
Hamlet of Enterprise

Regular Meeting

Monday, February 6, 2012

Hamlet Office at 7:06 PM – 10:25 PM

Start Motions #2012-01-014

#1. Call to Order 19:06

#2. Members Present

Mayor Mike St Amour
Deputy Mayor Jim Dives
Councilor Tammy Neal
Councilor Mathew Gauthier
Councilor Craig McMaster
Councilor John Leskiw II
Councilor Heather Klassen – via phone

Community Gallery

Anne Leskiw-Mueller
Joe Warren
Shari Dives
Gord Riehl
Al Kimble
Chet Misiak

Staff/Volunteers

Peter Groenen
Lori Warren

Delegate

Shari Dives
Chet Misiak

#3. Acceptance of Agenda

Mayor Mike St Amour asked for acceptance of the Agenda.

Motion #2012-01-014

Motion to accept the agenda.

Moved by Deputy Mayor Jim Dives

Second by Councilor Mathew Gauthier

Carried

Mayor Mike St Amour would like to add an In-camera session and possibly delete Bill Reimer delegation if he does not show.

#4. Acceptance of Minutes

Mayor Mike St Amour asked for acceptance of the Minutes from January 16, 2012 meeting.

Motion #2012-01-015

Motion to accept the minutes from January 16, 2012 meeting.

Moved by Deputy Mayor Jim Dives

Second by Councilor Craig McMaster

Carried

Discussion:

Mayor Mike St Amour asked that the spelling of Ashton's Accounting be corrected in the Minutes.

#5. Declarations of Conflict of Interest

Deputy Mayor declared conflict with delegate presentation from his wife, Shari Dives from the Enterprise Seniors Society, which he is also a member.

#6. Delegations

Shari Dives – Enterprise Seniors Society

Newly formed society in Enterprise, (Sept 23, 2010 incorporation date). The goals of the society are to improve and sustain quality of life in Enterprise for its seniors and all other residents; with a vision to become self sufficient. The society is asking for a seed donation of \$5,000.00 so they can initiate projects such as meals on wheels. The society is also focusing on provision of nutrition, promoting local history, sending a member to seniors' parliament, and getting involved with other local events such as the Jamboree and Itsago.

Discussion:

Councilor Tammy Neal asked how their board was formed, Shari explained that they invited all seniors of the community to their first meeting (Aug 2011), with seven in attendance they elected their interim board consisting of Shari Dives – President, Richard Cadieux-Vice President, Rhonda Flamand-Sec/Treas, Jim Dives and Amy Mercredi- Directors. At the annual general meeting (Jan 9/12) it was decided that the interim board will sit until next year's AGM.

Councilor John Leskiw asked if the \$5000 was an arbitrary number.

Yes, as the society is newly formed they chose the number arbitrarily hoping that it will be sufficient to get things started. The society plans to begin their own fund raising to become self-sufficient

Councilor Craig McMaster commented that he is very pleased that the society has been formed and fully supports their efforts.

Councilor Tammy Neal asked if there will be Honorariums paid to the board. No, it is all strictly volunteer, however expenses incurred by members providing a service such as meals on wheels would be reimbursed.

Motion #2012-01-016

Motion to provide the Enterprise Seniors Society with a donation of \$5000.00 as requested.

Moved by Councilor Heather Klassen

Second by Councilor Tammy Neal

Carried

Chet Misiak – Land Application

Councilor Jim Dives asked what the actual use of the lot will be – expressed concerns of the appearance. Asking what type of storage would be there, what type of buildings. Chet confirmed the storage area would be at the back of the lot and there would be a new building at the front of the lot to

be used as a store front for selling pellet stoves and their parts. He needs to move off his lot in Hay River as it has been sold. His business will provide stove sales as well as parts and repairs. Councilor Craig McMaster expressed concerns that this lot is located across from the community hall and is a premium lot in town, asked if Chet would have a second choice for location. Chet replied that he would like to have highway frontage to be seen, he also looked south of Klassen's, but there is nothing developed there. He also stated that he has some classic cars that may be displayed. Councilor John Leskiw asked if the access to the lot could be moved to the service road and not off the residential street (Birch). Chet had no issues with changing the access. He also mentioned the possibility of a Kennel business. Mayor Mike St Amour asked what kind of maintenance shop would be on the property; Chet responded by saying most maintenance would be done in the homes. Chet also commented that he would consider a back lot for storage.

Mayor Mike St Amour asked that Bill Reimer be removed as a delegate, as he did not attend.

#7. Financial Reports

Motion #2012-01-017

Motion to accept Financial Statement of December 2011.

Moved by Deputy Mayor Jim Dives

Second by Councilor Tammy Neal

Carried

Discussion:

Councilor John Leskiw asked if there could be an exception report added to the monthly financials showing cheques issued over \$5000 or any additions to contracts (smaller amounts that are paid in addition to the contract). The SAO advised that contracts changes require a change order and council approval is required. This process has been followed since the current SAO arrived.

Councilor Craig McMaster asked if there could be an extra column added to show the remaining budget.

Councilor Tammy Neal asked if the financial statements could include a departmental breakdown so it is more clear to council where the funds are going.

Administration will look into alternative reporting methods. Departmental reporting is planned to begin in the next fiscal year.

#8. Old Business

Good Governance Conference YK March 6-7

Motion #2012-01-018

Motion to send Jim Dives, John Leskiw, Tammy Neal and Peter Groenen to the Good Governance Conference in Yellowknife on March 6 & 7.

Moved by Councilor Mathew Gauthier

Second by Councilor Craig McMaster

Carried

Protective Services By-Law – 3rd Reading

Motion #2012-01-019

Motion to accept the 3rd reading of Protective Serviced By-Law

Moved by Deputy Mayor Jim Dives

Second by Councilor John Leskiw

Carried

First Aid Course

Council asked that the community members be asked who would be interested in taking a first aid course when it is offered in Enterprise via the next Newsletter. Once it is determined how much interest there is within the community, and who the interested parties are, the decision on how many sessions will be held and at who's cost.

Brad Mapes Pellet Mill Project

Mayor Mike St. Amour excused himself from the discussion.

After the results of the public meeting held Jan 23, 2012 where Brad made his presentation about his proposed project, council was asked to issue a letter of support of his plan.

Motion #2012-01-020

Motion to send a letter to Brad Mapes expressing the Community's support of the proposed pellet mill in Enterprise along with the assurance that the Hamlet will do what it can to assist in moving the project forward.

Moved by Councilor John Leskiw

Second by Councilor Mathew Gauthier

Carried Unanimously

Councilor John Leskiw asked if the speaker system could be set up so that it may be utilized during future meetings to ensure that the gallery can hear the proceedings. – SAO agreed to get the system working.

Councilor Heather Klassen asked about the progress of the door lock on the rec centre. – SAO updated council on status (still waiting for new mechanism) Mayor Mike St Amour suggested that the company be contacted and insist that we have the new lock within the next 10 days. SAO explained that the lock was part of the building contract and is now a warranty issue, the value of the lock is approx \$2500.

Councilor John Leskiw asked about the status of the handicapped doors for the rec centre. SAO is waiting for quote from Home Building Centre; council asked that SAO approach local contractors for pricing as well, as they will have to be installed.

Councilor Craig McMaster asked to proceed with the evaluation of the SAO; SAO will email forms to all council members and also added that council has the option of hiring a consultant. SAO contract is up July 2012.

Discussion about brush pile at burrow pit, agreed that the fire department will have a controlled burn as practice; Deputy Mayor Jim Dives stated that in conversation with TJ Klassen, Klassen will be willing to clean up after the burn.

Councilor Mathew Gauthier brought up a concern he heard about the dumping site (at dump) needs to be cleaned up. SAO will investigate.

Council agreed that the old shack at the burrow pit needs to be taken to the dump and disposed of.

Motion #2012-01-021

Motion to move old weigh scales building from the burrow pit to the dump.

Moved by Councilor John Leskiw

Second by Councilor Craig McMaster

Carried

#9. Community/Department Reports

Rec Centre

Brenda Bouvier unable to attend/present.

Brenda's replacement was hired Feb 6, 2012; Zara Postma, to be starting Feb 7, 2012.

Councilor Tammy Neal asked about the "playground" funding; clarified that it is a three year project and is currently in its second year, funding for this year is tagged to be spent on rubber matting for the playground, to eliminate the use of sand.

Mayor Mike St Amour asked for attendance records for the Tot's program. – SAO agreed to have for next meeting.

Councilor John Leskiw suggested that the playing field be leveled so it could be used for soccer or other activities and not have to worry about someone getting injured. –SAO suggested this be brought up during the community planning meeting so it could be included as part of the capital budget.

Fire Department Report

Daniel Harley is a new member of the department.

Written report in council package.

SAO Report

Sample application for funding form enclosed for council review. Form also includes page for organization to report the results of their project/event.

Motion #2012-01-022

Motion to have all organization who are requesting funding from the Hamlet to complete the form prior to approaching council for money.

Moved by Councilor John Leskiw

Second by Deputy Mayor Jim Dives

Carried

SAO informed council that he will be away on vacation from April 3 – 22, 2012.

#10. Lands

Copy of draft letter and land application to MACA for Hamlet to take control over designated lands is included in package for council review.

Motion #2012-01-023

Motion to approve and submit the land application and cover letter to MACA so the Hamlet will gain control of the existing community developed lands and selected raw lands.

Moved by Councilor Jim Dives

Second by Councilor Craig McMaster

Carried

Motion #2012-01-024

Motion to reject Chet Misiak application for Lot 18 Block 2; with offer to move his business to a more suitable property.

Moved by Councilor Tammy Neal

Second by Deputy Mayor Jim Dives

Carried

Discussion: Councilor John Leskiw would like to see more details of the buildings and storage that Chet intends to use; needing to know the appearance.

Deputy Mayor Jim Dives expresses concern about the vintage cars and possible Kennel. Feels this could be a problem without by-laws in place. .

#11. New Business

Cemetery By-law Draft

Copy of cemetery by-law draft in council package for review.

Councilor Craig McMaster stated that the access road had been plowed but he knew of people who had difficulty turning around once they got down there.

Councilor Tammy Neal asked that wording be changed to the section stating there would be need of a permit prior to placing a tomb stone.

Council agreed that there will need to be regulations developed to accompany the by-law in regards to what is and what is not acceptable to be placed within the cemetery.

SAO will bring the Draft back for 1st and 2nd reading in March or April 2012.

Zoning By-law

Implementation of development process – first the Hamlet will need to appoint a Lands Officer (SAO suggested that the SAO carry out the duties to begin with) and secondly set up a development appeal board consisting of one council member and two people from the community. Notice to be put out in the next newsletter.

Motion #2012-01-025

Motion to appoint the SAO as the Hamlet's development officer and to pursue recruitment of an appeal board.

Moved by Deputy Mayor Jim Dives
Second by Councilor Craig McMaster

Carried

#12. Information for/from Councilors

Councilor discussion list – council agreed format is OK, discussion tabled until next meeting.

By-law/Contracting/Conflict workshop; Date in May OK to proceed.

ICSP/Capital Planning Workshops – open to public, set for Saturday Feb 11, 2012. Agreed that copies of the ICSP and the feasibility studies will be available. Council meeting for the Capital budgeting will be set up after the public consultation.

Recent press releases – Councilor John Leskiw suggested that the Hamlet start advertising and promoting itself as an economical place to live.

#13. Mayor/Deputy Mayor Reports

None

#14. Other Concerns

Mayor Mike St Amour asked to go in-camera

Motion # 2012-01-026

Motion to go in-camera at 9:58pm

Moved by Councilor Tammy Neal
Second by Councilor Craig McMaster

Carried

Motion #2012-01-027

Motion to go out of in-camera at 10:18pm

Moved by Councilor John Leskiw
Second by Deputy Mayor Jim Dives

Carried

Source Water Protection Workshop

Councilors to email SAO if they able to attend – maximum of three council members.

Motion #2012-01-028

Motion to send the SAO and three council members to the source water protection workshop.

Moved by Councilor John Leskiw
Second by Councilor Tammy Neal

Carried

#15. Date of Next Meeting

Next Regular Meeting will be March 5, 2012.

#17. Adjournment

Motion #2012-01-029

Motion to adjourn at 10:25pm

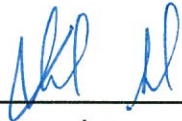
Motion by Councilor John Leskiw
Second by Deputy Mayor Jim Dives

Carried

The Minutes of the above meeting are deemed to be correct.

March 9, 2012

Date



Mayor/Deputy Mayor



Senior Administrative Officer