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# Hamlet of Enterprise

Regular Meeting

Monday, June 4, 2012

Hamlet Office at 7:00 PM – 9:30 PM

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Start Motions #2012-06-080

**#1. Call to Order 7:04pm**

**#2. Members Present**

Mayor Mike St Amour  
Deputy Mayor Jim Dives  
Councilor Craig McMaster  
Councilor John Leskiw II  
Councilor Heather Klassen

**Excused**

Councilor Mathew Gauthier  
Councilor Tammy Neal

**Community Gallery**

Joe Warren  
Gord Riehl

**Staff/Volunteers**

Peter Groenen  
Lori Warren

**Delegate**

Gord Riehl

**#3. Acceptance of Agenda**

Mayor Mike St Amour asked for motion to acceptance of the Agenda.

**Motion #2012-06-080**

**Motion to accept the agenda.**

**Moved by Councilor John Leskiw**

**Second by Councilor Heather Klassen**

**Carried**

Mayor Mike St Amour would like to add the Delegation of Gord Riehl for a presentation as well as a land application request.

Mayor Mike St Amour would also like to express council's sincere condolences to Councilors Tammy Neal and Mathew Gauthier for their tragic loss.

**#4. Acceptance of Minutes**

Mayor Mike St Amour asked for motion to accept minutes from May 7, 2012 meeting.

**Motion #2012-06-081**

**Motion to accept minutes from May 7, 2012 meeting.**

**Moved by Deputy Mayor Jim Dives**

**Second by Councilor Heather Klassen**

**Carried**

**#5. Declaration of Conflict of Interest**

None

**#6. Delegation**

Gord Riehl

Gord presented to council photos and description of a gravel truck he knows that is available for sale in Merritt BC. He believes this unit would be beneficial to the Hamlet. It is a 1993 400 MAC, \$35,000 - \$38,000 purchase price.

Contact information has been provided to SAO for further investigation.

If purchase is to proceed, council will have to make a motion to add to capital plan as well as for the purchase.

**Land Application – Gord Riehl/Bobby Fry**

Land application for Gord Riehl and Robert Fry. Gord will contact Gwen Mercredi to see if he can start work on the land this summer. Gord also noted that he would like a longer colvert and extend the width of the approach to the property.

**Motion #2012-06-082**

**Motion to accept land application for Lot 24, Block 5 in the name of Gordon Riehl and Robert Fry.**

**Moved by Councilor John Leskiw**

**Second by Councilor Craig McMaster**

**Carried**

**#7. Financial Report**

Mayor Mike St Amour asked for a motion to accept the April 2012 financial report.

**Motion #2012-06-083**

**Motion to accept April 2012 financial report.**

**Moved by Councilor John Leskiw**

**Second by Deputy Mayor Jim Dives**

**Carried**

**#8. Old Business**

**ALGAP Application**

**Motion #2012-06-084**

**Move that the Hamlet of Enterprise Council wishes to initiate a program to ensure that when the current SAO retires in approximately two years, that the community will have a trained individual for the SAO position. The Council is committed to the ALGAP program and will fully support our SAO and the trainee to ensure success including the financial commitment outlined in the ALGAP agreement. Further, the Council agrees that upon successful completion**

of the program the Hamlet is prepared to hire the trainee as the SAO for a minimum of two years.

Moved by Councilor John Leskiw

Second by Deputy Mayor Jim Dives

Carried

**#9. Community/Department Reports**

**Recreation Report:** Included in package.

*Discussion: Hall has been busy with activities, the tot's will also be having activities twice a week throughout the summer.*

**Tots Program:** Attendance records included in package.

*Discussion: Residents seem to appreciate being asked for their input in the decision about the placement of the tots program.*

**SAO Report:**

Lori will be attending the Lands Administration II course in YK June 6-13.

Fire Hall Phone issue: SAO has investigated phone system options – to upgrade the fire hall only the cost would be approx \$5000 to upgrade both the fire hall and the office the cost would be approx \$8100 – the line charge would be \$50 -\$60/month. The upgrade would make the caller choose to set off the alarm.

**Motion #2012-06-085**

**Motion that the Hamlet of Enterprise purchase and install the telephone system from NWTEL at a total cost of \$8,100. From the CPIF account.**

Moved by Deputy Mayor Jim Dives

Second by Councilor John Leskiw

Carried

Development Appeal Board Training: It will cost approx. \$3500 to hire a lawyer to put on a training/information workshop for the Development Appeal Board members that may include council members, staff and persons whom the council feels should attend.

**Motion #2012-06-086**

**Motion to hire lawyer to facilitate training/information session for the Development Appeal Board at a cost of approx. \$3500.**

Moved by Councilor John Leskiw

Second by Councilor Heather Klassen

Carried

**#10. Lands**

MACA transfer phase I (raw land) has been approved by all stakeholders, except West Point. The by-law drafting should take place July-Aug.

Tot's Building – DPW has not scheduled anyone to deal with the environmental issues. They will not transfer the land until that has been complete. – SAO to draft a letter to the (deputy)Minister from the Mayor to see if that will get things moving faster. – Requested that there be a barrier placed around the scale plate for safety.

Phase 2: transfer for leases – MACA has not received all letters back from residents yet. MACA will be meeting with individual lease holders to review the process; MACA also suggested that council pass a motion that confirms that all the leases transferred over will remain with the same terms and conditions as they are now.

**Motion #2012-06-087**

Move that the Hamlet of Enterprise Council is committed to the transfer of property leases from the GNWT. The Hamlet fully intends to transfer and maintain the leases under exactly the same conditions as the current GNWT agreements. Council hereby directs the SAO to include in the Land Acquisition Bylaws, that upon the transfer of the lands to the Hamlet from the GNWT that the lease terms and conditions will remain identical to the GNWT including buyout provisions in equity leases.

Moved by Councilor Heather Klassen

Second by Councilor John Leskiw

Carried

*Discussion: Can the Hamlet purchase land with leases that are in arrears? The GNWT cannot transfer a liability to another entity.*

**Quarry Permitting:** MACA would like to turn over the quarries within the Hamlet boundaries. SAO will request more information so there will be a better understanding of the administration of quarries.

*Discussion: Who owns the dump? It is Crown Land managed by the Hamlet. Agreed that the Hamlet will continue with the cleanup of the dump this summer. The term position will be posted.*

*What is the process for lots that have been applied for? Currently MACA manages the process. The tenant should be applying to MACA for extensions if their work has not been started.*

#### **#11. New Business**

##### **EMS Review and Training - Update**

Only one bid was received; it is over budget. Discussions are in process to negotiate pricing; if not brought in-line may have to reissue the RFP.

##### **Water Well Tender - Update**

Scope of work not in yet. Proposal package almost ready, should be out this week in News North, Hub, and High Level Echo.

##### **Policy Manual Final Draft**

Copy included in package for Council review. Waiting for the completion of the hiring evaluation rating system; once it is received from the consultant SAO will email to all Councilors. Councilors need to review and bring any/all questions forward before finalizing the document. Council needs to decide if they will motion to accept the document as a whole or each individual policy.

##### **Travel**

SAO approves staff training/travel. Council approves council training/travel. If the per diem changes the bylaw must be changed.

##### **Bus Contract**

SAO has requested that "Settlement" be changed to "Hamlet" on the funding agreement.

##### **Cemetery Layout Project**

\$3500 quote to layout plots. Once the layout is complete the Hamlet can build roads.

**Motion #2012-06-088**

**Motion that the Hamlet continue the development of the Enterprise Cemetery and hire Ollerhead & Assoc. to complete the layout of the cemetery including the layout of the plots on the ground to a maximum cost of \$3,500 from the CIPF account.**

**Moved by Councilor Heather Klassen**

**Second by Deputy Mayor Jim Dives**

**Carried**

**Fire Department Capital Purchases**

Two radios, two sets of bunker gear.

*Discussion: What would it cost to purchase a radio base unit for the fire hall? Need to check why we are paying for radio license when there is no radio in the fire truck?*

**Motion #2012-06-089**

**Motion that the Hamlet of Enterprise proceed with the purchase of miscellaneous equipment for the Fire Department at a cost of \$10,000 from CIPF account.**

**Moved by Councilor Craig McMaster**

**Second by Councilor Heather Klassen**

**Carried**

**#12. Information from/for Councilors**

**Councilor Discussion List**

**Request of DEA seat** – Enterprise does not have a school or education authority; does not qualify for a seat.

**Daycare** – Hamlet make available a list of what is required to run/operate a daycare. – add info to newsletter in July.

**Business License bylaw** – 3<sup>rd</sup> reading scheduled for July meeting. – no response from public.

**Polar Street** – addressing this summer by digging deeper ditches.

**Handicap Access** – will be installed this summer.

**Joint Meeting with Hay River** – will meet soon.

**Woodlot** – SAO to speak to ENR about location. Council picks the spot, ENR approves. Each individual will still be required to get their own permits – ENR monitors the permitting.

**Wage Policy** – deal with when policies are complete.

**Work Alone Policy** – deal with when policies are complete.

**Credit Card Points** – need to contact bank.

**Councilor Per Diem/Travel** – to be paid to participant before attending.

**Invite ITI to Discuss Tourism** – rescheduled to July meeting – councilors are invited to ask any and all questions regarding tourism when Tom is here.

**Water Funding** – MACA waiting for response from Hay River.

**Motion #2012-06-090**

**Motion to take a break at 8:20pm.**

**Moved by Deputy Mayor Jim Dives**

**Second by Councilor Craig McMaster**

**Carried**

**Motion #2012-06-091**

**Motion to resume meeting at 8:47pm**

**Moved by Deputy Mayor Jim Dives**  
**Second by Councilor Heather Klassen**

**Carried**

**#13. Mayor/Deputy Mayor Reports**

Deputy Mayor Jim Dives reported on attending the opening of the Legislature and the Budget Address in Yellowknife on May 23 & 24.

Mayor Mike St Amour reported on attending NWTAC in Norman Wells. Mayor also met with Const. Scott Young in Hay River on Monday – only issues in Enterprise has been dog complaints.

Councilor John Leskiw also submitted a written report on the NWTCA in Norman Wells that will be included in the July package.

**#14. Other Concerns/Information**

Jamboree – Winnie is aware that there is a report needed for a funding request. No one from the Jamboree has approached the office.

Seniors – last meeting did not happen (not enough attendees). Problems arising with lack of attendance/membership and some finding the current project overwhelming.

Garden – Potato planting tomorrow night at 7pm.

Potluck for the Grads – Melinda Lenoir is arranging a potluck dinner. Suggested the Hamlet give out cash awards to the grads.

**Motion #2012-06-092**

**Motion to donate \$200 to each resident grade 12 graduate to be presented by a council member at the dinner.**

**Moved by Deputy Mayor Jim Dives**

**Second by Councilor John Leskiw**

**Carried**

Council Honorariums- Suggested that Council honorariums seem to be lower than most other communities – for out of town courses/meetings/events and for all day/weekend workshop/meetings in Enterprise. Issue to be brought up at next meeting.

**Motion #2012-06-093**

**Motion to go in-camera at 9:08 pm to discuss the SAO Evaluation.**

**Moved by Councilor Craig McMaster**

**Second by Councilor John Leskiw**

**Carried**

**Motion #2012-06-094**

**Motion to go out of in-camera at 9:25 pm**

**Moved by Deputy Mayor Jim Dives**

**Second by Councilor Craig McMaster**

**Carried**

**#15. Date of Next Meetings**

Request a special meeting ASAP upon Councilors' Tammy Neal and Mathew Gauthier's return.

Regular council meeting Monday July 9, 2012, 7pm.

**#16. Adjournment**

Motion #2012-06-095

Motion to adjourn at 9:30pm

Moved by Councilor John Leskiw

Second by Councilor Craig McMaster

Carried

The Minutes of the above meeting are deemed to be correct.

July 9, 2012  
Date

[Signature]  
Mayor/Deputy Mayor

[Signature]  
Senior Administrative Officer

