
Hamlet of Enterprise

Regular Meeting

Monday, March 5, 2012

Hamlet Office at 7:04 PM – 9:42 PM

Start Motions #2012-03-033

#1. Call to Order 7:04pm

#2. Members Present

Mayor Mike St Amour
Deputy Mayor Jim Dives
Councilor Tammy Neal –via Phone
Councilor Craig McMaster
Councilor John Leskiw II
Councilor Heather Klassen

Absent

Councilor Mathew Gauthier

Community Gallery

Joe Warren
Gord Riehl
Al Kimble
Michael Kimble
Robert Fry
Paul Bickford

Staff/Volunteers

Peter Groenen
Lori Warren

Delegate

Bill Reimer, Assistant Fire Marshall, Ft Smith

#3. Acceptance of Agenda

Mayor Mike St Amour asked for acceptance of the Agenda.

Motion #2012-03-033

Motion to accept the agenda.

Moved by Deputy Mayor Jim Dives

Second by Councilor John Leskiw

Carried

#4. Acceptance of Minutes

Mayor Mike St Amour asked for acceptance of the Minutes from February 6, 2012 meeting.

Motion #2012-03-034

Motion to accept the minutes from February 6, 2012 meeting.

Moved by Councilor Heather Klassen

Second by Councilor Craig McMaster

Carried

Discussion:

Councilor John Leskiw asked that item 7 to include cheques under \$5000 written to subcontractors be included in exception report.

Acceptance of Minutes

Mayor Mike St Amour asked for acceptance of the Minutes from February 27, 2012 meeting.

Motion #2012-03-035

Motion to accept the minutes from February 27, 2012 meeting.

Moved by Councilor John Leskiw

Second by Councilor Tammy Neal

Carried

#5. Declarations of Conflict of Interest

None

#6. Delegations

Bill Reimer – Assistant Fire Marshall, Ft Smith

Bill presented council with the Enterprise Fire Departments assessment and development plan.

Bill recapped the recommendation that are in the document, pointing out that these are recommendations and are something that should be worked towards over time. Q&A from council followed:

Q:What type of training for the firefighters is recommended? – A: for motor vehicle extraction; advanced first aid, primary focus should be on fire fighting training. Q: Can you provide a list of courses and dates for training? A:Training can be provided as requested, suggests Offensive 1 this summer. Q:Is Enterprise ready to assist Hay River in the event of an accident on the bridge? A:No – the department would need extraction training. Q: Should we be looking at getting extraction equipment? A: It is very pricy , would recommend a basic set of hand tools and concentrate on first aid, Hay River had the extraction power tools. Q: Why did Hay River not respond to indecent on the highway in Dec? A: They followed the proper protocol, it was a fire, and it was within the Enterprise boundary Q: If it was an “accident” then Hay River would need to respond. A: Yes, they are responsible for highway rescue, however, this may change at the end of the fiscal year (March 31) – not sure if the funding will continue. Q: Should we be cross-training with forestry? A: Yes, ENR will work directly with the Fire Department. Q: Will your office support us in the JEPP training? A:Yes, advise when it is taking place and someone will come to assist.

#7. Financial Reports

Motion #2012-03-036

Motion to accept January 2012 Financial Report.

Moved by Councilor Craig McMaster

Second by Councilor Heather Klassen

Carried

Discussion:

Councilor Tammy Neal asked why the balance in the general operating account is so high; SAO explained, have been negotiating rates with CIBC, they have agreed to a .25% bonus; funds have since been transferred to a GIC (\$300,000), keeping extra funds account as there is no further payments from MACA until April 1. Council agreed to keep the format of the departmental report provided and asked it be included with the monthly reporting. Starting in the new fiscal year administration will also include the operational department monthly reports.

Motion #2012-03-037

Motion to appoint Ashton Chartered Accountants as the auditors for 2011/12 year.

Moved by Deputy Mayor Jim Dives

Second by Councilor Heather Klassen

Carried

Discussion:

Council agreed that the auditor choice should be reviewed at least 6 months prior to year end, on a year to year basis.

#8. Old Business

Developmental Appeal Board

Only one response from the public to date – requires two members at large; suggested to advertise again and table until next meeting. Also agreed that the members of the board will be provided with the necessary criteria.

First Aid Course

Fire chief will discuss with fire fighters, will be 3rd or 4th weekend in March.

Evaluation of SAO

Council agreed to meet in-camera March 12 at 7pm. Also to discuss terms of employment resolution, if unable to complete both issues, will carry forward to another date.

#9. Community /Department Reports

Rec Centre

Written report provided.

Two new tread mills have been ordered to replace the broken ones. Golf game has also been ordered.

Tots Program

Facilitator will provide for next meeting

Motion #2012-03-038

Motion to take a short break at 8:00pm.

Moved by Councilor John Leskiw

Second by Deputy Mayor Jim Dives

Carried

Called back to order 8:08pm

Fire Department

Written report provided. SAO will approach the Hay River FD for mutual aid agreement. Fire Chief advised there was a false alarm at 1:30am; request that SAO contact Northwestel to see if there is some way that there can be caller ID on the emergency line; asked that council also consider revising the by-law to include a fine if a false alarm call is made.

Jim Dives has signed on as a member of the Fire Dept.

SAO Report

SAO reminds council that he will be on vacation from April 3 – April 22, inclusive. (out of the country)

#10. Lands

No new business. Mapes has not yet submitted his application – he is still dealing with other issues. Suggested that when he makes his application, there be a special council meeting called to get the process moving.

The Hamlet application has been divided into two; one raw land and the other leased land, this was recommended by MACA to speed up the application process, as the leased lands will take longer to transfer.

#11. New Business

2012/13 O&M Budget Approval

Motion #2012-03-039

Motion to request the Minister or Deputy Minister of MACA to meet with council to discuss the Hamlets funding regarding the water supply study.

Moved by Councilor Craig McMaster

Second by Councilor John Leskiw

Carried

Motion #2012-03-040

Motion to approve 2012/13 O&M Budget.

Moved by Councilor Craig McMaster

Second by Councilor John Leskiw

Carried

Councilor Tammy Neal - Opposed

Discussion:

Councilor Tammy Neal expressed her reason for opposing is that she does not agree with using capital dollars for O&M. Councilor John Leskiw would like to see adjustment made to budget to reflect the future numbers if the WTP does not go ahead. He also suggested that the Hamlet do smaller more frequent increases to resident's current water rates to avoid a possible large increase all at once if we continue with water delivery as it is. Councilor Tammy Neal agreed. SAO will provide council with the projected numbers. Question was also

raised if Keith's still has exclusive rights to the water access in Hay River- this would impact the Hamlet if it opts to getting its own water delivery truck. Councilor John Leskiw would like to see what it would cost to keep the water and sewer surplus stable; would like to have a meeting to discuss increases that could extend the life of the reserve.

Motion #2012-03-041

Motion to approve 2012/12 Capital Budget

Moved by Councilor Craig McMaster

Second by Councilor Heather Klassen

Carried

Councilor Tammy Neal –Opposed

Discussion:

Councilor John Leskiw reviewed document from February 2009 listing off a number of things that the residents requested at that time. i.e. Nursing station & school – some are long-term projects and wants to know how many dollars are being set aside for long-term projects. He feels it is time to have another public meeting to get their wish list. Councilor Tammy Neal suggested that the council develop a work plan. Councilor John Leskiw would like to see advertising to the community for specific items. Mayor Mike St Amour suggested meetings with select groups ie. youth, seniors, families to set up a 15 year plan. Councilor Craig McMaster reminded council that the meetings are lasting too long, and requested to speed it up – table to another meeting if necessary.

Business License By-Law

Table discussion and reading of by-law to a meeting on the 3rd Monday of the month .

NWTAC AGM – May 10-13 in Norman Wells

Councilor John Leskiw and Mayor Mike St Amour will attend.

Hay River Handi Bus

Suggested donation – still waiting for reply to see if they will offer a reduced rate to the hamlet residents if the donation is made. Suggested that the donation be made anyway, but table the issue until reply is received.

ICSP Update Approval

Motion #2012-03-042

Motion to accept Updated ICSP.

Motion by Councilor Tammy Neal

Second By Councilor Craig McMaster

Carried

Census Canada Population Discrepancy

Numbers came back as 86, this is not correct. Hamlet has until Dec 2012 to appeal. SAO is going through the appeal process to have the proper number published.

Reliable Group of Companies Tourism License Application

Motion #2012-03-043

Motion to support Reliable Group of Companies Tourism License Application.

Moved by Councilor Craig McMaster

Second by Councilor Tammy Neal

Carried

Training on understanding financial statements is being offered by MACA. SAO will confirm dates and time via email to councilors. (2 – 2.5 hrs Monday or Friday evening)

Bush Lot

Councilor Craig McMaster suggested that the Hamlet designate a local area that residents would be allowed to go and collect fire wood. SAO will contact ENR to see what can be done.

Bear Road

DOT has winged the road.

Swipe Door Key Cards

Hamlet has hard keys cut and available for residents to sign out. Company appears to have ordered the wrong item, the proper item has been ordered.

#12. Information for/from Councilors

Discussion List

Driveways – Mayor Mike St Amour would like to ensure this project gets finished. Issue should be addressed when Hamlet proceeds with the drainage project.

Paradise Gardens – Residents of Paradise need to approach Hay River and MACA.

VIRC Turn Over – DPW has to clean up the scale area; once that is complete they will turn over the property.

Sign for Fire Hall- Free standing at corner of lot. SAO to ask if local contractor still in business of making signs, approach him prior to committing to Poison.

Handicap Access to Rec Centre- Cost \$3800, mechanism has been ordered and will be installed by P/W – should be completed by June.

Correspondence

Copy of letter in support of Brad Mapes project included.

Thank You to RTL for moving shed to dump included.

- Shed will be broken down and buried.

Press Articles

Nice to see resident Shari Dives featured in local paper.

#13. Mayor/Deputy Mayor Reports

Deputy Mayors written report on HRHSS meeting attended included.

Deputy Mayor commented that when there is a private function being held at the Rec Centre (and is closed for public use) there should be prior notice given to the public as well as an alternate made available, such as the Tot's building.

Motion #2012-03-044

Motion to go in-camera at 9:29pm.

Moved by Deputy Mayor Jim Dives

Second by Councilor Craig McMaster

Carried

Motion #2013-03-045

Motion to come out of in-camera at 9:39pm

Motion by Councilor Craig McMaster

Second by Councilor Heather Klassen

Carried

#14. Other Concerns

Councilor John Leskiw suggested there be two council meetings per month until council gets caught up on the pending issues. Mayor Mike St Amour suggested council host a community meeting, then have a council meeting.

#15. Date of Next Meeting

Next Regular Meeting Monday April 2, 2012

#16. Adjournment

Motion #2012-03-046

Motion to adjourn at 9:42pm

Motion by Deputy Mayor Jim Dives

Second by Councilor Heather Klassen

Carried

The Minutes of the above meeting are deemed to be correct.

April 2, 2012

Date

[Signature]

Mayor/Deputy Mayor

[Signature]
Senior Administrative Officer