



**REGULAR COUNCIL MEETING MINUTES**  
**June 4, 2019**  
**Council Chambers 7:00 pm**  
**Approve by Motion 2019-241**

<p><b><u>PRESENT</u></b></p> <p>Mayor Winnie Cadieux          Councillor Daniel Harley          Councillor Chaal Cadieux          Councillor Bruce Proud</p>	<p><b><u>ABSENT</u></b></p> <p>Deputy Mayor Joe Lalonde          Councillor Barb Hart          Councillor Craig McMaster</p>	<p><b><u>STAFF</u></b></p> <p>SAO, Tammy Neal</p> <p><b><u>MINUTES PREPARED BY</u></b></p> <p>SAO, Tammy Neal</p>
<p><b><u>GALLERY</u></b></p> <p>Blair Porter, Enterprise Fire Chief</p>	<p><b><u>DELEGATES</u></b></p> <p>Travis Wright, Assistant Deputy Fire Marshal, MACA          Lisa Tsetso, Local Business Owner</p>	

**1. CALL TO ORDER**

Mayor Winnie Cadieux called the June 4, 2019 Regular Council Meeting to order at 7:07 pm.

**2. COUNCILLOR ABSENCES**

**Resolution 2019-175**

Motion to accept the absence of the following Councillor/s:

- \* Deputy Mayor Joe Lalonde, with reason
- \* Councillor Barb Hart, with reason
- \* Councillor Craig McMaster, with reason

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Chaal Cadieux

**ALL IN FAVOUR - MOTION CARRIED**

**3. AGENDA ADDITIONS**

Add:

- a. 15. a. Standing Committee on Economic Development and Environment:  
 Seeking Public Feedback on Bill 46: Public Lands Act

**4. ADOPTION OF THE AGENDA**

**Resolution 2019-176**

Motion to adopt the June 4, 2019 Regular Council Meeting Agenda, with the following addition:

- 1. 15. a. Standing Committee on Economic Development and Environment:  
 Seeking Public Feedback on Bill 46: Public Lands Act

**Moved by:** Councillor Bruce Proud

**Seconded by:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

Initials: Mayor WC SAO TM  
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## 5. DISCLOSURE OF CONFLICT OF INTEREST

There were no disclosures of conflict of interest.

## 6. DELEGATIONS

### a. Amy Mercredi, President Senior Society – Driving Range

Not Present, due unforeseen circumstances

### b. Travis Wright, Assistant Deputy Fire Marshal – Enterprise Fire Department Workplan/Next Steps

- \* Fire Department assessment conducted last fall. Document created by the Office of the Fire Marshal to provide community leaders with an efficient means to assess and further develop their local Fire Department
- \* Workplan developed from assessment, outlining areas to be improved.
- \* Reviewed MACA Fire Protection Matrix with Council
- \* Reviewed recommended action item list for review to help monitor/track improvement progress

#### Discussions:

- \* Current fire truck 26 years old, normally trucks have a life of 15 years; life can be extended 10 years; sitting trucks usually end up with more issues from sitting; liability risk
- \* Fire training practice is needed/important to gain firefighting experience; community is at risk when firefighters travel to Hay River; leaves the community with no emergency services; beneficial for the community to set up a training facility, but up to the community
- \* Fire Chief reports to SAO not Council, Council direction outlined in bylaw
- \* Fire Department should bring forward recommendation for required items/needs

### c. Lisa Tsetso, Business Owner - In Camera – Business Related Matter: Hamlets Act 2003, c.22, Section 25(3)(a)

#### **Resolution 2019-177**

Motion to move into an in-camera session at 7:50 pm, to discuss the following:

- \* Lisa Tsetso, Business Owner - In Camera – Business Related Matter: Hamlets Act 2003, c.22, Section 25(3)(a)

**Moved by:** Councillor Chaal Cadieux

**Seconded by:** Councillor Bruce Proud

**ALL IN FAVOUR - MOTION CARRIED**

At the request of the delegation, for perceived conflict regarding the mailboxes, Tammy Neal, SAO and Winnie Cadieux, Mayor left the room at 7:54 pm  
Phone delegation ended at 8:12 pm  
Tammy Neal, SAO and Winnie Cadieux, returned to the room at 8:18 pm

#### **Resolution 2019-178**

Motion to move out of the in-camera session at 8:43 pm, and resume the June 4, 2019 Regular Council Meeting.

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Chaal Cadieux

**ALL IN FAVOUR - MOTION CARRIED**

#### **Resolution 2019-179**

Motion that the water/sewer rates be reviewed as part of the Water Sewer Bylaw review by Dillon Consulting.

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Bruce Proud

**ALL IN FAVOUR - MOTION CARRIED**

#### Resolution 2019-180

Motion to respond to Lisa Tsetso (June 4 Delegation) with regards to Council's decision with regards to the mailbox site, the water/sewer rates review.

**Moved by:** Councillor Chaal Cadieux  
**Seconded by:** Councillor Bruce Proud

**ALL IN FAVOUR - MOTION CARRIED**

### 7. REPORTS

#### a. Mayors Report

- \* Report is brief, as out of town for a while
- \* Responded to AWP concerns to the Deputy Minister and the ADM Committee

#### Resolution 2019-181

Motion to accept Mayor Winnie Cadieux's verbal Mayor's Report

**Moved by:** Councillor Daniel Harley  
**Seconded by:** Councillor Bruce Proud

**ALL IN FAVOUR - MOTION CARRIED**

#### b. Deputy Mayor's Report

#### c. Acting Mayor's Report

#### d. SAO Reports

- SAO Written Report, at May 30, 2019

The SAO explained that with the upcoming land transfer, it was important for her to obtain development permit and land administration training. The SAO has the Land Administration 1 Certificate from the School of Community Government, but would like hands on mentoring and development permit/bylaw specific training, if possible to build capacity within the office, minimizing consulting costs in the future. It would also be beneficial to meet in person with Dillon Consulting at least twice, during the training, which would cost extra for travel.

#### Resolution 2019-182

Motion that the SAO move forward with Land Administration mentoring/training with Dillon Consulting up to a maximum of \$10,000.

**Moved by:** Councillor Chaal Cadieux  
**Seconded by:** Councillor Bruce Proud

**ALL IN FAVOUR - MOTION CARRIED**

#### Resolution 2019-183

Motion to accept the SAO report, as at May 29, 2019, as presented.

**Moved by:** Councillor Chaal Cadieux  
**Seconded by:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

- ii. Projects Budget Summary Report, as at May 30, 2019
- iii. Capital Expenditures, as at May 30, 2019
- iv. Balance Sheet, as at May 30, 2019
- v. Income Statement, as at May 30, 2019

#### Resolution 2019-184

Motion to approve the following financial reports, as presented:

- \* Projects Budget Summary Report, as at May 30, 2019
- \* Capital Expenditures, as at May 30, 2019
- \* Balance Sheet, as at May 30, 2019
- \* Income Statement, as at May 30, 2019

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Bruce Proud

**ALL IN FAVOUR - MOTION CARRIED**

- vi. Outstanding Motion List, as at May 30, 2019
- vii. 2019 Motion List Updates, as at May 30, 2019

#### Resolution 2019-185

Motion to approve the following updates, as information:

- \* Outstanding Motion List, as at May 30, 2019
- \* 2019 Motion List Updates, as at May 30, 2019

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Chaal Cadieux

**ALL IN FAVOUR - MOTION CARRIED**

#### e. Fire Chief Reports

- i. Meeting Minutes: May 1, 2019 & May 15, 2019

#### Resolution 2019-186

Motion to accept the Fire Department Meeting Minutes for May 1, 2019 & May 15, 2019, as information.

**Moved by:** Councillor Bruce Proud

**Seconded by:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

#### f. Wellness/Recreation Leader

- i. May 2019 Report

#### Resolution 2019-187

Motion to accept the Wellness/Recreation Leader report for May 2019, as information.

**Moved by:** Councillor Chaal Cadieux

**Seconded by:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

## 8. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)

- a. Regular Meeting Minutes – April 9, 2019 – **Approved May 14, 2019**
- b. Special Meeting Minutes – April 30, 2019
- c. Regular Meeting Minutes – May 14, 2019
- d. Special Meeting Minutes - May 17, 2019

### Resolution 2019-188

Motion to accept the following meeting minutes, with corrections:

- \* Special Meeting Minutes – April 30, 2019  
*Fiber optics to wood fiber*
- \* Regular Meeting Minutes – May 14, 2019  
*Fossil it to fossil pit*
- \* Special Meeting Minutes - May 17, 2019  
*Call to order March 12, 2019 to May 17, 2019*

**Moved by:** Councillor Bruce Proud

**Seconded by:** Councillor Chaal Cadieux

**ALL IN FAVOUR - MOTION CARRIED**

## 9. DEFERRED BUSINESS AND TABLED ITEMS - NIL

## 10. NEW BUSINESS

- a. Appointment of Auditor

### Resolution 2019-189

Motion to appoint Ashton Accountants to conduct the 2019/2020 Hamlet audit.

**Moved by:** Councillor Chaal Cadieux

**Seconded by:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

- b. Disposal of Old School Bus

### Resolution 2019-190

Motion to keep the old school bus as a back-up school bus.

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Chaal Cadieux

**ALL IN FAVOUR - MOTION CARRIED**

- c. Enterprise Emergency Plan – Updated

The SAO explained the Enterprise Emergency Plan was updated; the only changes to the Emergency Plan were MACA's updates, which were portions of legislation that were cut and pasted into the plan and contact names and numbers were updated.

### Resolution 2019-191

Motion to accept the Enterprise Emergency Plan Updates, as presented.

**Moved by:** Councillor Bruce Proud

**Seconded by:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

Councillor Daniel Harley explained his email didn't need to be changed, as his email is already a hamlet issued email. The SAO will cancel the new one and continue using the previous email address.

d. **Scientific Research Licence Application**

**Resolution 2019-192**

Motion that the Council has no concerns with the Research Licence Application No. 4527 for Transitioning of Permafrost to wetland and Implications for Biomass Gains and Losses submitted by Dr. Laura E Chasmer; however, Council would like to request a presentation on their findings.

**Moved by:** Councillor Chaal Cadieux  
**Seconded by:** Councillor Daniel Harley

***ALL IN FAVOUR - MOTION CARRIED***

e. **Low Income Energy Efficiency Project**

**Resolution 2019-193**

Motion that the Council support the Low Income Energy Efficiency Project offered to Enterprise Residents through Arctic Energy Alliance.

**Moved by:** Councillor Daniel Harley  
**Seconded by:** Councillor Bruce Proud

***ALL IN FAVOUR - MOTION CARRIED***

f. **Use of Tables/Chairs/A Few Small Tents**

**Resolution 2019-194**

Motion that Council approves the use of tables, chairs and a few small tents by Natasha Lepage and John Cleary, for a donation and should there be any damage to the items, the items must be repaired/replaced. Date to be announced.

**Moved by:** Councillor Bruce Proud  
**Seconded by:** Councillor Daniel Harley

***ALL IN FAVOUR - MOTION CARRIED***

g. **NWT Housing House Update**

The SAO explained that NWT Housing Corporation approved the transfer of the red NWT Housing House to the Hamlet of Enterprise for one dollar. An acquisition bylaw will be prepared for the next regular meeting.

h. **FireSmart Plan Updates**

**Resolution 2019-195**

Motion to approve the FireSmart Plan, as presented, with the addition of the area identified on Whiskey Jack Drive; and that the 2020 projects be bumped to 2019, if possible (based on available contractors); and that burnable wood (4" and over) be salvaged for community use and/or stockpiled for future use.

**Moved by:** Councillor Daniel Harley  
**Seconded by:** Councillor Chaal Cadieux

***ALL IN FAVOUR - MOTION CARRIED***

i. **Proposed Mailbox Plan**

**Resolution 2019-196**

Motion to install the new mailboxes in current location, with no site development at this time.

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Bruce Proud

**ALL IN FAVOUR - MOTION CARRIED**

**11. STRATEGIC PLAN REVIEW**

a. **Strategic Plan Update, as at May 30, 2019**

**Resolution 2019-197**

Motion to accept the Strategic Plan Update, as at May 30, 2019, as presented.

**Moved by:** Councillor Chaal Cadieux

**Seconded by:** Councillor Bruce Proud

**ALL IN FAVOUR - MOTION CARRIED**

**12. BYLAWS & POLICIES**

a. **Zoning Bylaw Amendments Update**

**Resolution 2019-198**

Motion to go past 10:00 pm at 9: 55 pm

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Chaal Cadieux

**ALL IN FAVOUR - MOTION CARRIED**

b. **In Camera – Allowance for Doubtful Account List: Hamlets Act 2003, c.22, Section 25(3)(c)**

**Resolution 2019-199**

Motion to move into an in camera session at 9:55 pm, to discuss the following:

- \* Allowance for Doubtful Account List: Hamlets Act 2003, c.22, Section 25(3)(c)

**Moved by:** Councillor Bruce Proud

**Seconded by:** Councillor Chaal Cadieux

**ALL IN FAVOUR - MOTION CARRIED**

**Resolution 2019-200**

Motion to move out of the in camera session at 9:59 pm, and resume the June 4, 2019 Regular Council Meeting.

**Moved by:** Councillor Chaal Cadieux

**Seconded by:** Councillor Bruce Proud

**ALL IN FAVOUR - MOTION CARRIED**

c. **Forgiveness of Debt Bylaw 2019-76 – First Reading**

**Resolution 2019-201**

Motion to conduct the first reading of the Forgiveness of Debt Bylaw 2019-76.

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Chaal Cadieux

**ALL IN FAVOUR - MOTION CARRIED**

**Mayor Winnie Cadieux read the Forgiveness of Debt Bylaw 2019-76 aloud.**

d. **Forgiveness of Debt Bylaw 2019-76 – Second Reading**

**Resolution 2019-202**

Motion to conduct the second reading of the Forgiveness of Debt Bylaw 2019-76.

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Chaal Cadieux

**ALL IN FAVOUR - MOTION CARRIED**

**It was a consensus decision that the Council members have read the Forgiveness of Debt Bylaw 2019-76**

e. **Draft Enterprise Cemetery Bylaw & 3 Sample Bylaws**

SAO explained that the Draft Enterprise Cemetery Bylaw was on the SAO computer. The bylaw needs to be expanded upon; two additional sample bylaws have been provided for reference. Council is asked to review and provide feedback on what they would like to added to the Draft Enterprise Bylaw.

**13. COUNCIL ISSUES AND CONCERNS**

a. **Open Discussion**

There were no discussions

**14. CORRESPONDENCE OUTGOING**

a. **May 17, 2019 Letter to Robert Tordiff, Assistant Deputy Minister MACA**

**Re: Aurora Wood Pellets Ltd. Proposed Wood Pellet Development, Development Permit Application**

**15. CORRESPONDENCE AND INFORMATION**

a. **Standing Committee on Economic Development and Environment:**

**Seeking**

**Public Feedback on Bill 46: Public Lands Act**

- \* Mayor Winnie Cadieux addressed the letter, recommending Enterprise representation attend the Hay River meeting June 25, 2019
- \* Council is asked to review the documents and bring forward concerns prior to June 25, 2019
- \* The Mayor and SAO will also review for concerns to bring forward

**Resolution 2019-203**

Motion that Mayor Winnie Cadieux attend the June 25, 2019 Public Consultation on Bill 46: Public Lands Act in Hay River. Other Council member who would like to attend are to advise administration.

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Bruce Proud

**ALL IN FAVOUR - MOTION CARRIED**

## 16. ADJOURNMENT

### a. Upcoming Meetings/Workshops/Training

- i. Code of Conduct Workshop – June 6, 2019 (Council Chambers 9:00 am – Lunch will be provided)
- ii. Supervisor Safety Training – June 18-19, 2019 (Council Chambers 9:00 am – 5:00 pm Lunch will be provided)
- iii. Regular Meeting – July 2, 2019 (Council Chambers 7:00 pm)

### b. Requested/Proposed Meetings

- i. Capital Planning Session – Set Meeting Date

#### Resolution 2019-204

Motion to host a special meeting to conduct a capital planning session on June 10, 2019 10 am with lunch provided.

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Bruce Proud

**ALL IN FAVOUR - MOTION CARRIED**

- ii. Architect – Set Community Meeting Date

Discuss dates with Architect, any date, except June 25

#### Resolution 2019-205

Motion to host a public meeting when the architects are available with the exception of June 25<sup>th</sup>

**Moved by:** Councillor Chaal Cadieux

**Seconded by:** Councillor Daniel Harley

**ALL IN FAVOUR - MOTION CARRIED**

- iii. NWT Housing Corporation Meeting Request (Special June 25 or July 9 or Regular Aug 6)

#### Resolution 2019-206

Motion to hold a special meeting June 25, 2019 7:00 pm, with NWT Housing Corporation as a delegation.

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Bruce Proud

**ALL IN FAVOUR - MOTION CARRIED**

- iv. Community Garden Project Meeting/Andrew Spring – Set Community Meeting Date (June 9-13)

#### Resolution 2019-207

Motion to hold a public meeting June 13, 2019 7:00 pm, with Andrew Spring as a delegation to discuss the Northern Agriculture Futures Project.

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Bruce Proud

**ALL IN FAVOUR - MOTION CARRIED**

**Resolution 2019-208**

Motion to adjourn the June 4, 2019, Regular Meeting at 10:19 pm.

**Moved by:** Councillor Daniel Harley

**Seconded by:** Councillor Chaal Cadieux

**ALL IN FAVOUR - MOTION CARRIED**

  
\_\_\_\_\_  
Winnie Cadieux,  
Mayor

  
\_\_\_\_\_  
Tammy Neal,  
Senior Administrative Officer



**“APPENDIX A”**  
**SAO Report, as at May 29, 2018**  
**for the June 4, 2019 Council Meeting**  
**Red Text Requires Council Input**

*SAO CONCERNS/COMMENTS*

Since returning from annual it has been very busy trying to catch up and keep up with the new work: reports, proposals, balancing the books for the audit, hiring a summer crew, planning and AWP related items.

I feel like this reporting is confusing because of the need to report on three different documents (outstanding motions, this report and the strategic plan report). I am hoping to merge my reports into one, **if this is ok with Council**. I have no idea what that might look like until I sit down and try to come up with a new template.

**WSCC Inspection**

Status of WSCC orders that must be met:

Direction #	Description	Deadline
2019-KC-00393-001	Flashback arrestors installed on all welding equipment	Complete
2019-KC-00393-002	Develop and implement lockout procedures	Deadline May 31, 2019 Complete Resolution 2019-154
	Ensure that employees are trained and competent in lockout procedures	Deadline May 31/19 Complete May 29
	Provide a written copy of lockout procedures to each worker who is required to work on a machine which requires a lockout process	Deadline May 31/19 Complete May 29
2019-KC-00390-001	Conduct an assessment, develop and implement an exposure control plan to eliminate or minimize worker exposure where workers are required or permitted to handle, use or produce, or be exposed to an infectious material or organism at the sewage lagoon.	Deadline July 15, 2019
	Train workers with respect to the exposure control plan and the use of control measures appropriate for the task or procedure undertaken	Deadline July 15, 2019
2019-KC-00392-001	Ensure that tools and equipment are safely stored and secured	Deadline May 31/19 Complete May 30



	Ensure that SCBA containers are safely stored and secured	Deadline May 31/19 Complete May 30
	Take steps to correct an unsafe condition and take reasonable steps to protect the health and safety of workers until the unsafe condition is corrected	Deadline May 31/19 Complete May 30
2019-KC-00392-002	Ensure that SCBA masks are kept in a convenient and sanitary location when not in use	Deadline May 15/19 Complete May 1
2019-KC-00389-001	Post speed limit signs at the landfill site	Deadline April 15/19 Complete March 29
	Develop and implement a written traffic control plan to protect workers from traffic hazards	Deadline July 15/19 Draft Under Review
2019-KC-00391-001	Policy developed to ensure supervisors participate in the Occupational Health & Safety Supervisory Training Course	Deadline May 31, 2019 Complete Resolution 2019-153
	Ensure that all supervisors have the NT Supervisors course	Deadline July 31, 2019 Booked for June 18 & 19
2019-KC-00391-002	Replace out-of-date AED batteries and chest pads	Deadline April 30/19 Complete April 27
2019-KC-00391-003	Provide and maintain eye wash stations in all custodial rooms	Deadline April 30/19 Complete May 9

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*COUNCIL FOLLOW UPS*

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The following are questions/concerns that were raised at the May 14, 2019 Council Meeting. If the following responses are not sufficient, a motion will be required to move forward on a specific issue.

Council Questions & Concerns:

1. **Does Occupational Health and Safety Supervisor Safety Training expire?** Not according to WSCC, even though some training providers say 3 years. It is good to update one's self if the opportunity arises.
2. **Is it mandatory for Council to take the Occupational Health and Safety Supervisor Safety Training Course?** No, only the Mayor as she is the direct supervisor of the SAO; Council, as a whole, directs the SAO so they may take the course if they wish, but it is not mandatory.

3. **Council email addresses.** All Councillors have been provided a Hamlet email address, password and a link to the webmail server. All new email addresses have been shared with all Councillors and staff. Policy is yet to be developed.

4. **Fire Season – Would like to see a quote to have it all mulched at once and get it done. This fire season is concerning.**

The Hamlet has a FireSmart Plan that has been implemented annually since 2017. It is on this agenda (June 4) for review, discussion and approval. FireSmarting is about vegetation management and more information has been provided to Council. Previous mulching within the community was not accepted well by residents, in addition, mulching is very costly and if not done properly, can result in the fire hazard remaining high; however, an email requesting input on mulching has been sent to ENR and a response is pending.

5. **Recreation Center – Looking tattered; embarrassing. Would like to see blinds and couches replaced.**

Blinds have been taken down and couches have been sewed for the time being. We are looking at the possibility of re-upholstering, as there used to be a business in Hay River. If this option is not available, we will look at purchasing new couches.

6. **Unsightly Property Bylaw – Fort Resolution has one, would like to adopt also downloaded a bylaw from NWTAC.**

This can be looked into, as time allows.

7. **Bridges in need of repairs. Can maintenance do this, or do we contract it out?**

Bridge repairs have been identified in the FireSmart Plan and via the Public Works Foreman. Bridge repairs will take place this fiscal year, as time allows.

8. **Fence around the public works yard, starting to have lots of stuff in the yard that can be stolen**

A fence at the Public Works Yard is identified in the Capital Plan, but not a full fence around the property, only a partial fence. This project can be further discussed during the upcoming Capital Planning Session. Staff have a 2-year workplan and the fence is not identified in that period; it can be planned for in 2020, unless time allows in 2019.

9. **Sanding water on ditches; beaver needs to be addressed**

Upon investigation, there does not appear to be a beaver issue causing the standing water. The standing water is due to the high-water table and the fact that ditches were dug out prior to the road construction.

10. **Parks need to be cleaned up; eg: leaves, dog poop**

This will be discussed with Public and Municipal Works.

The dog topic requires further discussion; however, signs will be posted to keep dogs out of the playground areas, not only their possible messes, but for safety reasons: small children, allergies, fights with other dogs, jumping on people, etc.

The Hamlet need a Bylaw Officer to enforce rules because according to the Animal Control Bylaw residents are required to keep their dogs in their yards, have them on a leash when not in their yards and pick up their dog's feces when out of their yards; dogs are not to be running free. When it comes to the dogs it is a no win battle without the ability to enforce the bylaw.

11. **Dump Access: could the Hamlet open one day to access dump per week/2 weeks, year-round? Or maybe one day on a weekend?**

Dump access has been discussed with the Public Works Foreman and it could be possible; however, more planning/strategizing needs to take place once all the segregation units are complete.

12. **Spring Clean Up: Are we doing this again this year?**

Yes. Spring Clean Up is happening the week of June 3-7 and notices have been sent out in the mail.

13. **Gravel 40 cubic meters (confirm location and amount)**

Below is an excerpt from the Quarrying Regulations. I am waiting on an email from lands on the rules as to where one can take the gravel from.

**LOAM, SAND, GRAVEL AND STONE FOR  
RESIDENTS**

8. (1) Subject to subsection (2), any person resident in the Northwest Territories may, without any charge or permit, take from territorial lands in any calendar year not more than

- (a) 10 cubic metres of loam; and
- (b) 40 cubic metres of sand, gravel or stone.

(2) Subsection (1) applies only if

- (a) no interest in the surface rights of the affected lands has been licensed, leased or otherwise disposed of by the Commissioner; and
- (b) the material taken is for the taker's own use but not for barter or sale.

14. **Developing Development Corporation: Ask MACA for more details and for pros & cons of opening one**

An email was sent to MACA requesting more information.

Other Updates:

1. **NWT Arts Display.** ITI visited the Hamlet Office and the Community Hall; A display will be set up at the Community Hall this fall. There are currently 5 local artists with 3 more to be registered on the NWT Website. All artists will be contacted with regards to their being placed into the display cabinet.

HUMAN RESOURCES

**Current Staff:** 18 (3 Full time, 7 Part Time, 3 Casual, 2 Seasonal, 2 Term, 1 medical)  
**Job Vacancies:** None

PROJECTS

FUNDING	
Healthy Choices Funding	This funding was applied for to support counselling services and the construction of wellness cabins. The Hamlet was denied funding; however, the Hamlet will re-apply next year.
ECE Funding - Small Communities Employment Program \$55,000	Applied: This funding will be used to subsidize training positions in the Public Works Department and the After-School Program. Funding will also be offered to local businesses (a requirement of the funding); wage subsidies to local businesses must fit with the Hamlet's Strategic Plan. Guidelines have yet to be developed prior to advertising.
Wellness/Recreation Funding	The following funding has been applied for: <ul style="list-style-type: none"> <li>Wellness - \$81,454</li> <li>Sport and Recreation - \$14,000</li> <li>Youth Center Initiatives - \$25,000</li> <li>Youth Resiliency - \$15,000</li> <li>MACA Active After School - \$12,300</li> <li>ECE After School - Invoice based (Approx. \$12,000)</li> <li>ITI Funding (Jamboree) - \$11,000</li> <li>Arts Council (Jamboree) - \$11,400</li> <li>Healthy Snacks - \$3,000</li> <li>Volunteer Recognition - \$1,000</li> <li>Healthy Children's Program - \$11,200</li> <li>Child Care Program - \$20,000</li> <li>Get Active - \$400</li> <li>Rising Youth Program - \$2,250</li> </ul>
PROJECTS	
NT Council of Friendship Centers	Met with Dinah Carnogursky, and Ann Firth-Jones (some time ago) who explained the services they provide We will be working together to coordinate healing workshops within the community and possible services between counselling sessions Lost touch with Dinah, between my holidays and being so busy. I emailed her recently to see if we can reconnect.
Counselling	<b>Counselling Resumed March 27, 2019 through the KFN Wellness Center.</b> <b>March – 2 Sessions</b> <b>April – 10 Counselling Sessions</b>

Department of Infrastructure	. No Response, to date, regarding a possible MOU
Waste Management/Recycling	. Next step would be to apply for funding to have a feasibility study conducted on how waste management could look in Enterprise. . Staff will look at some recycling ideas this fiscal year
Petro Pass	. Pending response with regards to a privacy fence and washrooms . Does Council want me to continue to persue this?
Controlled Burn/FireSmart Project with ENR	. ENR signed a contribution agreement with the Hamlet to have the grid developed in the experimental area; this work is complete, has been inspected by ENR and have paid the Hamlet for the work done. . ENR plans to do some work on this project this Spring/Summer, but there is no current update
Mailbox Project	. Canada Post plans to install the mailboxes between July 1 and 15 . There will be the current required boxes along with 32 extra for future community growth. . 4 rows of boxes will be installed (pictures are available in the meeting package) . Public Works must install a cement pad or gravel pad to have the boxes installed on. This pad must be at least 23.5' x 9' x 6" This pad or gravel would be at the Hamlet's expense, so admin was leaning towards a gravel pad with a nice border around the gravel. . A proposed site plan has been developed and is on the June 4 meeting agenda for further discussion and approval
<b>CAPITAL PROJECTS</b>	
Sewage Truck	. The replacement sewer truck has been received. The truck is a little nicer inside and has a few minor upgrades (no extra cost) . Dillon Consulting will be retained to help with a new bylaw
Grader Life	. Motion 2018-327: Some repairs have been made to the grader, but not all. The grader seems to be holding up, but continues to be monitored and repaired as required.
Trapper	. Motion 2016-223 & 2018-103: Price determined; Council needs to finalize price.
Best Locks/Keys	. Motion 2017-233: Software is set up; policies need to be drafted . Will be reviewing the key cutting equipment with the New Municipal Works Maintainer this summer
<b>COMPLETED INFRASTRUCTURE REVIEW PROJECTS</b>	
New Hamlet Office	. TAG was contacted to re-initiate their work and host a community meeting . A public meeting date needs to be set and has been identified as an agenda item on the June 4 <sup>th</sup> meeting agenda
Community Hall	. Nothing to update
6 Bay Parking Garage	. An own source funding application is being made for the construction of the sea can roofs . Construction will begin once approval has been received

<b>Playground on Robin Road</b> Proposed Public Meeting Topic	. Development of an Upgrade Plan will be worked on this fiscal year
<b>Baseball Field/Event Venue Site</b> Proposed Public Meeting Topic	. Council direction/new plan required
<b>Community Trails</b> Proposed Public Meeting Topic	. Development of an Upgrade Plan will be developed this fiscal year
<b>Cemetery</b> Proposed Public Meeting Topic	. Requested a quote from Ollerhead for work required to develop a plot plan according to groundwater depths (possibly more test holes first?)
<b>Solid Waste Site</b>	. Fence will be erected soon, preparation has begun . Also an own source application will be submitted for a fence around the domestic waste site, as the orange snow fence is not working well (fence is required for water licence). This project will be included as part of the segregation unit application
<b>Sewage Lagoon</b>	. Discussions with the MVLWB, ENR, MACA and the Hamlet were put on hold until the water samples came back. Water samples did come back and MACA has reviewed. The recommendation is that no study take place until the Hamlet has approximately 5 years worth of water sample testing. The Hamlet has yet to hear if this will be acceptable with the MVLWB and the Water Inspector . GNWT Groundwater testing will be taking place June 21-23 and they have agreed that the Hamlet can acquire more water testing for the Hamlet at the same time. This costs the Hamlet and last year the cost was \$3,000
<b>Roads</b>	. Fox Farm Road: Ollerhead has been provided authorization to proceed with the road survey this summer. . Ollerhead confirmed the quote from Nov 2018 still stands . Bear Road: DOT has been contacted about calcium. They are putting out a tender soon and will see if they can do Bear Road under that bid
<b>Gravel Pit</b>	. Nothing to report
<b>Aggregate</b>	. Nothing to report
<b>FireSmarting</b>	. A meeting with Westly Steed took place on October 17, 2018 to review FireSmart Areas and the Community's Wildfire Plan . Still waiting for ENR to suggest a priority area . The Hamlet's FireSmart plan has been updated internally (SAO, Fire Chief and Public Works), according to the previously approved plan, ENR's Wildfire Plan for Enterprise and the discussions that took place with ENR on October 17, 2018. The updated plan is on the June 4 Agenda for discussion and approval . FireSmarting will be contracted out again this fiscal year
<b>ENERGY EFFICIENT UPGRADES</b>	
<b>Energy Audits</b>	. Discussions have taken place with AEA. There is funding that can be accessed for retrofits. Public Works and SAO have discussed possible projects that would fit within our budgets. A thought was to replace the automatic lights outside the main buildings with led lights. Quotes have yet to be sought.

	. Further discussions to take place
<b>Wood Stove Program</b>	. Administration is working with AEA to offer this program to residents . The Hamlet has a list of approximately 12 interested residents . Waiting on an update from AEA

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*BYLAWS & POLICIES*

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1. **Zoning** – Recommendations from Dillon Consulting have been forwarded for a legal review. Once legal review is received first and second reading can take place, if Council agrees with the bylaw changes
  2. **Rules of Conduct and Ethical Procedures** (McLennan & Ross LLP) - Workshop June 6, 2019 at 9:00 am to develop a draft Code of Conduct Bylaw
  3. **Water/Sewer** (Dillon Consulting Ltd.) – No Update
  4. **Employment** (McLennan & Ross LLP) – No Update
  5. **Council Indemnities** (Brownlee LLP) – No Update
  6. **Cemetery** – Drafts in June 4<sup>th</sup> meeting package for council review
  7. **Forgiveness of Debt** (Internal) – On June 4<sup>th</sup> meeting agenda for 1<sup>st</sup> and 2<sup>nd</sup> reading

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*BYLAWS & POLICIES*

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1. **Human Resource** (McLennan & Ross LLP) – No Update
  2. **Administration** (Internal) – Reviewing as time allows
  3. **Council Email Policy** (Internal) – To be /researched & developed

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*TRAINING/WORKSHOPS/CONFERENCES (COMPLETED)*

MONTH	DATE	DESCRIPTION	STAFF MEMBER
to Completion	to Completion	Bylaw Officer Course	SAO - Need to Write Exam Only

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*SAO MEETINGS*

MONTH	DAY	ORGANIZATION	DESCRIPTION	TOPIC
<b>May</b>	<b>6</b>	<b>SAO Returned from Annual</b>		
	6	Community Member	In Person Visit	Questions Re: Gravel Pits
	6	Finance Manager Trainee	Meeting	Update
	6	Public Works Forman	Meeting	Update
	6	Program Coordinator Assistant	Meeting	Update Re: Medical Leave
	7	Administrative Assistant	Meeting	Orientation of Job Duties
	7	Dillon Consulting	Teleconference	Update Re: AWP Development Permit Application & Zoning Bylaw
	7	Mayor Winnie Cadieux	Meeting	Update & Agenda Development
	8	Finance Manager Trainee	Meeting	Update Continued

	8	RCMP	Meeting	Update
	8	Wellness/Recreation Leader	Meeting	Update
	8	CIBC Staff Visit	Meeting	Meet n Greet & Update
		Community Member	Meeting	Questions Re: Lands & Other Concerns
	8	Community Member	In Person Visit	Questions Re: Trails Work, RFP's & As and Whens
	8	Aurora Manufacturing	In Person Visit	New Sewage Truck Delivery
	13	Public Works Forman	Meeting	Dump
	14	SAO/ Administrative Assistant	Meeting	Interview MWM Candidate
	14	SAO/ Administrative Assistant	Meeting	Interview MWM Candidate
	14	Mayor & ITI	Meeting	Jamboree Planning
	14	Wellness/Recreation Leader	Meeting	Update
	14	Public Works Forman	Meeting	MWM Candidate Discussion
	15	Mayor	Meeting	AWP/ ADM Emails/Calls
	15	Canada Post	Meeting	New Mailbox Installation
	15	Mayor/Deputy Mayor/ Assistant Deputy Minister	Teleconference	GNWT Message
	15	Mayor/Deputy Mayor/ Brownlee LLP	Teleconference	AWP/GNWT Message
	15	Public Works Forman	Meeting	Updates
	16	Mayor	Meeting	Legal/GNWT Conversations
	16	Administrative Assistant	Meeting	Score Interview Candidates
	17	Assistant Deputy Minister	Meeting	Pre Council Meeting Discussions
	20	Administrative Assistant	Training	Sign Software for Updates
	20	Public Works Forman	Meeting	Updates
	20	Mayor	Meeting	Updates
	21	Auditor	In Person Visit	Hamlet's Audit and Introduction
	22	Mayor/ITI	Meeting	AWP
	23	Public Works Forman	Meeting	Updates
	24	SAO/Fire Chief	Meeting	FireSmart Plan Update
	24	Public Works Forman	Meeting	FireSmart Plan Update
	27	Public Works Forman	Meeting	Summer Workers Agreements
	28	Mayor/Dillon Consulting	Teleconference	AWP
	29	Public Works Forman	Meeting	Own Source Funding Applications
	29	SAO/Mayor/Deputy Mayor/Brownlee LLP	Teleconference	AWP
	29	Counsellor Daniel Harley	Meeting	May 17 Meeting Update & Possible Need to Chair May 31 Meeting
	29	SAO/Fire Chief	Meeting	Emergency Plan Updates
	30	SAO/Fire Chief	Meeting	Emergency Plan Updates