

SPECIAL COUNCIL MEETING MINUTES
September 19, 2018
Council Chambers 7:00 pm
 Approve by Motion 2018-298

<p><u>PRESENT</u> Mayor Winnie Cadieux Councillor Chaal Cadieux Councillor Darren Soped</p>	<p><u>ABSENT</u> Deputy Mayor Joe Lalonde Councillor Daniel Harley</p>	<p><u>STAFF</u> SAO, Tammy Neal</p> <p><u>MINUTES PREPARED BY</u> SAO, Tammy Neal</p>
<p><u>GALLERY</u> Amy Mercredi</p>	<p><u>DELEGATES</u> Greg Haist, Hamlet of Enterprise Project Manager</p>	

1. CALL TO ORDER

Mayor Winnie Cadieux called the September 19, 2018, Special Meeting to order at 7:31 pm.

2. COUNCILLOR ABSENCES

Resolution 2018-251

Motion to accept, with reason, the absence of the following Councillor/s:

- * Deputy Mayor Joe Lalonde
- * Councillor Daniel Harley

Moved By: Councillor Chaal Cadieux
Seconded By: Councillor Darren Soped

ALL IN FAVOUR – MOTION CARRIED

3. AGENDA ADDITIONS

There were no agenda additions.

4. ADOPTION OF THE AGENDA

Resolution 2018-252

Motion to approve the September 19, 2018 Special Meeting Agenda, as presented.

Moved By: Councillor Chaal Cadieux
Seconded By: Councillor Darren Soped

ALL IN FAVOUR – MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

There was no disclosure of Conflict of Interest

Initials: Mayor jc SAO tm

6. DELEGATIONS

- a. **Greg Haist, Hamlet of Enterprise Project Manager**
In Camera – Architectural RFP: Hamlets Act 2003, c.22, Section 25(3)(c)
- b. In Camera – Project Manager Proposal: Hamlets Act 2003, c.22, Section 25(3)(c)

Resolution 2018-253

Motion to go into camera at 7:33 pm to discuss the following:

- * In Camera – Architectural RFP: Hamlets Act 2003, c.22, Section 25(3)(c)
- * In Camera – Project Manager Proposal: Hamlets Act 2003, c.22, Section 25(3)(c)

Moved By: Councillor Darren Sopel

Seconded By: Councillor Chaal Cadieux

ALL IN FAVOUR – MOTION CARRIED

Resolution 2018-254

Motion to come out of camera at 8:06 pm.

Moved By: Councillor Darren Sopel

Seconded By: Councillor Chaal Cadieux

ALL IN FAVOUR – MOTION CARRIED

Resolution 2018-255

Motion to award the Contract for Architectural and Engineering Consulting Services for the New Hamlet Office to Taylor Architectural in Yellowknife, NT in the amount of \$108,140 with the understanding that the final contract amount will be adjusted based on the value of the construction.

Moved By: Councillor Chaal Cadieux

Seconded By: Councillor Darren Sopel

ALL IN FAVOUR – MOTION CARRIED

Resolution 2018-256

Motion to approve the proposal submitted by Gregory G Haist P. Eng, dated September 4, 2018, in the amount of \$50,000 plus GST to provide Project Management Services to the Hamlet of Enterprise for the Design and Construction of a New Hamlet Office.

Moved By: Councillor Darren Sopel

Seconded By: Councillor Chaal Cadieux

ALL IN FAVOUR – MOTION CARRIED

7. REPORTS

NIL

8. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)

NIL

Initials: Mayor jc SAO m

9. DEFERRED BUSINESS AND TABLED ITEMS

- a. In Camera – Waste Management: Hamlets Act 2003, c.22, Section 25(3)(e)
- b. In Camera – Development Permit Update: Hamlets Act 2003, c.22, Section 25(3)(a)
- c. In Camera – NWT Housing: Hamlets Act 2003, c.22, Section 25(3)(e)
- d. In Camera – Senior's Society Support Letter: Hamlets Act 2003, c.22, Section 25(3)(e)
- e. In Camera – Legal: Hamlets Act 2003, c.22, Section 25(3)(h)

Resolution 2018-257

Motion to go into camera at 8:13 pm to discuss the following:

- * In Camera – Waste Management: Hamlets Act 2003, c.22, Section 25(3)(e)
- * In Camera – Development Permit Update: Hamlets Act 2003, c.22, Section 25(3)(a)
- * In Camera – NWT Housing: Hamlets Act 2003, c.22, Section 25(3)(e)
- * In Camera – Senior's Society Support Letter: Hamlets Act 2003, c.22, Section 25(3)(e)
- * In Camera – Legal: Hamlets Act 2003, c.22, Section 25(3)(h)

Moved By: Councillor Darren Sopel

Seconded By: Councillor Chaal Cadieux

ALL IN FAVOUR – MOTION CARRIED

Resolution 2018-258

Motion to move out of camera at 8:52 pm

Moved By: Councillor Chaal Cadieux

Seconded By: Councillor Darren Sopel

ALL IN FAVOUR – MOTION CARRIED

Resolution 2018-259

Motion for the SAO to move forward with research and development in waste management equipment and direction discussed in camera with regard to economic development.

Moved By: Councillor Darren Sopel

Seconded By: Councillor Chaal Cadieux

ALL IN FAVOUR – MOTION CARRIED



Resolution 2018-260

Motion to move forward with the quote from Richard Friesen dated September 17, 2018 to remove all steel from the landfill site (300-320 tonnes) for \$50 per tonne to a maximum of \$20,000; plus a flat fee of \$1,500 to move his equipment to the site.

Moved By: Councillor Chaal Cadieux

Seconded By: Councillor Darren Sopel

ALL IN FAVOUR – MOTION CARRIED

Initials: Mayor  SAO 

Resolution 2018-261

Motion that Dillon Consulting sit on the AWP Committee Proposed by owner Brad Mapes in an email dated September 10, 2018; and that SAO respond to Mr. Mapes email as discussed in camera.

Moved By: Councillor Darren Sopel
Seconded By: Councillor Chaal Cadieux

ALL IN FAVOUR – MOTION CARRIED

Resolution 2018-262

Motion that SAO move forward with the in camera direction with regards to the engagement with Sub Arctic Consulting.

Moved By: Councillor Chaal Cadieux
Seconded By: Councillor Darren Sopel

ALL IN FAVOUR – MOTION CARRIED

Resolution 2018-263

Motion that the SAO move forward with the in camera direction with regards to the NWT Housing House and the Senior Society Request dated August 13, 2018.

Moved By: Councillor Darren Sopel
Seconded By: Councillor Chaal Cadieux

ALL IN FAVOUR – MOTION CARRIED

10. NEW BUSINESS

a. Accountability Framework – Due September 14, 2018

Resolution 2018-264

Motion to approve the 2018 Accountability Framework, as presented.

Moved By: Councillor Darren Sopel
Seconded By: Councillor Chaal Cadieux

ALL IN FAVOUR – MOTION CARRIED

b. Briefing Note: Dump Box Trailer

Resolution 2018-265

Motion that administration move forward with the purchase of an SL 280 14 foot Tag Hydraulic Dump Box at a cost of \$14,500, as per the quote from Aurora manufacturing dated August 18, 2018. The expenditure is to come out of the 2018-2019 capital Budget equally between Fire Smarting, Recreation – Parks/Trails Equipment, Waste management Equipment & land Development – New and Industrial Development.

Moved By: Councillor Chaal Cadieux
Seconded By: Councillor Darren Sopel

ALL IN FAVOUR – MOTION CARRIED

Initials: Mayor js SAO mc

c. **Draft Community Needs Assessment**

Resolution 2018-266

Motion to approve the Draft Community Needs Assessment, as presented, and circulated for community input.

Moved By: Councillor Darren Sopel

Seconded By: Councillor Chaal Cadieux

ALL IN FAVOUR – MOTION CARRIED

d. **Controlled Burns – Support Motion**

Resolution 2018-267

Motion that the community of Enterprise is in favor of the proposed research and FireSmart activities proposed by ENR and FP Innovations at the council meeting on August 7th, as part of the continued community protection activities.

Moved By: Councillor Chaal Cadieux

Seconded By: Councillor Darren Sopel

ALL IN FAVOUR – MOTION CARRIED

e. **Commissioner's Land Application**

Resolution 2018-268

Motion to not support the land application SK-00086 in Enterprise, dated August 28, 2018, for the following reasons:

- * Application is within the corporate boundaries and does not conform with the Enterprise Land Use Plan or Municipal Bylaws
- * GNWT Department of Lands had not engaged with the Hamlet of Enterprise regarding land use
- * Application does not indicate if municipal water/sewer services will be required
- * Application does not identify the applicant
- * Zoning Bylaw has not received third reading, therefore, Land transfer has not yet been finalized
- * Current residents still waiting for land transfers, therefore it is unacceptable to accept new lease applications

Moved By: Councillor Darren Sopel

Seconded By: Councillor Chaal Cadieux

ALL IN FAVOUR – MOTION CARRIED

Mayor Winnie Cadieux is to follow up with community lands issues.

11. STRATEGIC PLAN REVIEW

- a. **Update – as at July 31, 2018 (Tabled August 7)**
- b. **Update – as at August 31, 2018**

Resolution 2018-269

Motion to accept the following Strategic Plan Updates:

- * as at July 31, 2018
- * as at August 31, 2018

Moved By: Councillor Chaal Cadieux

Seconded By: Councillor Darren Sopel

ALL IN FAVOUR – MOTION CARRIED

Initials: Mayor  SAO 

12. BYLAWS & POLICIES

a. Procurement Bylaw (Contracting) – Third Reading

Resolution 2018-270

Motion to move forward with the Third Reading of the Procurement Bylaw 2018-12 (September 19, 2018), as revised.

Moved By: Councillor Chaal Cadieux

Seconded By: Councillor Darren Soper

ALL IN FAVOUR – MOTION CARRIED

Agreed Bylaw Revisions:

Section 4. a) to read:

- (a) Unsuccessful tenders and proposals are considered confidential information. The tender or request for proposal documents must make the confidentiality of bids or proposals clear.
- i. In the case of Requests for Proposals the public release of information related to unsuccessful proposals is limited to the name of the proponent.
 - ii. In the case of Tenders the public release of information related to unsuccessful tenders is limited to the name of the bidder and the amount of the bid.
 - iii. In the case of Request for Proposals and Tenders, the name of the successful proponent and the contract value becomes Public once a contract is awarded.

Section E. 1. d) to read:

- (b) The SAO is to open every bid and every proposal that is received. An opening referred to in this section must be performed in the presence of at least one witness, and it may be open to the public.

- b. **Draft Fire Protection Bylaw – First and Second Reading - Table**
c. **Code of Conduct - Table**
d. **Draft Standard Operating Procedures (SOP's) - Table**

13. COUNCIL ISSUES AND CONCERNS

a. Open Discussion

- i. Mayor Winnie Cadieux received notice today from Mary Blake-Moore and Sharon Morrison that the Hamlet of Enterprise is the recipient of three School of Community Government Awards this year:
1. Community Learning Award (one NWT recipient per year)
 2. Inspirational Student Awards (awarded to one student in each program area)
 - Erin Porter (Recreation Leadership)
 - Brandon Kimble (Infrastructure Maintenance)

The inspirational Student Awards will be presented in the community and the Hamlet should have a dinner to recognize these employees.

- ii. Councillor Chaal Cadieux wondered if Council heard of "VOX" – It is short media documentaries on a range of different topics, politics, culture community, etc. found on You Tube. They are interesting and thought Enterprise could refer to these documentaries for ideas for their own marketing initiatives.

14. CORRESPONDENCE OUTGOING

a. NFTI Support Letter – August 2018

Another support letter was sent out, which is included in Council's package.

Initials: Mayor  SAO 

15. CORRESPONDENCE AND INFORMATION

- a. Northland Utilities Rider Fee – August 8, 2018
- b. Love NWT Water Pledge – August 14, 2018
- c. Bill 8: Emergency Management Act Meeting Follow Up – August 21, 2018
- d. Bill 20: Ombudsperson Act – August 24, 2018
- e. Climate Change Conference Invitation – October 29-31, 2018

Motion to be made October 2, but, SAO is to reserve two (2) spots. Deputy Mayor Joe Lalonde is interested in attending, if he is able to. The final attendees will be determined October 2, 2018.

16. ADJOURNMENT

- a. **Upcoming Meeting/s**
Tourism Planning – September 20-24, 2018
 - i. **Meet n Greet Facilitator, Michael Pealow:** September 21, 2018, Council Chambers 5:00 pm
(to discuss tourism planning process and expectations)
 - ii. **Public Meeting & Dinner:** September 21, 2018, Council Chambers 6:00 pm
- b. **Special Council Meeting:** September 24, 2018, Council Chambers 7:00 pm
- c. **Financial Awareness Workshop:** September 2018 (TBA)

SAO is to book any day prior to October 2, 2018

- d. **Regular Council Meeting:** October 2, 2018, Council Chambers 7:00 pm

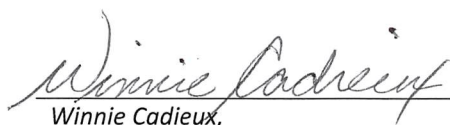
Resolution 2018-271

Motion to adjourn the September 19, 2018 Special Council Meeting at 9:48 pm.

Moved By: Councillor Darren Sopel

Seconded By: Councillor Chaal Cadieux

ALL IN FAVOUR – MOTION CARRIED



Winnie Cadieux,
Mayor



Tammy Neal,
Senior Administrative Officer



Initials: Mayor  SAO 