



**REGULAR COUNCIL MEETING AGENDA**  
**July 2, 2019**  
**Council Chambers 7:00 pm**  
 Approve by Motion 2019-282

<p><b><u>PRESENT</u></b></p> <p>Mayor Winnie Cadieux          Deputy Mayor Joe Lalonde          Councillor Daniel Harley          Councillor Chaal Cadieux          Councillor Barb Hart          Councillor Bruce Proud          Councillor Craig McMaster</p>	<p><b><u>ABSENT</u></b></p>	<p><b><u>STAFF</u></b></p> <p>SAO, Tammy Neal</p> <p><b><u>MINUTES PREPARED BY</u></b></p> <p>SAO, Tammy Neal</p>
<p><b><u>GALLERY</u></b></p> <p>NIL</p>	<p><b><u>DELEGATES</u></b></p> <p>NIL</p>	

**1. CALL TO ORDER**

Mayor Winnie Cadieux called the July 2, 2019 Regular Council Meeting to order at 7:10 pm.

**2. COUNCILLOR ABSENCES**

**Resolution 2019-222**

Motion to accept the absence of the following Councillor/s:

- \* Deputy Mayor Joe Lalonde, with reason

**Moved by:** Councillor Barb Hart  
**Seconded by:** Councillor Chaal Cadieux

**ALL IN FAVOUR - MOTION CARRIED**

**3. AGENDA ADDITIONS**

Add to the July 2, 2019 Regular Meeting Agenda:

10.b. TAG Site Analysis

- \* 10.c. In Camera – AWP Development Permit Application: Hamlets Act 2003, c.22, Section 25(3)(a)

Initials: Mayor  SAO 

#### 4. ADOPTION OF THE AGENDA

##### Resolution 2019-223

Motion to adopt the July 2, 2019 Special Council Meeting Agenda, with the following additions:

- \* 10.b. TAG Site Analysis
- \* 10.c In Camera – Development Permit Application

**Moved by:** Councillor Bruce Proud

**Seconded by:** Councillor Barb Hart

**ALL IN FAVOUR - MOTION CARRIED**

##### Resolution 2019-224

Motion to rescind motion 2019-222 , as Deputy Mayor Joe Lalonde entered the meeting at 7:14 pm.

**Moved by:** Councillor Barb Hart

**Seconded by:** Councillor Chael Cadieux

**ALL IN FAVOUR - MOTION CARRIED**

#### 5. DISCLOSURE OF CONFLICT OF INTEREST

There were no disclosures of Conflict of Interest

#### 6. DELEGATIONS

There were no delegations.

#### 7. REPORTS

##### a. Mayor's Report

See Attached, "Appendix B"

##### Resolution 2019-225

Motion to accept the Mayor's Report, as presented.

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Barb Hart

**ALL IN FAVOUR - MOTION CARRIED**

**Discussions:** land withdrawal; would like to put a written submission be sent to the committee

##### Resolution 2019-226

Motion that Mayor Winnie Cadieux draft and submit a formal submission to Bill 46 with regards to the Council's concern regarding the land withdrawal process, by the closing of July 5, 2019.

**Moved by:** Deputy Mayor Joe Lalonde

**Seconded by:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

Initials: Mayor  SAG 

**b. Deputy Mayor's Report**

- \* Deputy Mayor Joe Lalonde apologized for missing the Housing Strategy Meeting
- \* NWTAC Board Meeting in Yellowknife May 2019 – the meeting was basically to build agenda for the next AGM. The CEO from NWTel explained there was 75 mil for communications; he would like all 75 mil to be used for fiber optics for 3 communities Yellowknife, Hay River and Inuvik, but the concern was that many other communities need better communications as well.

**Resolution 2019-227**

Motion to accept Deputy Mayor Joe Lalonde's verbal report, as presented.

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Barb Hart

***ALL IN FAVOUR - MOTION CARRIED***

**c. Acting Mayor's Report**

Councillor Daniel Harley Attended the Housing Strategy Worksop in Enterprise and Canada Day in Hay River

**Resolution 2019-228**

Motion to accept Councillor Daniel Harley's verbal report, as presented.

**Moved by:** Councillor Barb Hart

**Seconded by:** Deputy Mayor Joe Lalonde

***ALL IN FAVOUR - MOTION CARRIED***

**d. SAO Reports, as at June 27, 2019**

**i. Written Report**

**Resolution 2019-229**

Motion to accept the SAO's Report, as presented.

**Moved by:** Councillor Barb Hart

**Seconded by:** Deputy Mayor Joe Lalonde

***ALL IN FAVOUR - MOTION CARRIED***

**Discussion:**

- \* What is the ECE Small Community Funding? SAO explained the funding is funding administered by the Hamlet for Education Culture and Employment. The Hamlet gets a 15% administration revenue for administering the funding. This fiscal year there was an increase of funding by \$9,000. The funding can be used for training, summer jobs, training for promotion etc. to help keep people off of social assistance and unemployment and provide training and assistance in attaining long term employment. The Hamlet must share the funding with local employers. Last year they accepted our Strategic Plan, but this year they require a Labor Market Strategy be developed to access the funding next year, along with program criteria for local employers to access (guidelines to access funds). This year we called each business and only two would like to access the funds, we are working with them to see this happens; one would be a promotion training purpose and the other would be a job creation. Wage subsidies are \$10-\$15 per hour depending on the term of training.

Initials: Mayor  SAO 

- \* Who paid for the mailbox pad? The Hamlet did, that is why a gravel pad was installed because the Hamlet had all the materials.
- \* Are we going to take down the survey posts? It was a general consensus that the survey posts will stay up, so the new buyers know where the property line is.
- \* Insight into the previous mailbox motion was requested. It was explained that there is no plan to beautify yet, Council will discuss options with the new owners.
- \* Fire Smarting Progress Update? RFQ went out and deadline is July 18<sup>th</sup>; contractors should start early August. Two guys were hired to start Fire Smarting, so the project could start earlier and the Hamlet could have more flexibility in the work done. In order to do a call for quotes administration had to GPS sections of land to provide a means of measuring progress and for billing purposes, in addition, contractors would have the ability to provide more accurate quotes. The SAO developed Fire Smart areas that were fair for all the residents in the community based on discussions with Public Works, the Fire Chief, ENR, the Mayor and the Deputy Mayor, along with the ariel photos of the land that were taken.
- \* Deputy Mayor Joe Lalonde explained that he works in the fire tower and can see fires for miles; he is watching all the time and the ENR crew can mobilize and be in Enterprise fighting a fire within 45 minutes. With the fire break, the FireSmarting and the fire tower only being 1 km away the community is in a very good position to acquire regional support should a fire break out.

ii. Project Variance Report

**Resolution 2019-230**

Motion to accept the Project Variance Report, as at June 27, 2019, as presented.

**Moved by:** Councillor Barb Hart

**Seconded by:** Deputy Mayor Joe Lalonde

***ALL IN FAVOUR - MOTION CARRIED***

iii. Capital Variance Report

**Resolution 2019-231**

Motion to accept the Capital Variance Report, as at June 27, 2019, as presented.

**Moved by:** Deputy Mayor Joe Lalonde

**Seconded by:** Councillor Barb Hart

***ALL IN FAVOUR - MOTION CARRIED***

iv.

Income Statement



**Resolution 2019-232**

Motion to accept the Income Statement, as at June 27, 2019, as presented.

**Moved by:** Councillor Barb Hart

**Seconded by:** Councillor Daniel Harley

***ALL IN FAVOUR - MOTION CARRIED***

Initials: Mayor  SAO 

v. Balance Sheet

**Resolution 2019-233**

Motion to accept the Balance Sheet, as at June 27, 2019, as presented.

**Moved by:** Councillor Barb Hart

**Seconded by:** Deputy Mayor Joe Lalonde

***ALL IN FAVOUR - MOTION CARRIED***

Discussion: Why is the School Bus Reserve still listed on the Balance Sheet when we purchased a new bus? SAO explained the School Bus Reserve is still listed on the Balance Sheet because there needs to be adjustments made in the books to reflect the GIC's being converted to Savings Accounts and the money has not likely been transferred accordingly yet.

vi. Motion Update

**Resolution 2019-234**

Motion to accept the Motion Update, as at June 27, 2019, as presented.

**Moved by:** Councillor Barb Hart

**Seconded by:** Deputy Mayor Joe Lalonde

***ALL IN FAVOUR - MOTION CARRIED***

vii. Outstanding Motion List

**Resolution 2019-235**

Motion to accept the Outstanding Motion List, as at June 27, 2019, as presented.

**Moved by:** Councillor Barb Hart

**Seconded by:** Deputy Mayor Joe Lalonde

***ALL IN FAVOUR - MOTION CARRIED***

Discussion: Did the Mayor and SAO get their new cell phones yet? Yes they did.

e. Fire Chief Reports

i. Minutes: June 5, 2019 & June 19, 2019

**Resolution 2019-236**

Motion to accept the Fire Department Meeting Minutes for June 5, 2019 and June 19, 2019, as presented.

**Moved by:** Councillor Bruce Proud

**Seconded by:** Councillor Daniel Harley

***ALL IN FAVOUR - MOTION CARRIED***

Initials: Mayor      SAO

ii. Fire Department Level of Service

**Resolution 2019-237**

Motion to accept the Fire Department Level of Service as being "Defensive (Level 2)"

**Moved by:** Councillor Barb Hart

**Seconded by:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

**Discussion:** Do the firefighters need a Confined Space Course? No they don't, as a Defensive Level of Service does not enter the building when on fire, they fight it from outside the building only.

iii. Fire Department Workplan Approval

**Resolution 2019-238**

Motion to approve the Fire Department Workplan as presented by the Assistant Deputy Fire Marshal during the June 4, 2019 Regular Council Meeting, as presented.

**Moved by:** Councillor Barb Hart

**Seconded by:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

**Discussion:** The SAO explained there were no changes made to the document; it is the same document that was presented by the Assistant Fire Marshal

f. Recreation/Wellness Leader Report

i. Monthly Report – June 2019

**Resolution 2019-239**

Motion to accept the Recreation/Wellness Leader Report for June 2019, as presented.

**Moved by:** Deputy Mayor Joe Lalonde

**Seconded by:** Councillor Chaal Cadieux

**ALL IN FAVOUR - MOTION CARRIED**

**Discussion:** On the Recreation/Wellness Report it notes under Healthy Children and Tots that there were youth in attendance, why would that be? The SAO will ask the Recreation/Wellness Leader this question.

**8. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)**

i. Special Meeting Minutes - May 31, 2019

**Resolution 2019-240**

Motion to accept the May 31, 2019 Special Council Meeting Minutes, as presented.

**Moved by:** Councillor Barb Hart

**Seconded by:** Deputy Mayor Joe Lalonde

**ALL IN FAVOUR - MOTION CARRIED**

No Discussion

Initials: Mayor je SAO mm

ii. Regular Meeting Minutes – June 4, 2019

**Resolution 2019-241**

Motion to accept the June 4, 2019 Regular Council Meeting Minutes, as presented.

**Moved by:** Councillor Bruce Proud

**Seconded by:** Deputy Mayor Joe Lalonde

**ALL IN FAVOUR - MOTION CARRIED**

iii. Special Meeting Minutes – June 17, 2019

**Resolution 2019-242**

Motion to accept the June 17, 2019 Special Council Meeting Minutes, as presented.

**Moved by:** Councillor Barb Hart

**Seconded by:** Deputy Mayor Joe Lalonde

**ALL IN FAVOUR - MOTION CARRIED**

**9. DEFERRED BUSINESS AND TABLED ITEMS - NIL**

**10. NEW BUSINESS**

a. Strategic Leadership Solutions CAO's Mastermind Group

**Resolution 2019-243**

Motion that the Mayor participate in the Online Strategic Leadership Solutions CAO's Mastermind Group Training at a cost of \$1,000.

**Moved by:** Councillor Barb Hart

**Seconded by:** Councillor Craig McMaster

**ALL IN FAVOUR - MOTION CARRIED**

b. TAG Site Analysis

Mayor Winnie Cadieux explained Council was presented with a report from TAG that reviews the possibility of the New Hamlet Office/Visitor Information Office being located at the Community Hall because there was question raised as to whether it could be located at the Community Hall. The Mayor read portions of the report that addressed concerns with the following:

- \* Privacy for Hamlet Staff – accommodating the New Hamlet Office with the Community hall will likely pose challenges related to acoustic control and privacy for hamlet office staff. Similarly, visitors accessing the VIC may generate unwanted noise throughout the workday, especially if there are interactive components of the facility or interpretive tours
- \* Safety for Youth – the old weigh station site would not intertwine with youth programs, so safety issues would be minimized. The youth programs are accessed between 4-6 pm each day when hamlet office staff leave for the day and maximum activity at the VIC is anticipated, there is potential for motor vehicle accidents with youth playing outside. Children in Enterprise are used to a safe, low traffic environment in which they can play freely, while drivers accessing the VIC will be driving in an unfamiliar community after spending several hours on the highway at speeds of over 100 km/hr. Many drivers will exceed the local speed limit, especially immediately after exiting the highway. These safety concerns will be amplified in the summer months when youth recreation activities are scheduled outdoors and annual highway traffic is at its peak.

Initials: Mayor AC SAO mm

- \* Highway Access – the old weigh station site is conceived to provide a highly visible symbol of Enterprise’s potential and to attract drivers to stop and explore. The Community Hall is separated from the highway by a frontage road, making the facility largely invisible to drivers who are not aware of the facility.
- \* Recreation Access and Views – the benefit of the old weigh station site is the view of the Hay River Gorge. The Community Hall does not have the same views.

The conclusion was that if the New Hamlet Office was build adjacent to the Community hall it would be better to address the privacy concerns for Hamlet Staff, however special attention would still have to be paid to site development to address safety concerns from vehicle traffic in proximity to youth playing outside. The location would also result in reduced usage compared to a building built at the former weigh scale site. The former weigh scale would present fewer safety concerns and would more easily attract drivers to leave the highway, use the facility and engage with the community.

**Resolution 2019-244**

Motion to accept the TAG Site Analysis, dated June 14, 2019, as information.

**Moved by:** Councillor Barb Hart  
**Seconded by:** Deputy Mayor Joe Lalonde

***ALL IN FAVOUR - MOTION CARRIED***

**c. In Camera – AWP Development Permit Application: Hamlets Act 2003, c.22, Section 25(3)(a)**

**Resolution 2019-245**

Motion to go into an in-camera meeting at 8:30 pm to discuss:

- \* In Camera – AWP Development Permit Application: Hamlets Act 2003, c.22, Section 25(3)(a)

**Moved by:** Councillor Craig McMaster  
**Seconded by:** Councillor Barb Hart

***ALL IN FAVOUR - MOTION CARRIED***

**Resolution 2019-246**

Motion to come out of the in-camera session and resume the July 2, 2019 Regular Council Meeting at 8:39 pm

**Moved by:** Councillor Barb Hart  
**Seconded by:** Councillor Craig McMaster

***ALL IN FAVOUR - MOTION CARRIED***

**Resolution 2019-247**

Motion to approve development permit application 2019-0604 with the 11 conditions discussed in camera.

**Moved by:** Councillor Bruce Proud  
**Seconded by:** Deputy Mayor Joe Lalonde

***ALL IN FAVOUR - MOTION CARRIED***

Initials: Mayor            SAO

## 11. STRATEGIC PLAN REVIEW - NIL

## 12. BYLAWS & POLICIES

- a. First Reading - Acquisition Bylaw: Lot 28, Block 4, Plan 3236 – NWT Housing House

### Resolution 2019-248

Motion to move forward with the first reading of Acquisition Bylaw: Lot 28, Block 4, Plan 3236 – NWT Housing House

**Moved by:** Councillor Bruce Proud

**Seconded by:** Deputy Mayor Joe Lalonde

***ALL IN FAVOUR - MOTION CARRIED***

- b. Second Reading - Acquisition Bylaw: Lot 28, Block 4, Plan 3236 – NWT Housing House

### Resolution 2019-249

Motion to move forward with the second reading of Acquisition Bylaw: Lot 28, Block 4, Plan 3236 – NWT Housing House

**Moved by:** Deputy Mayor Joe Lalonde

**Seconded by:** Councillor Barb Hart

***ALL IN FAVOUR - MOTION CARRIED***

- c. Unsightly Property Bylaw

Mayor Winnie Cadieux explained that Fort Resolution bylaws were provided by Councillor Bruce Proud. Council was provided these documents to review for discussion when developing an Unsightly Property Bylaw for Enterprise.

Councillor Bruce Proud explained his position on bringing this issue forward; than many people would like to see the community cleaned up.

Mayor Winnie Cadieux explained if Council is going to put into place a bylaw, as such, the Hamlet needs a means of enforcing (Bylaw Officer).

A proactive bylaw would be a very good way of moving forward to help and encourage property clean up (helping vs punishing).

### Resolution 2019-250

Motion that an Beautification Bylaw be researched and developed, put on the monthly agenda for discussion and Council recommendations to work towards a draft bylaw by the Regular October 2019 Meeting.

**Moved by:** Councillor Bruce Proud

**Seconded by:** Councillor Craig McMaster

***ALL IN FAVOUR - MOTION CARRIED***

Initials: Mayor JC SAO mm

d. Exposure Plan

**Resolution 2019-251**

Motion to approve the Draft Exposure Plan, as presented.

**Moved by:** Councillor Barb Hart

**Seconded by:** Deputy Mayor Joe Lalonde

***ALL IN FAVOUR - MOTION CARRIED***

e. Traffic Control Plan

**Resolution 2019-252**

Motion to approve the Draft Traffic Control Plan, as presented.

**Moved by:** Councillor Barb Hart

**Seconded by:** Deputy Mayor Joe Lalonde

***ALL IN FAVOUR - MOTION CARRIED***

**13. COUNCIL ISSUES AND CONCERNS**

a. Open Discussion

- i. Running Creek Trail grass by bridge/ravine needs to be cut.
- ii. Lights in Kitchen at Community Hall need to be replaced
- iii. Bicycle rack in front of the Community Hall broken

**14. CORRESPONDENCE OUTGOING**

**15. CORRESPONDENCE AND INFORMATION**

- a. Email: Lifesaving Society Alberta and Northwest Territories - July 21-27, 2019 as National Drowning Prevention Week Proclamation

**Resolution 2019-253**

Motion that July 21-27, 2019 be recognized in Enterprise as National Drowning Prevention Week

**Moved by:** Deputy Mayor Joe Lalonde

**Seconded by:** Councillor Barb Hart

***ALL IN FAVOUR - MOTION CARRIED***

Initials: Mayor  SAG 

**16. ADJOURNMENT**

- a. Upcoming Meetings/Workshops/Training
  - i. Regular Meeting – August 6, 2019 (Council Chambers 7:00 pm)
  
- b. Requested/Proposed Meetings
  - i. Architect – Set Community Meeting Date - TBA
  - ii. Capital Planning Session - TBA

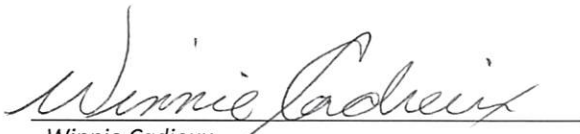
**Resolution 2019-254**

Motion to adjourn the July 2, 2019 Regular Council Meeting to at 9:02 pm.

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Bruce Proud

**ALL IN FAVOUR - MOTION CARRIED**



Winnie Cadieux,  
Mayor



Tammy Neal,  
Senior Administrative Officer



Initials: Mayor jc SAO mn

**“APPENDIX A”**  
**SAO Report, as at June 27, 2019**  
**for the July 2, 2019 Council Meeting**  
**Red Text Requires Council Input**

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*SAO CONCERNS/COMMENTS*

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**WSSC Inspection**

Status of WSSC orders that must be met:

Direction #	Description	Deadline
2019-KC-00393-001	Flashback arrestors installed on all welding equipment	<b>Complete</b>
2019-KC-00393-002	Develop and implement lockout procedures	<b>Complete</b>
	Ensure that employees are trained and competent in lockout procedures	<b>Complete</b>
	Provide a written copy of lockout procedures to each worker who is required to work on a machine which requires a lockout process	<b>Complete</b>
2019-KC-00390-001	Conduct an assessment, develop and implement an exposure control plan to eliminate or minimize worker exposure where workers are required or permitted to handle, use or produce, or be exposed to an infectious material or organism at the sewage lagoon.	Deadline July 15, 2019
	Train workers with respect to the exposure control plan and the use of control measures appropriate for the task or procedure undertaken	Deadline July 15, 2019
2019-KC-00392-001	Ensure that tools and equipment are safely stored and secured	<b>Complete</b>
	Ensure that SCBA containers are safely stored and secured	<b>Complete</b>
	Take steps to correct an unsafe condition and take reasonable steps to protect the health and safety of workers until the unsafe condition is corrected	<b>Complete</b>
2019-KC-00392-002	Ensure that SCBA masks are kept in a convenient and sanitary location when not in use	<b>Complete</b>
2019-KC-00389-001	Post speed limit signs at the landfill site	<b>Complete</b>

Initials: Mayor   *nc*   SAO   *mm*

	Develop and implement a written traffic control plan to protect workers from traffic hazards	Deadline July 15/19 <b>Draft Under Review</b>
2019-KC-00391-001	Policy developed to ensure supervisors participate in the Occupational Health & Safety Supervisory Training Course	<b>Complete</b>
	Ensure that all supervisors have the NT Supervisors course	<b>Complete</b>
2019-KC-00391-002	Replace out-of-date AED batteries and chest pads	<b>Complete</b>
2019-KC-00391-003	Provide and maintain eye wash stations in all custodial rooms	<b>Complete</b>

*COUNCIL FOLLOW UPS*

NIL

*HUMAN RESOURCES*

**Current Staff:** 17 (4 Full time, 7 Part Time, 3 Casual, 1 Seasonal, 1 Term, 1 medical)

**Job Vacancies:** None

*PROJECTS*

FUNDING	
ECE Funding - Small Communities Employment Program	. This funding was increased to \$64,000; last year we received \$55,000 . Two local businesses are interested in wages subsidies and the Hamlet will accommodate. Details are to be finalized
PROJECTS	
NT Council of Friendship Centers	. Hosted a Family Violence Workshop on June 26, 2017; there were 5 participants . RCMP also presented on Family Violence and when to become involved.
Counselling	<b>May Stats – 3 Clients and 8 Sessions</b>
Department of Infrastructure	<b>No Response, to date, regarding a possible MOU</b>
Waste Management/Recycling	. Next step would be to apply for funding to have a feasibility study conducted on how waste management could look in Enterprise. . Staff will look at some recycling ideas this fiscal year
Petro Pass	. Pending response with regards to a privacy fence and washrooms <b>Does Council want me to continue to persue this?</b>
Controlled Burn/FireSmart Project with ENR	. ENR will be signing another contribution agreement with the Hamlet to do some work on the grid with a backhoe.

	<ul style="list-style-type: none"> <li>ENR will be continuing their project soon</li> </ul>
Mailbox Project	<ul style="list-style-type: none"> <li>Canada Post plans to install the mailboxes between approximately July 2</li> <li>Public Works completed the pad for the new boxes</li> </ul>
<b>CAPITAL PROJECTS</b>	
Trapper	<ul style="list-style-type: none"> <li>Motion 2016-223 &amp; 2018-103: Price determined; Council needs to finalize price.</li> </ul>
Best Locks/Keys	<ul style="list-style-type: none"> <li>Motion 2017-233: Software is set up; policies need to be drafted</li> <li>Will be reviewing the key cutting equipment with the New Municipal Works Maintainer this summer</li> </ul>
<b>COMPLETED INFRASTRUCTURE REVIEW PROJECTS</b>	
New Hamlet Office	<ul style="list-style-type: none"> <li>TAG was contacted to re-initiate their work and host a community meeting the Hamlet is waiting for a proposed date from TAG</li> </ul>
Community Hall	<ul style="list-style-type: none"> <li>Nothing to update</li> </ul>
6 Bay Parking Garage	<ul style="list-style-type: none"> <li>An own source funding application is being made for the construction of the sea can roofs</li> <li>Construction will begin once approval has been received</li> </ul>
Playground on Robin Road Proposed Public Meeting Topic	<ul style="list-style-type: none"> <li>Development of an Upgrade Plan will be worked on this fiscal year</li> </ul>
Baseball Field/Event Venue Site Proposed Public Meeting Topic	<ul style="list-style-type: none"> <li>Council direction/new plan required</li> </ul>
Community Trails Proposed Public Meeting Topic	<ul style="list-style-type: none"> <li>Development of an Upgrade Plan will be developed this fiscal year</li> </ul>
Cemetery Proposed Public Meeting Topic	<ul style="list-style-type: none"> <li>Requested a quote from Ollerhead for work required to develop a plot plan according to groundwater depths (possibly more test holes first?)</li> </ul>
Solid Waste Site	<ul style="list-style-type: none"> <li>Perimeter fence erection has begun</li> <li>Also an own source application will be submitted for a fence around the domestic waste site, as the orange snow fence is not working well (fence is required for water licence). This project will be included as part of the segregation unit application</li> <li>Segregation units have begun to be installed</li> <li>Inspection took place June 10, 2019 everything was very good, a final 2018 report is due</li> </ul>
Sewage Lagoon	<ul style="list-style-type: none"> <li>The GNWT is conducting an exfiltration study that will include a hydrogeology study and have decided to use Enterprise as their subject. This study is saving the hamlet a lot of money because it is all being paid for by the GNWT, but Enterprise will be able to use the data in a Sewage Lagoon Study required by the MVLWB. The information will also help Enterprise identify SMP Testing Stations, which is also a requirement of the MVLWB</li> </ul>
Roads	<ul style="list-style-type: none"> <li>Fox Farm Road: Ollerhead provided a proposed Fox Farm Road sketch to the Hamlet for approval. The document will be sent to the Department of Lands for review and once Ollerhead receives approval from Lands, they will be able to start the survey.</li> </ul>

	<ul style="list-style-type: none"> <li>Bear Road: DOT has been contacted about calcium. They are putting out a tender soon and will see if they can do Bear Road under that bid; there has been no update on accessing calcium</li> </ul>
<b>Gravel Pit</b>	<ul style="list-style-type: none"> <li>Nothing to report</li> </ul>
<b>Aggregate</b>	<ul style="list-style-type: none"> <li>Nothing to report</li> </ul>
<b>FireSmarting</b>	<ul style="list-style-type: none"> <li>Maps are being prepared for contractors to use when bidding</li> <li>Cliff Kimble is also preparing drone pictures for contractors to use when bidding. These pictures will help identify swampy areas, brush areas, dense and non dense areas, so this will help when providing bids</li> <li>The SAO and Public Works is looking at hiring a few guys to start FireSmarting the two identified lots within the community. An own source funding application needs to be submitted to MACA for approval first. The work on these lots should start soon</li> </ul>
<b>ENERGY EFFICIENT UPGRADES</b>	
<b>Energy Audits</b>	<ul style="list-style-type: none"> <li>Discussions have taken place with AEA. There is funding that can be accessed for retrofits. Public Works and SAO have discussed possible projects that would fit within our budgets. A thought was to replace the automatic lights outside the main buildings with led lights. Quotes have yet to be sought.</li> <li>Further discussions to take place</li> </ul>
<b>Wood Stove Program</b>	<ul style="list-style-type: none"> <li>Administration is working with AEA to offer this program to residents</li> <li>The Hamlet has a list of approximately 12 interested residents</li> <li>Waiting on an update from AEA</li> </ul>

#### BYLAWS & POLICIES

- Zoning** – Recommendations from Dillon Consulting have been forwarded for a legal review. Once legal review is received first and second reading can take place, if Council agrees with the bylaw changes
- Rules of Conduct and Ethical Procedures** McLennan & Ross LLP is finalizing the draft bylaw for Council review (as discussed during the workshop on June 6, 2019)
- Water/Sewer** (Dillon Consulting Ltd.) – Dillon Consulting began working on this bylaw
- Employment** (McLennan & Ross LLP) – No Update
- Council Indemnities** (Brownlee LLP) – Brownlee LLP provided a quote and the quote has been accepted, work has begun on this bylaw
- Cemetery** – August 6th Council meeting will look at this bylaw again
- Forgiveness of Debt** (Internal) – Public Notice Process began and 3<sup>rd</sup> reading to follow

#### BYLAWS & POLICIES

- Administration** (Internal) – Reviewing as time allows
- Council Email Policy** (Internal) – To be /researched & developed

*TRAINING/WORKSHOPS/CONFERENCES (COMPLETED)*

MONTH	DATE	DESCRIPTION	STAFF MEMBER
to Completion	to Completion	Bylaw Officer Course	SAO - Need to Write Exam Only

*SAO MEETINGS*

MONTH	DAY	ORGANIZATION	DESCRIPTION	TOPIC
June	3	Public Works Foreman	Meeting	Needs Auger/ work Plans Re Dump Fence
	3	Staff	Meeting	Complaint - New Floor washer being stored improperly and floor damaged with big scratch
	3	Rec/Wellness Leader	Meeting	Update
	3	Public Works Foreman	Meeting	Own Source Funding Applications
	4	Regional Superintendent/Mayor	Teleconference	Issue
	5	Public Works Foreman	Meeting	Fence Supplies
	5	Mayor	Meeting	Update
	10	Public Works Foreman	Meeting	Update
	10	Staff	Meeting	Resignation
	10	Senior Society President	Meeting	Support Letter Request
	10	MVLWB, MACA, ENR, Public Works Foreman	Meeting	Water Licence Inspection/Update
	11	Mayor	Meeting	Updates
	11	Doctor Appointment	Hay River	Personal Time Off (Part of Day)
	12	Staff 1	Meeting	Confidential Matter
	12	Staff 2	Meeting	Confidential Matter
	12	Mayor, Deputy Mayor, SAO, Lawyer	Teleconference	Confidential Matter
	12	Mackenzie Electric	Meeting	Air Exchange Repairs
	12	Wellness/Rec Leader, Finance Trainee, Receptionist, Program Coord Assistant	Meeting	Jamboree Planning
	12	Finance Manager Trainee	Meeting	Check Authorizations
	12	NT Friendship Representatives	Meeting	Upcoming Workshops
	12	Super A	Groceries	Agriculture Meeting

Initials: Mayor  SAO 



"ATTACHEMNT B"

MAYOR'S REPORT AS AT JULY 2, 2019

June took off with a bang.

June 4 – Travis Wright, Assistant Fire Marshall, presented Council with an Action Plan for our Volunteer Fire Department . Council must make a motion declaring the Level of Service for the VFD to enable development of By-law, policies etc.

June 6 – Rules of Conduct and Ethical Principals Workshop with Ed Gullberg; this workshop was set in motion at the time of our swearing in Jan 2019 when Robert Tordiff, ADM,MACA reviewed our existing Code of Conduct and recommended it be updated. Looking forward to the written draft that Council Members worked on with Mr. Gullberg. The workshop was very informative.

June 12<sup>th</sup> – Public Meeting with Andrew Spring, Wilfred Laurier University, re Northern Agriculture Futures Project – 3 year project. Andrew introduced many ideas that Enterprise could engage during this project – gardening, greenhouse, composting, recycling, waste management etc. Very open for us to set our own goals. The project will have some land identification work going on this summer. Identify land for future agriculture prospects; discussed the community garden and other options.

We received a report on what upgrading the garden soil needs, and Andrew offered to engage NFTI to assist us. It is taking longer than expected for NFTI to respond to the community, and as no one has inquired at the Office about getting a garden plot for this year-- the suggested process set forth last fall to let the garden rest; (adding nutrients; compost; etc) informing community of options ITI has for backyard gardening; and planning for the future agriculture within community through project with Andrew Spring will be continued with.

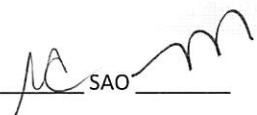
June 15<sup>th</sup> – Kids Bike Rally with Hay River RCMP

June 17<sup>th</sup> - in-house Capital Plan Session; progress made by Council at that time in the direction of our Strategic Plan and moving forward in getting agreed upon projects started and completed. Tammy will be providing Council with the updated Capital Plan for motion of approval.

June 18 and 19 - Supervisor Safety Training put on by the Hamlet for Staff, Volunteer Members of Fire Department and Mayor – (Supervisory duties). Proud of the staff and volunteers we have. Great participation and engagement.

.../2

Initials: Mayor

 SAO

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Mayor's Report – July 2/19

June 25<sup>th</sup> – Afternoon ; K'atlodeeche– SAO and I attended Public Consultation on Bill 46: Draft Public Lands Act; a compilation of the Territorial Lands Act and the Commissioner's Land Act. Committee is accepting submissions until July 5/19. Gives rise to discussions Enterprise Hamlet Council should be having with regard to the lands within our incorporated boundary.

June 25<sup>th</sup> – evening –Special Council Meeting for update from NWT Housing Corporation with regard to developing a Housing Strategy for Enterprise; and After Council Meeting public consultation with NWT Housing Corporation.

June 27<sup>th</sup> – attended NWT Housing Corporations Consultation with the Seniors Society.

In between these were regular update meetings and discussions with the SAO and Deputy Mayor.

July 1 – Canada Day Celebration – congratulations to staff and volunteers for giving Enterprise residents a great day of games, food and fun.

Initials: Mayor

SAO