



**SPECIAL COUNCIL MEETING AGENDA**  
**Tuesday May 19, 2020**  
**Zoom Conference 7:00 pm**  
**Approve by Motion 2020-259**

<p><b><u>PRESENT</u></b>          Mayor Craig McMaster          Deputy Mayor Michael St Amour          Councillor Barb Hart          Councillor Sandra McMaster</p>	<p><b><u>ABSENT</u></b>          Councillor Joe Lalonde          Councillor Daniel Harley</p>	<p><b><u>STAFF</u></b>          SAO, Tammy Neal</p> <p><b><u>MINUTES PREPARED BY</u></b>          SAO, Tammy Neal</p>
<p><b><u>GALLERY</u></b>          Winnie Cadieux</p>	<p><b><u>DELEGATES</u></b>          Taylor Architectural Group, Simon Taylor and Chris Oland</p>	

**1. CALL TO ORDER**

Mayor Craig McMaster called the May 19, 2020 Special Council Meeting to order at 7:06 pm

**2. COUNCILLOR ABSENCES**

**Resolution 2020-237**

Motion to accept the absence of the following Councillor/s:

- \* Councillor Joe Lalonde, without reason
- \* Councillor Daniel Harley, without reason

**Moved by:** Deputy Mayor Michael St Amour

**Seconded by:** Councillor Barb Hart

***ALL IN FAVOUR - MOTION CARRIED***

Discussion: NIL

**3. AGENDA ADDITIONS**

There were no agenda additions

**4. ADOPTION OF THE AGENDA**

**Resolution 2020-238**

Motion to adopt the May 19, 2020 Special Council Meeting Agenda, as presented.

**Moved by:** Councillor Barb Hart

**Seconded by:** Councillor Sandra McMaster

***ALL IN FAVOUR - MOTION CARRIED***

Discussion: NIL

**5. DISCLOSURE OF CONFLICT OF INTEREST**

There were no disclosures of conflict of interest

Initials: Mayor CM SAO TM

## 6. DELEGATIONS

### a. New Hamlet Office Design – Taylor Architectural Group, Simon Taylor and Chris Oland

Chris Oland shared his screen and provided an update to Council on the New Hamlet Office project, to date (presentation was also included in the May 19, 2020 Council Meeting Package), which also included a review of some of the buildings TAG designed.

#### Notes:

- \* The current building design is approximately 5025 square feet
- \* It costs \$6,500 per square meter to build, so a 10 square meter office would cost approximately \$65,000 on average to build; or 4 offices at 50 square meters would cost approximately \$400,000 on average to build
- \* The potential funding through grants was not for the building rather it is for museum type space; there is money for museums & display spaces not for government offices, so from the perspective of applying for funding, it could have an effect on the cost of the building
- \* There is stimulus project funding from the federal government, but projects must be shovel ready; from a timing perspective, it would be good to look at the project and maybe be ready to apply for this funding
- \* To prepare a full drawing package, ready for tender, would take approximately 3 months

## 7. REPORTS - NIL

## 8. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S) - NIL

## 9. DEFERRED BUSINESS AND TABLED ITEMS - NIL

### a. Third Reading - Council Code of Ethics 2020-11

#### **Resolution 2020-239**

Motion to conduct the third reading of the Council Code of Ethics Bylaw 2020-11

**Moved by:** Councillor Barb Hart

**Seconded by:** Deputy Mayor Michael St Amour

**ALL IN FAVOUR MOTION CARRIED**

Discussion: Council agreed they have read and understand the bylaw

### b. First Reading – Employment Bylaw 2020-45

#### **Resolution 2020-240**

Motion to conduct the first reading of the Employment Bylaw 2020-45

**Moved by:** Councillor Sandra McMaster

**Seconded by:** Councillor Barb Hart

**ALL IN FAVOUR MOTION CARRIED**

Discussion: Under 16.3 add "Officer" to Senior Administrative Officer; add Northern Living Allowance under benefits; remove 16.2.c. leave it at 5 days for all funerals; will check the seniors having to pay into pension and benefits (if in the NEBS Act, add refer to the Act.)

### c. Second Reading - Employment Bylaw 2020-45

#### **Resolution 2020-241**

Motion to conduct the second reading of the Employment Bylaw 2020-45 with the changes outlined in motion 2020-240

**Moved by:** Deputy Mayor Michael St Amour

**Seconded by:** Councillor Barb Hart

**ALL IN FAVOUR MOTION CARRIED**

Discussion: The motion to include changes identified in motion 2020-240

Initials: Mayor

CM

SAO

M

d. **Third Reading - Employment Bylaw 2020-45**

The third reading of the Employment Bylaw 2020-45 could not be conducted, as not all Council Members were present

**10. NEW BUSINESS**

a. **Water/Sewer Relief**

**Resolution 2020-242**

Motion to provide the residents and businesses of the Hamlet of Enterprise with a water relief subsidy, as follows:

- \* \$50 per month retro active to include March 2020 and to continue the subsidy until Phase 3 of the Emerging Wisely Plan is entered into.

**Moved by:** Councillor Barb Hart

**Seconded by:** Councillor Sandra McMaster

**ALL IN FAVOUR MOTION CARRIED**

Discussion: NIL

b. **Regional Waste Management Feasibility Study**

The SAO explained that this was a project on the table last fiscal year. The Hamlet was waiting for a quote from a consultant in the Yukon (the previous council wanted to sole source this individual), as they had worked with him in the past. The consultant can no longer provide a quote and has recommended a consultant from Yellowknife. Does council want to move forward with this project and obtain a quote. ITI will fund up to \$25,000 towards a feasibility study and \$25,000 has been set aside in the 2020 Capital Budget for this project.

**Resolution 2020-243**

Motion to obtain a quote to conduct a Regional Waste Management Study, from the recommended consultant out of Yellowknife.

**Moved by:** Deputy Mayor Michael St Amour

**Seconded by:** Councillor Barb Hart

**ALL IN FAVOUR MOTION CARRIED**

Discussion: See if MACA or ITI have recommended consultants for this type of project as well.

**11. STRATEGIC PLAN REVIEW - NIL**

**12. BYLAWS & POLICIES - NIL**

- a. **Zoning Bylaw**
- b. **Water & Sewer Bylaw**
- c. **Solid Waste Bylaw**

- \* All three bylaws have been provided as information to review in preparation for a presentation from Dillon Consulting. When does Council want to schedule a meeting to review these bylaws?
- \* Also need to review w/s rates with MACA
- \* Also need to develop a tipping fee system for the solid waste bylaw
- \* Meeting to bring council all up to date on the 3 bylaws
- \* Can discuss at June 2 meeting

**Circulate the staggered term info as soon as I get it from MACA**

Initials: Mayor CM SAO M

13. COUNCIL ISSUES AND CONCERNS - NIL

14. CORRESPONDENCE OUTGOING - NIL

15. CORRESPONDENCE AND INFORMATION - NIL

16. ADJOURNMENT

a. Regular Meeting – June 2, 2020 (Council Chambers 7:00 pm)

**Resolution 2020-244**

Motion to call a special meeting on Sunday May 24, 2020 outside at the Recreation Center at 1:00 pm to review the proposed new hamlet office site.

**Moved by:** Councillor Sandra McMaster

**Seconded by:** Deputy Mayor Michael St Amour

**ALL IN FAVOUR MOTION CARRIED**

Discussion: NIL

**Resolution 2020-245**

Motion to adjourn the May 19, 2020 Special Council Meeting at 8:47 pm

**Moved by:** Deputy Mayor Michael St Amour

**Seconded by:** Councillor Barb Hart

**ALL IN FAVOUR MOTION CARRIED**

Discussion: NIL



---

Craig McMaster,  
Mayor



---

Tammy Neal,  
Senior Administrative Officer



Initials: Mayor

CM

SAO

