p.m.

**#2. Members Present:**  
Mayor Mike St, Amour  
Councillor Jim Dives  
Councillor Craig McMaster  
Councillor John Liskiw II  
Councillor Heather Klassen  
Councillor Mathew Gauthier  
Councillor Tammy Neal

**Community Gallery:**  
None

**Staff/Volunteers:**  
Terry Testart

**Delegates:**  
None

**#3. Acceptance of Agenda:**  
Mayor St. Amour Requested a motion to approve the Agenda  
**Motion @2012-12-167**  
**Motion to accept the agenda.**  
Moved by Councillor Gauthier  
Seconded by Councillor Dives **Motion carried**

**#4. Declaration of Conflict of Interest:**  
None declared.

**#5. Appoint Interim Senior Administrative Officer:**  
**Motion 2012-12-168**  
**Motion to appoint Mr. Terry Testart as Interim Senior Administrative Officer.**  
Moved by Councillor Dives  
Seconded by Councillor Neal **Motion carried**

**#6. Upcoming Training Events:**  
**School of Community Government FFTS-S601-Basic Pump Operations**  
**Motion 2012-12-169**  
**Motion to send Fire Chief Craig McMaster and Fire Fighter Paul Flamand to the FFTS-S601 Basic Pump Operations being conducted in Yellowknife Dec 3-7,2012 and to reimburse the participants pursuant to Hamlet of Enterprise Travel Policy.**  
Moved by Councillor Klassen  
Seconded by Councillor Neal

In discussion, it was noted that the Hamlet would be reimbursed for the training costs by MACA's School of Community Government.

**Motion carried**

**#7. Upcoming Events:**

**Community Wellness Workshop on December 11 co-hosted by the K'atlodeeche First Nation and the Department of Health and Services at the Hay River Reserve.**

Council invited the following residents to attend the workshop:

Amy Mercredi, Sandra McMaster, Jennifer Adimari, Craig McMaster, Tammy Neal, John Leskiw, Matthew Gauthier and Jim Dives.

**Community Governance training**

Councillors recommended that MACA be requested to schedule Governance Training for the new councillors early in the calendar year,

**Christmas Closure of the Hamlet Office**

Council agreed that the office closure over Christmas would be scheduled from December 24<sup>th</sup>, 2012 to January 4<sup>th</sup>, 2013. The office will reopen on January 7<sup>th</sup>. Public notices will be prepared and posted.

**Santa Claus Parade Hay River**

The Fire Department was considering putting the Pumper Truck in the Santa Claus parade in Hay River. In discussion, Council agreed that the pumper needed to be left in the community in case of emergency.

**First Council Meeting 2013**

Council agreed to schedule the first Council meeting January 7<sup>th</sup> at 7:00 p.m. Councillor Dives will invite the RCMP to give the oath to the newly acclaimed councillors. The Regular Meeting will follow.

**Staff/Council Christmas Party**

**Motion 2012-12-170**

**Motion to hold Staff/Council Christmas Party at Back Eddy Cocktail Lounge and Restaurant in Hay River and invite Council members and spouse and staffs and spouse. Time set for 6:00 p.m. for those councillors who work in Hay River and date will be dependent on availability of restaurant. Drinks will not be included.**

Moved by Councillor McMaster

Seconded by Councillor Dives

**Motion carried**

**#8. Legal:**

**Motion 2012-12-171**

**Motion for the meeting to go "In Camera".**

Moved by Councillor McMaster

Seconded by Councillor Dives

**Motion carried**

**Motion 2012-12-172**

**Motion for the meeting to revert to public meeting.**

Moved by Councillor Leskiw

Seconded by Councillor Dives

**Motion carried**

**Motion 2012-12-173**

**Motion that the start date on the letter of offer and employment contract to Terry Testart dated 04 November 2012 be amended to read 07 January 2013 and the termination date be**

02 January 2015. Further to this amendment to the start and completion date, the parties to the Employment Agreement agree and understand that paragraph 3 (Term) referring to office hours allow the Employee the option to work away from the office one week per month. This will be interpreted as fulfilling the requirements of paragraph 3. The parties further acknowledge that subject to operational requirements, the Employee will be entitled to take one continuous week of off-site work (virtual office) after three weeks of continuous work within the Enterprise community boundaries. Transportation costs for work away from Enterprise under this arrangement will be the responsibility of the Employee. It is understood that this work schedule is dependent on the office being staffed with a full time Finance Clerk/Officer.

Moved by Councillor Dives  
Seconded by Councillor Gauthier

Motion carried

**#9. Other Concerns:**

**Next Meeting:** Agenda items should include but not be limited to Operational Policy, Lands acquisition, Water Contract. Water Well RFP, O&M and Capital (CPI) Planning schedule, and new signing authorities.

**#10. Adjournment:**

**Motion 2012-12-174**

**Motion to adjourn Special Council meeting 2012-12.**

Moved by Councillor Gauthier


Mayor St. Amor declared Meeting 2012-12 adjourned at 3:30 p.m. 03 December 2012.

**Certified Correct as Recorded on the 03<sup>rd</sup> day of December, 2012**

  
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Interim Senior Administrative Officer

These minutes were approved 2013-01-21

  
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Mayor St. Amour

  
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Senior Administrative Officer  
Terry Testart